

**Local Government (Executive Arrangements) (Meetings and Access to Information)
(England) Regulations 2012.**

Cabinet Meeting – 7 February 2024

At the above meeting of cabinet held at City Hall, St Peter's Street, Norwich, the matters listed below were considered and the following decisions were made.

Please note that the decisions made at this meeting will come into force and may be implemented on the expiry of two working days after the circulation of this notice to all members of the council unless called-in.

The agenda, reports and background papers have been published [here](#)

If you have any queries please email alexhand@norwich.gov.uk

Matter	Purpose	Key decision	Public excluded?	Decision taken	Further notes
Scrutiny Committee Recommendations	To consider the recommendations from scrutiny committee	No	No	Y	To see the full responses to the recommendations on the budget, see the end of this document. A verbal response to the recommendations from scrutiny committee on retrofitting presented at cabinet on 13 December 2023, here was also provided and a written response will be circulated in due course.
Treasury Management Quarter 3 Review Report 2023/24	This report sets out the Council's Treasury Management performance for the first nine months of the financial year to 31 December 2023.	No	No	Y	
Budget monitoring report Q3 2023/24	To consider the Q3 Budget monitoring report 2023/24	No	No	Y	
Budget 2024-25	To consider recommending to council for approval the council's budget 2024-25	No	No	Y	Following additional recommendations agreed to be proposed to council for approval: Increase the funding for the play area improvement programme by £1.1m over the period 2024/25 to 2026/27; Increase the funding in 2024/25 for the improvement of the changing pavilions at Eaton Park by £0.3m; and Increase the funding for sloughbottom park by £0.85m.

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Corporate performance report 2023/24 - Q3	To consider the corporate assurance report 2023-24 for Q3	No	No	Y	
Corporate Risk register Q3 2023/24	To consider the corporate risk register for Q3 2023/24	No	No	Y	
Corporate Risk register Q3 2023/24 - Exempt appendix	To consider the exempt appendix to the report	No	Yes (Para 3)	Y	
Council Tax Reduction Scheme	To consider recommending the Council Tax Reduction Scheme to council for approval.	No	No	Y	

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Response to the recommendations from scrutiny committee on the budget:

Recommendation	Response
Remove the requirement to register to access Get Talking Norwich and add the demographic profiling questions into the main questions;	To agree to in principal with caveat that certain consultations may have to be exempted as anonymised responses could bias the outcome. If required agreed to simply process. To agree to add demographic profiling into main questions.
Ensure consultations include a clear statement of intent, which explains how the results and data collected will be used;	To agree that consultations should include a clear statement of intent and what the scope of influence is.
Ensure that consultees are responded to once the consultation has closed and summarise the changes which have been made as a result of consultation responses;	To agree to provide feedback on consultations on Get Talking Norwich.
Include consultations in the Equality, Diversity and Inclusion Strategy to ensure that the sample response is representative of the population of the city;	Cllr Giles, expressed that the wording of the recommendation was unclear and welcomed clarification on this. It was assumed that it meant to add a question to ensure the sample consultation response was representative of the profile of the city but it was noted that this was a practical challenge in that it would require participants to provide demographic information.
Provide a clear logic map which links the budget and corporate plan consultations;	No response provided, a response will be sought at cabinet on 6 March 2024.
Avoid the use of leading questions in consultations;	To agree to avoid leading questions with caveat that consultations such as that on the budget require a choice to be made in terms of what the priorities are, in these cases to agree to the use of a scale of agreement where appropriate.
Ensure consultations are mindful of and mitigate against digital exclusion and literacy rates;	To agree where resources allowed that in person engagement be considered as a form of mitigation.

Consider the use of a more deliberative process to inform the decision making process;	To agree to ask officers to consider the feasibility of using a more deliberative process and to investigate if other methods achieve the same aim.
Communicate how the council is spending its money to the public;	To agree to continue to commit to presenting budget information in a clear and jargon free way.
Provide a briefing to members of the council on the Future Shape Norwich project;	To agree to ask officers to arrange a member briefing on the Future Shape Norwich project.
Include a section on NCSL in the budget papers;	Lion Homes is included in the capital strategy element of the budget because it is a significant driver of capital investment. This is not the case with NCSL and why it is not included.