

**Norwich City Council**  
**SCRUTINY COMMITTEE**

## **Item No 5**

**REPORT for meeting to be held on Thursday 17 September**

### **Scrutiny committee work programme 2020-21**

<b>Summary:</b>	The purpose of this report is to assist committee members in setting the work programme for the rest of the civic year 2020-21.
<b>Conclusions:</b>	<p>It is proposed that any discussion is agreed as a whole committee using 'TOPIC' criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.</p> <p>The programme is a standing item at each committee meeting and can be adjusted as necessary.</p>
<b>Recommendation:</b>	To consider the scrutiny committee work programme 2020-21.

## Report

1. When the scrutiny committee considers which items to include on its work programme, it is useful to do so in the context of what the focus is for the council over the coming year and to look at how activity aligns to the council's corporate plan.
2. This is so that the scrutiny committee will be able to consider where and how it can add value to the work being carried out towards achievement of the council's priorities and ensure that resources are being focused effectively.
3. Although sometimes not possible to achieve, it was previously agreed that the committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and has a fair chance of reaching sound, evidence based outcomes. Ideally, one main item per meeting would be the aim.
4. Members will have the opportunity on a monthly basis to revise the work programme if and when required or due to changing events.
5. Along with this report, members have a copy of the cabinet forward agenda for consideration.
6. It is proposed that any discussion is as a whole committee using the TOPIC criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.
7. Members are reminded that any items placed on the work programme should be considered within the council's COVID-19 recovery framework.

## Annual work programme planning grid

(updated 7 September 2020)

Date of meeting	Item
Thursday at 16.30	
<b>2020</b>	
<b>10 June</b>	Covid-19 recovery report
<b>16 July</b>	Work programme Annual scrutiny report
<b>17 September</b>	Work programme Report back from NHOSC meeting from 30 July and 3 September Report back from Short Term Lets select committee <b>Local Enterprise Partnership (LEP)</b>
<b>15 October</b>	Work programme Report back from NHOSC meeting from 8 October <b>Enhancing community development following Covid-19 - Citizen Participation blueprint, Kate Price.</b>
<b>19 November</b>	Work programme <b>Maximising opportunities to achieve zero rough sleeping following Covid-19, Chris Hancock (tbc)</b>
<b>17 December</b>	Work programme Report back from NHOSC meeting from 26 November Equality information report Corporate plan and performance framework
<b>2021</b>	
<b>21 January</b>	Work programme To consider the 2021/22 budgets, medium term financial strategy and capital programme, along with capital strategy and treasury management strategy Cllr Kendrick. Hannah Simpson, Shaun Flaxman, Adam Drane
<b>4 February</b>	Work programme Further scrutiny of the budget 2021/22
<b>18 March</b>	Work programme Report back from NHOSC meeting from 4 February and 18 March.

Date of meeting and topic	Recommendations	Outcome
<p>10 June 2020</p> <p><b>Covid-19 recovery report</b></p>	<ul style="list-style-type: none"> <li>(1) Amending bullet point 2 under section 7, Climate change and the green economy' in the recovery themes and key actions summary on p31 of the report to reflect the recommendation of the Tyndall centre to reduce carbon emissions of Norwich by 13 % annually</li> <li>(2) Amending bullet point 4, under section 4 'business and the local economy' section, in the recovery themes and key actions summary on p30 of the report, from 'consider the opportunities to further promote sustainable travel in the city, building on the already well-advanced measures already in place' to 'consider the opportunities to further promote sustainable travel <i>on whole route approaches</i>, building on the already well-advanced measures already in place'</li> <li>(3) Lobbying the LGA and central government for all district councils to be given some of the powers and financial resources that the Health and Safety Executive has, to allow the city council to enforce social distancing if employers are not complying.</li> <li>(4) At section 8.4, include trade unions to the list of groups to be consulted on this document.</li> <li>(5) Redoubling efforts with Norfolk County Council to ensure social distancing measures around the city centre are in place as soon as possible.</li> <li>(6) Including further references to the impact of Covid-19 on the insurance industry regarding aviation, and families and young people, particularly in reference to education, including local universities.</li> <li>(7) Revising the Commercial Property Investment Strategy to reflect the changes in the economy due to Covid-19 and how this could drive a green economy.</li> </ul>	<p>Recommendations taken to Cabinet on 10 June 2020; Response:</p> <p>Councillor Waters, leader of the council, thanked the scrutiny committee for its recommendations and said that they would be noted by cabinet and would form part of the thinking around future revisions to the blueprint as it evolved.</p>

	<p>(8) Investigating the use of purchasing powers to undertake a retrofit programme on housing as a key part of driving the economic recovery.</p> <p>(9) Looking at alternative sources of income to carparks in the city.</p> <p>(10) Looking at the experience of other local authorities which are pursuing a circular economy to take advantage of the fact that Norwich has two recycling centres in development.</p>	
<p>16 July 2020</p> <p><b>Work programme 2020-21</b></p>	<p>(1) At the September meeting of the scrutiny committee to:</p> <ul style="list-style-type: none"> <li>a) receive a report from the select committee on short term lets; and</li> <li>b) ask the scrutiny liaison officer to approach the LEP to attend the meeting to pick up the work that the committee was due to undertake in March 2020</li> </ul> <p>(2) Ask the scrutiny liaison officer to add the following items to the scrutiny committee work programme</p> <ul style="list-style-type: none"> <li>a) Sustainable and inclusive economy following the impact of Covid-19</li> <li>b) Enhancing community development following the impact of Covid-19</li> <li>c) Maximising opportunities to achieve zero rough sleeping following Covid-19</li> <li>d) The social inclusion agenda following Covid-19</li> </ul>	<p>Items added to the work programme for 2020-21</p>