



NORWICH
City Council

Committee Name: Mousehold Heath Conservators

Committee Date: 18/03/2022

Report Title: Mousehold Heath Conservators Budget Monitoring to
January 2022

Portfolio: Councillor Kendrick, cabinet member for resources

Report from: Executive director of corporate and commercial services

Wards: Crome / Catton Grove

OPEN PUBLIC ITEM

Purpose

To provide the 2021/22 revenue budget monitoring position and 2021/22 capital receipts balance as at 31 January 2022.

Recommendation:

To note the current budget monitoring and reserves positions

Policy Framework

The Council has three corporate priorities, which are:

- People living well
- Great neighbourhoods, housing and environment
- Inclusive economy

This report meets the People living well & Great neighbourhoods, housing and environment corporate priorities

Report Details

1. Conservators approved a precept for the financial year 2021/22 of £235,471 at their meeting of 15 January 2021.
2. The Conservators have requested that budget reports be brought to their meetings on a regular basis. Appendix A details the financial position for Mousehold Heath as at the end of January 2022, and comparison of the expected outturn to the annual budget. There are no significant variances to comment on at this stage.
3. The wardens are managing an overall underspend to deliver repairs to the pavilion roof in 2022/23 and to partially offset the cost of the pension deficit payment paid back at the end of each year until 2021/22
4. Corporate recharge budgets are no longer shown against individual cost centres within the General Fund, for accounting presentation purposes. All corporate recharges are still calculated in line with agreed principles. The Conservator's element of the recharges has been included within the figures in this report, for consistency between accounting periods.
5. Overall, the budget shows a forecast underspend of £9,891.
6. The impact of the precept and forecast 2021/22 budget monitoring position on the Mousehold Heath balances are as follows:

Table 1:

	£
Balance brought forward from 2021/22	-29,107
Precept 2021/22	-235,471
Forecast Outturn 2021/22	225,580
10th instalment of pension deficit costs	2,808
Forecast balance to be carried forward to 2022/23	-36,190
In-year movement in reserves (deficit)	-7,083

The prudent minimum level of reserves has been assessed as £9,800 for 2021/22. The reserve balance is expected to continue to exceed the prudent minimum balance.

Capital

7. The position on capital reserve is as below, with no spend incurred in 2021/22 to date. There are no current items in the capital budget, therefore no spend can be incurred in 2021/22 without a budget amendment to Council.

Table 2:

Item	£
Rangers House balance brought forward	(100,766)
Interest accrued on balance up until Mach 2021	(3,306)
Forecast interest for 2021/22	(20)
Forecast balance of receipts at 31/03/2022	(104,092)

Contact officers

Name:

Neil Wright (Service accountant)

01603 987725

NeilWright@norwich.gov.uk

Adam Drane (Finance business partner)

01603 987561

AdamDrane@norwich.gov.uk

Background documents

None

Appendix A: Mousehold Heath Conservators Budget Position as at 31 January (P10) 2021/22

		Budget (£)	Actual to P10 (£)	Forecast outturn (£)	Forecast variance (£)
2000	Salaries	74,296	60,371	74,926	630
2011	Employers Pension Contributions	9,776	7,951	9,776	0
2015	Annual Added Years Payments	4,168	0	4,168	0
2018	Pension Deficit Recovery	17,200	17,200	17,200	0
2090	Employee/Public Liability Insurance	460	459	460	0
2102	Responsive Repairs	0	2,175	0	0
2103	General Repairs & Maintenance	15,000	7,534	7,749	(7,251)
2207	Contract Cleaning	9,515	7,529	9,035	(480)
2216	Electricity	1,493	259	600	(893)
2231	Grounds General Maintenance	2,204	734	2,204	0
2239	Recharge from GMO main contract	62,126	51,471	61,765	(361)
2240	Treeworks	8,200	6,833	8,200	(0)
2255	Fire Insurance Buildings/Contents	34	33	34	0
2285	Water Charges Metered	78	0	78	0
2400	Car and Cycle Allowances	800	144	344	(456)
2600	Clothing and Uniforms General	500	388	500	0
2658	Equipment - Purchase	450	423	450	0
2659	Equipment - Repairs & Maintenance	650	346	650	0
2663	Other Equipment and Tools	550	406	550	0
2682	Refreshments	745	37	368	(377)
2684	Staff Conference & Course Fees	500	0	250	(250)
2710	Specialist Supplies	445	350	350	(95)
2832	Projects	4,046	1,400	2,713	(1,333)
2849	Other Contractual Services	7,110	4,000	7,110	0
4011	Property Services Support	0	402	402	402
4015	Recharge from Area Housing Office	5,000	0	5,000	0
1061	Football	(1,404)	0	0	1,404
1146	Other Rents	(15,000)	(15,000)	(15,000)	0
1148	Catering Concession Income	(1,800)	(2,631)	(2,631)	(831)
1412	Government Grants - Specific	(2,204)	(2,204)	(2,204)	0
	Corporate Recharges	30,533	0	30,533	0
		235,471	150,612	225,580	(9,891)