



NORWICH City Council

Committee Name: Mousehold Heath Conservators

Committee Date: 15/03/2024

Report Title: Mousehold Heath Conservators budget monitoring to 31 December 2023

Portfolio: Councillor Giles, Cabinet member for Communities and Social Inclusion

Report from: Head of environment services

Wards: Catton Grove and Crome

OPEN PUBLIC ITEM

Purpose

To provide the 2023/24 revenue budget monitoring position and 2023/24 capital receipts balance as at 31 December 2023.

Recommendation:

To note the current budget monitoring and reserves positions

Policy Framework

The Council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

Mousehold Heath management plan objectives

The report helps to meet the Mousehold Heath management plan objective C.

C) To ensure that Mousehold Heath is clean and well maintained.

Report Details

1. The report details the work, activities and issues arising on, and relating to the delivery of the Mousehold Heath management plan objectives.
2. The objectives are:

- A) To ensure Mousehold Heath is a welcoming place for people to visit.
- B) To protect Mousehold Heath and ensure that it is a safe and secure place to visit.
- C) To ensure that Mousehold Heath is clean and well maintained.
- D) To manage Mousehold Heath in a way that has a positive impact on the environment.
- E) To improve habitats and the natural environment for wildlife to enhance the biodiversity of Mousehold Heath.
- F) To safeguard the historic landscape, archaeological features and buildings of Mousehold Heath.
- G) To provide opportunities for local communities to be involved in all aspect of our work.
- H) To promote Mousehold Heath to increase awareness, knowledge, understanding and a sense of pride.

Report Details

1. Conservators approved a precept for the financial year 2023/24 of £264,571 at their meeting of 20 January 2023.
2. The Conservators have requested that budget reports be brought to their meetings on a regular basis. Appendix A details the financial position for Mousehold Heath as at the end of December 2023, and comparison of the expected outturn to the annual budget.
3. Corporate recharge budgets are no longer shown against individual cost centres within the General Fund, for accounting presentation purposes. All corporate recharges are still calculated in line with agreed principles. The Conservator's element of the recharges has been included within the figures in this report, for consistency between accounting periods.
4. The impact of the precept and forecast 2023/24 budget monitoring position on the Mousehold Heath balances are as follows:

Table 1:

	£
Balance brought forward from 2022/23	(40,868)
Precept 2023/24	(264,571)
Forecast Outturn 2023/24	264,571
Forecast balance to be carried forward to 2024/25	(40,868)
In-year movement in reserves (underspend)	0

5. The prudent minimum level of reserves was assessed in 2022/23 for it to be £10,000 during 2023/24 budget cycle. The reserve balance is expected to continue to exceed the prudent minimum balance.

Capital

6. The position on capital reserve is as below, with no spend incurred in 2023/24 to date. There are no current items in the capital budget, therefore no spend can be incurred in 2023/24 without a budget amendment to Council.

	£
Rangers House balance brought forward	(100,766)
Interest accrued on balance up until March 2023	(5,362)
Interest April - Dec 2023	(3,867)
Forecast balance of receipts at 31/12/2023	(109,995)

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	None
Health, Social and Economic Impact	None
Crime and Disorder	None
Children and Adults Safeguarding	None
Environmental Impact	None

Risk Management

Risk	Consequence	Controls Required
Financial performance	Failure to adequately plan and monitor finances could result in insufficient resources being available to deliver the aims and objectives of the Management Plan and Annual Work Programme.	Ensure that sufficient financial and management information is available to continue management and maintenance programme.

Reasons for the decision/recommendation

7. Revenue budget and capital receipts balance monitoring will ensure that there are adequate resources to implement Mousehold Heath Management Plan and Annual Work Programme.

Appendices: A: Mousehold Heath Conservators Provisional forecast year end outturn report April – December 2023

Contact Officer:

Name: Neil Wright

Telephone number: 01603 987725

Email address: NeilWright@norwich.gov.uk

**Appendix A: Mousehold Heath Conservators Provisional forecast year end
outturn report April – December**

	Budget (£)	Actual to P9(£)	Forecast outturn (£)	Forecast variance (£)
Salaries	83,038	63,225	83,038	0
Employers Pension Contributions	10,900	8,296	10,900	0
Annual Added Years Payments	3,332	935	3,332	0
Pension Deficit Recovery	15,546	15,531	15,546	0
Employee/Public Insurance	649	0	649	0
General Repairs & Maintenance	15,000	889	15,000	0
Contract Cleaning	11,154	0	11,154	0
Electricity	3,890	269	3,890	0
Grounds General Maintenance & Upkeep	2,204	880	2,204	0
Recharge from GMO main contract	72,832	0	72,832	0
Tree works	9,613	0	9,613	0
Fire Insurance Buildings	48	0	48	0
Water charge metered	90	0	90	0
Car and Cycle Allowances	800	355	800	0
Clothing and Uniforms General	500	308	500	0
Equipment - Purchase	450	310	450	0
Equip-Repairs/Maintenance	650	466	650	0
Other Equipment and Tools	550	692	550	0
Refreshments	745	176	745	0
Staff Conference & Course Fees	500	175	500	0
Specialist Supplies	445	375	445	0
Projects	4,046	1,756	4,046	0
Other Contractual Services	7,110	2,755	7,110	0
Recharge from AHOs	5,000	0	5,000	0
NCSL Deposit Charge	0	4,496	4,496	4,496
NCSL Deposit recharge	0	0	(4,496)	(4,496)
Football	(1,404)	(624)	(1,404)	0
Other Rents	(15,000)	(11,250)	(15,000)	0
Catering Concession Pitch & Putt	(1,800)	374	(1,800)	0
Government Grants - Specific	(2,204)	(2,204)	(2,204)	0
				0
CDS	35,887	0	35,887	0
	264,571	88,182	264,571	0