

#### **Minutes**

## **Polling District Review Group**

17:00 to 18:45 27 June 2019

Present: Councillors Giles (chair following election), Kendrick (vice chair

following election), Carlo, Driver (substitute for Councillor Fulton-McAlister (M)), Maxwell (substitute for Councillor Stutely) and

Schmierer.

Apologies: Councillors Fulton-McAlister (M), Stutely and Wright.

# 1. Appointment of chair

**RESOLVED** to appoint Councillor Giles as chair.

## 2. Appointment of vice-chair

**RESOLVED** to appoint Councillor Kendrick as vice-chair.

## 3. Declarations of Interest

There were no declarations of interest.

### 4. Polling Places and Districts Review 2019

The democratic and elections manager presented the proposals of the (Acting) Returning Officer (ARO) and went through the report which outlined the timetable and consultation process.

The review started on 14 June 2019 and must be completed by 29 August 2019.

The democratic and elections manager said there was a requirement to publicise the review and seek input from key stakeholders such as:

- the public
- disability groups
- community groups
- political parties
- councillors (city/county)
- (Acting) Returning Officer for Norwich

In response to member questions about the ARO proposals the democratic and elections manager stated that individual and group responses could be taken through the contact methods listed on the review page on the council's website. The working group would consider any responses and the ARO proposals at the next meeting of the polling places and district review group.

There was a further discussion about potential alternative venues to existing or former polling stations. The democratic and elections manager noted these and informed the group that he would be visiting potential and existing venues in July.

**RESOLVED** to note the polling district and polling places review report and Acting Returning Officer's proposals.

# 5. Dates of future meetings

**RESOLVED** to note the following dates for future meetings of the polling district review group:

Thursday 25 July 2019 at 17:00 Thursday 05 September 2019 at 14:00

**CHAIR**