



CABINET

Date: **Wednesday 5 February 2014**
Time: **5.30 pm**
Venue: **Mancroft room, City Hall**

COMMITTEE MEMBERS:

Councillors:

Arthur (chair)
Waters (vice chair)
Bremner
Kendrick
Sands (M)
Stonard

**FOR FURTHER INFORMATION
PLEASE CONTACT -**

Senior committee officer: Andy Futter

Tel. No: (01603) 212029
e-mail: andyfutter@norwich.gov.uk

Democratic services
City Hall
Norwich
NR2 1NH

AGENDA

Page No

1. Apologies

To receive apologies for absence

2. Public questions / petitions

To receive questions / petitions from the public (notice to be given to committee officer by 10.00am on the day before the meeting.)

3. Declarations of interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

4. Minutes

To agree the accuracy of the minutes of the cabinet meeting held on 15 January 2014.

5. Date of next meeting

To agree to reschedule the meeting due to be held on 12 March 2014 and hold the next meeting on Wednesday 26 March 2014 at 5.30pm.

Strategy

6. Constitution review

(Report of the executive head of strategy, people and democracy)

Purpose – To consider proposed amendments to the council's constitution which have been recommended by the constitution working party in relation to motions and the audit committee's terms of reference.

7. Integrated waste management strategic objectives : 2013-2020

(Report of the deputy chief executive)

Purpose – To approve the new strategic objectives for waste management and recycling.

8. Carbon management programme - KEY DECISION

(Report of the executive head of strategy, people and democracy)

Purpose – To consider a new carbon management programme.

9. Mental health

(Report of the executive head of strategy, people and democracy)

Purpose – To consider a range of actions following a recently agreed council motion.

10. Corporate plan 2012-2015

(Report of the executive head of strategy, people and democracy)

Purpose - To consider the proposed amendments to the Corporate Plan 2012-2015 for recommendation to council.

Resources

11. **General fund revenue budget and non-housing capital programme 2014-15**

(Report of the chief finance officer report)

Purpose - To set a budgetary requirement, council tax requirement and level of council tax and to approve the non-housing capital programme, both for the financial year 2014/15.

12. **Housing rents and budgets 2014-15 – KEY DECISION**

(Report of the chief finance officer report)

Purpose - To propose for approval the Housing Revenue Account budget for 2014/15, council housing rents for 2014/15, the prudent minimum level of HRA reserves 2014/15, the housing capital plan 2014/15 to 2018/19; and the housing capital programme 2014/15.

13. **Treasury management strategy 2014-15**

(Report of the chief finance officer)

Purpose - This report outlines the council's prudential indicators for 2014/15 through to 2016/17 and sets out the expected treasury operations for this period. It fulfils three key reports required by the Local Government Act 2003:

- The reporting of the prudential indicators as required by the CIPFA Prudential Code for Capital Finance in Local Authorities;
- The Minimum Revenue Provision (MRP) Policy, as required by Regulation under the Local Government and Public Involvement in Health Act 2007 (Appendix A); and
- The treasury strategy in accordance with the CIPFA Code of Practice on Treasury Management.

The investment strategy is in accordance with the Department of Communities and Local Government investment guidance

14. **Revenue budget monitoring 2013-14 – period 9**

(Report of the chief finance officer)

Purpose – To update cabinet on the financial position as at 31 December 2013, the forecast outturn for the year 2013/14, and the consequent forecast General Fund and Housing Revenue Account balances.

Monitoring of key budgets does not indicate any unusual cause for concern.

15. Capital budget monitoring 2013-14

(Report of the chief finance officer) (To follow)

Purpose – To provide an update on the financial position and the forecast outturn for the year

16. Community Infrastructure Levy (CIL) - Process for engaging with local communities on the expenditure of the community element of CIL

(Report of the head of city development services)

Purpose – To approve a process for engaging with the local community on how the community element of CIL is spent.

Commissioning

17. Award of contracts for housing and structural repairs and improvements – KEY DECISION

(Report of the deputy chief executive)

Purpose – To advise cabinet of the tender process for structural repairs and improvements contracts.

18. EXCLUSION OF THE PUBLIC

Consideration of exclusion of the public.

***19. Bowthorpe phase 2 – KEY DECISION**

(Report of the head of city development services)

Purpose – To approve the area of land to be developed as the second phase of housing development at Bowthorpe Threescore, to approve the project and agree to recommend that council include the necessary financing within the capital plan and programme.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in paragraph 3 of Schedule 12A to the Local Government Act 1972.)

***20. Future options for two redundant housing assets**

(Report of the deputy chief executive (operations))

Purpose – To approve the most suitable option for two redundant housing assets.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in paragraph 3 of Schedule 12A to the Local Government Act 1972.)

***21. Disposal of electrical sub-station**

(Report of the deputy chief executive (operations))

Purpose – To agree the freehold disposal of an electrical sub-station to enable a former garage site to be developed for affordable housing.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in paragraph 3 of Schedule 12A to the Local Government Act 1972.)

A “key decision” means a decision which is likely to either –

- (a) result in the council incurring expenditure which is, or making savings which are, significant in relation to the council’s total budget for the service or function to which the decision relates;
- (b) or be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.

28 January 2014



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