

## **Cabinet**

**Date: Wednesday, 08 November 2017**

**Time: 17:00**

**Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH**

### **Committee members:**

### **Councillors:**

Waters (chair)  
Harris (vice chair)  
Davis  
Herries  
Kendrick  
Maguire  
Ryan  
Stonard

### **For further information please contact:**

**Committee officer:** Alex Hand  
**t:** (01603) 212459  
**e:** [alexhand@norwich.gov.uk](mailto:alexhand@norwich.gov.uk)

Democratic services  
City Hall  
Norwich  
NR2 1NH

[www.norwich.gov.uk](http://www.norwich.gov.uk)

## **Information for members of the public**

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## Supplementary Agenda

### Page nos

- 1 Procurement of an external wall insulation programme to council properties (KEY DECISION)**

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**Purpose** - To approve the award of a contract for an external wall insulation programme to council properties.

### Key decisions

A 'key decision' means a decision which is likely to either –

(a) result in the council incurring expenditure which is, or making savings which are, significant in relation to the council's total budget for the service or function to which the decision relates (for these purposes the presumption is that "significant" means any sum exceeding whichever is greater of the thresholds established by the European public contracts directive 2014/24/EC for local government in respect of contracts for supplies or services), or;

(b) be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.

### **EXEMPT ITEMS:**

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

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Date of publication: **Friday, 03 November 2017**



**Report to** Cabinet  
08 November 2017  
**Report of** Director of neighbourhoods  
**Subject** Procurement of an external wall insulation programme  
to council properties

**Supplementary  
report**

**KEY DECISION**

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**Purpose**

To approve the award of a contract for an external wall insulation programme to council properties.

**Recommendation**

To approve the award of the external wall insulation contract to Everwarm Ltd.

**Corporate and service priorities**

The report helps to meet the corporate priority a safe, clean and low carbon city.

**Financial implications**

£722,737.30 to be funded from the HRA Capital budget.

**Ward/s:** Multiple Wards

**Cabinet member:** Councillor Harris - Deputy leader and social housing

**Contact officers**

Gary Atkins, Director of Operational Property Services, 01603 227903  
NPS Norwich

Carol Marney, Head of Operational Property Services, 01603 227904  
NPS Norwich

**Background documents**

None

# **Report**

## **Background**

1. A large proportion of the council's housing stock was built over seventy years ago and is of solid wall construction which means that there can be significant heat loss through the walls. This heat loss can be reduced by installing insulation on to the outside of the walls which is why the council has a programme of installing external wall insulation (EWI) to its housing stock.
2. The reduction in heat loss means that tenants use less energy to heat their homes, hence they save money on their heating bills and reduce the carbon footprint of the property. EWI can reduce condensation, helping to prevent damp and mould growth. The acoustics of the building are improved, reducing road noise and the appearance of the property is upgraded, enhancing the street scene. This year's programme contains 58 properties in the Mile Cross and Lakenham Wards.

## **Procurement Process**

3. The opportunity was advertised on the council's behalf by Eastern Procurement Ltd to the suppliers on their carbon emissions framework. Two tender submissions were received and evaluated by EPL. The quality of the suppliers work had been verified at the time of establishing the framework so the evaluation was based on price only.
4. The lowest tender was submitted by Everwarm Ltd. at a cost of £722,737.30.

## **Order process**

5. An order for installing EWI to 12 properties has already been placed under delegated authority, to enable the contractor to complete the full programme before the end of March 2018. This will mean that more tenants will benefit from warmer homes earlier.
6. However, cabinet approval is required to award the full contract and following this an order will be placed for the remaining 46 properties.

## **Recommendation**

7. It is recommended that cabinet award the contract to Everwarm Ltd for the price of £722,737.30.

## Integrated impact assessment



**NORWICH**  
City Council

### Report author to complete

<b>Committee:</b>	Cabinet
<b>Committee date:</b>	8 November 2017
<b>Director / Head of service</b>	Lee Robson
<b>Report subject:</b>	Award of contract for external wall insulation to housing properties
<b>Date assessed:</b>	11/10/2017
<b>Description:</b>	Installation of EWI to 58 houses

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The tender process ensures that the Council achieves the best value for money at that particular time.
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	EWI reduces condensation and damp in homes

	Impact			
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Helps to reduce fuel poverty.
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Improves the quality of the property and enhances the street scene
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Makes homes more energy efficient, hence reduces energy consumption

	Impact			
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
<b>Risk management</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. There is a risk that the appointed supplier could fail during the duration of the contract. This is low risk due to the relatively short nature of the contract and the planned nature of the works. In addition to this the Council is not investing in the supplier and so the risk is one of service continuity rather than financial, which is further mitigated by the fact the work is planned not responsive in nature.

Recommendations from impact assessment	
<b>Positive</b>	
<b>Negative</b>	
<b>Neutral</b>	
<b>Issues</b>	



