Report to	Cabinet	**Item**
	18 December 2019	
Report of	Strategic director of policy, communication and culture	1
Subject	The award of contract for an external wide area network and internet services (WAN)	

KEY DECISION

Purpose

To seek approval to award a contract for an external wide area network and internet services (WAN).

Recommendation

To award the contract for an external wide area network and internet services (WAN) to Updata Infrastructure UK Limited for the four year period 1 April 2020 to 31 March 2024.

Corporate and service priorities

The report helps to meet the corporate priority a healthy organisation.

Financial implications

The total awarded value is £260,000 for the full four year contract. This is within existing budgets.

Ward/s: All Wards

Cabinet member: Councillor Kendrick - Resources

Contact officers

Nikki Rotsos, strategic director of policy, communications and culture	01603 212211
Jane Allen, service improvement manager	01603 212497

Background documents

None

Report

Background

1. The council requires a wide area network (WAN) to cover all council buildings in respect of external network and internet services

2. The WAN is the telecommunications network that supports all of our external communications structure.

3. The council is currently in contract with Updata Infrastructure UK Limited.

4. This contract was awarded under a Norfolk County Council framework and expires on the 31 March 2020.

5. A new contract is required for continuity of service. Therefore the new contract is required to start on 1 April 2020 and will expire on 31 March 2024.

Procurement Process

6. The Norfolk County Council framework has been confirmed to continue for a further four year period.

7. Use of a framework ensures the procurement is compliant with the Public Contract Regulations 2015. The supplier offering these services are accredited to the framework and have already been vetted and overall capability proven.

8. Updata Infrastructure UK Limited, the incumbent, is the only supplier on this framework

9. No issues have been identified with the service provided by the incumbent and an award under the framework will satisfy the both the legislation and the council's contract procedures.

Recommendation

10. To award the contract to Updata Infrastructure UK Limited

11. The total awarded value is £260,000 for the full four year contract

Integrated impact assessment

Report author to complete	
Committee:	Cabinet
Committee date:	18 December 2019
Director / Head of service	Nikki Rotsos, strategic director of policy, communications and culture
Report subject:	For the procurement of external wide area network and internet services (WAN)
Date assessed:	11 December 2019

	Impact			
Economic **(please add an 'x' as appropriate)**	**Neutral**	**Positive**	**Negative**	**Comments**
Finance (value for money)	☒	☐	☐	Funding is covered via existing ICT development budgets. VFM achieved using Framework
Other departments and services e.g. office facilities, customer contact	☐	☒	☐	Continued service
ICT services	☒	☐	☐	
Economic development	☒	☐	☐	
Financial inclusion	☒	☐	☐	
Social **(please add an 'x' as appropriate)**	**Neutral**	**Positive**	**Negative**	**Comments**
Safeguarding children and adults	☒	☐	☐	
S17 crime and disorder act 1998	☒	☐	☐	
Human Rights Act 1998	☒	☐	☐	
Health and well being	☒	☐	☐	

	Impact			
Equality and diversity (please add an 'x' as appropriate)	**Neutral**	**Positive**	**Negative**	**Comments**
Relations between groups (cohesion)	☒	☐	☐	
Eliminating discrimination & harassment	☒	☐	☐	
Advancing equality of opportunity	☒	☐	☐	
Environmental (please add an 'x' as appropriate)	**Neutral**	**Positive**	**Negative**	**Comments**
Transportation	☒	☐	☐	
Natural and built environment	☒	☐	☐	
Waste minimisation & resource use	☒	☐	☐	
Pollution	☒	☐	☐	
Sustainable procurement	☒	☐	☐	
Energy and climate change	☒	☐	☐	
(Please add an 'x' as appropriate)	**Neutral**	**Positive**	**Negative**	**Comments**
Risk management	☐	☒	☐	Continued service

Recommendations from impact assessment
Positive
Continued external network and internet services
Negative
Neutral
Issues