

**LGSS Internal Audit - Revised Internal Audit Plan for Norwich City Council 2014-15**

	Projected days	Actual to Wk 52	
<b>Audit Assurance Work</b>			<b>Latest position / comments</b>
<b>Fundamental systems</b>			
Purchasing	26	26.0	Complete
Accounts receivable (debtors)	25	25.2	In progress
NCC payroll	10	10.2	Draft report issued
Housing rents/arrears	10	13.1	In progress
Housing & council tax benefits	10	0.0	Started in 2015-16
Council tax	5	0.3	In progress
NNDR	5	0.1	Completed in 2015--16
<b>Sub-total</b>	<b>91</b>	<b>74.9</b>	
Income generation	20	4.0	In progress
Joint ventures	20	29.9	Complete
Procurement & contract management arrangements:			Allowance for possible input to tendering, monitoring, procedural compliance. Involvement in specific contracts. Plus presence on project teams
New bank contract	20	20.7	Complete
NPS	20	3.5	Preparation
Parking permits	1	0.8	
Probity	16	3.9	Income from street trading complete
<b>Sub-total</b>	<b>97</b>	<b>62.8</b>	
<b>Business relationship management</b>			
Council tax & NNDR systems	15	1.4	VFM review - impact of scheme changes on collection costs
ICT audits:	75	75.7	Incl. embedded assurance - Corporate Information Assurance Group; input to IT audits
Civica			Complete
Northgate			Complete
Workforce			Complete
Parking Gateway			Complete
Bacstel IP			Complete
<b>Sub-total</b>	<b>90</b>	<b>77.1</b>	
<b>Operations</b>			
CIL income	10	9.3	Complete
Provision market	13	11.8	Complete
Licensing	10	7.0	In progress
Leasehold services	15	0.1	Slipped to 2015-16
Cemeteries	15	18.4	In progress
Home improvements	15	20.8	In progress
Parking income	15	19.2	In progress
<b>Sub-total</b>	<b>93</b>	<b>86.6</b>	

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