NORWICH
City Council

Audit committee

Date: Tuesday, 22 November 2016
Time: 16:30
Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

Councillors:

Price (chair)
Driver
Harris
Jones (B)
Kendrick
Schmierer
Stonard
Wright

For further information please contact:

Committee officer: Jackie Rodger
t: (01603) 212033
e: jackierodger@norwich.gov.uk

Democratic services
City Hall
Norwich
NR2 1NH

www.norwich.gov.uk

Informal briefing for members at 16:00 (Mancroft room)

There will be an informal 30 minute briefing on counter fraud policies for members of the committee before the start of the committee meeting.

Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

IN TRAN

If you would like this agenda in an alternative format, such as a larger or smaller font, audio or Braille, or in a different language, please contact the committee officer above.

Agenda

Page no

1 Apologies

To receive apologies for absence

2 Public questions/petitions

To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constutition)

3 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

4 Minutes **5 - 8**

To approve the accuracy of the minutes of the meeting held on 20 September 2016.

5 Annual audit letter 2015-16 **9 - 36**

Purpose - This report presents the annual audit letter.

6 Risk Management report **37 - 58**

Purpose - To update members on the review by the corporate leadership team of key risks facing the council, and the associated mitigating actions, and the council's Risk Management Policy.

7 Internal audit 2016-17 – April to October update **59 - 70**

Purpose - To advise members of the work of Internal Audit, completed between April to October 2016, and the progress against the internal audit plan.

The role of Internal Audit is to provide the audit committee and management with independent assurance, on the effectiveness of the internal control environment. Internal Audit coverage is planned so that the focus is upon those areas and risks which will most impact upon the council's

ability to achieve its objectives.

The 2016-17 Audit Plan was approved by the committee on 15 March 2016 and endorsed by the council's corporate leadership team on 30 March 2016. The audit committee was previously provided with an update up to 31 August 2016.

8 Counter Fraud Policies **71 - 136**

Purpose - This report updates members on the review of counter fraud policies.

Date of publication**: Wednesday, 16 November 2016**