



NORWICH City Council

Committee Name: Scrutiny

Committee Date: 13/10/2022

Report Title: Scrutiny Committee Work Programme 2022-23

Portfolio: Councillor Kendrick, cabinet member for resources

Report from: Executive director of community services

Wards: All Wards

OPEN PUBLIC ITEM

Purpose

To assist scrutiny committee members to review the scrutiny committee work programme 2022-23.

Recommendation:

It is recommended that members note the scrutiny committee work programme 2022-23

Policy Framework

The Council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

This report meets the Norwich City Council is in good shape to serve the city corporate priority

Report Details

Developing a work programme for the scrutiny committee

1. Members had an informal work programme setting workshop on 26 May 2022, the work programme was then reviewed and ratified at the committee meeting on 9 June 2022. The work programme was further updated at the committee meeting on 14 July 2022. The agreed work programme is attached at appendix A.
2. Members were asked to send suggestions for a scope for the “Welcoming Refugees into Norwich and overcoming obstacles to their smooth integration” topic to democratic services. One full scope was received from Councillor Galvin which has been circulated to scrutiny committee members. Members are asked to discuss this scope so that initial work can commence.
3. The September meeting of the Committee was unfortunately cancelled due to the death of the Queen. The item scheduled for this meeting on debt advice and support is now suggested for consideration at an extraordinary meeting of the Committee to be scheduled at a date that is mutually agreeable for members and officers.

Recurring items

4. There are certain items that occur throughout the civic year that are programmed in. These are the scrutiny committee work programme (each meeting), Equality Information Report (December), pre-scrutiny of the proposed budget (February) and the annual review of the scrutiny committee (March).
5. Updates are received from the council’s representative on the Norfolk Health and Overview Scrutiny Committee (NHOSC) and the council’s representative on the Norfolk Countywide Community Safety Partnership Scrutiny Sub Panel (NCCSPSSP).

Scope for scheduling items onto the work programme

6. It has been previously agreed that committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and make fair and evidence based recommendations. Ideally one substantive item per meeting would be the aim.
7. Members are able to revise the work programme on a month basis if and when required due to changing events. This is done through the work programme standing item at each meeting. Members therefore may wish to consider keeping some space on the work programme to facilitate this.

Consultation

8. Members of the scrutiny committee were consulted and agreed the attached work programme at the meeting on 14 July 2022. Members of the public are encouraged to submit topics for scrutiny via a form on the council’s website.

The portfolio holder will be briefed as part of the regular portfolio holder briefings.

Implications

Financial and Resources

Any decision to reduce or increase resources or alternatively increase income must be made within the context of the council's stated priorities, as set out in its Corporate Plan and Budget.

9. Any impact on resources resulting from this report will be accommodated within existing budgets or the relevant approvals will be sought if additional budget is required.

Legal

10. No specific legal implications of this report.

Statutory Considerations

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	None
Health, Social and Economic Impact	None
Crime and Disorder	None
Children and Adults Safeguarding	None
Environmental Impact	None

Risk Management

Risk	Consequence	Controls Required
None		

Other Options Considered

11. There have been no other options considered for this report.

Reasons for the decision/recommendation

12. This is a standing item on the scrutiny committee agenda to allow members to review the scrutiny committee work programme.

Background papers: None

Appendices: Appendix A – Scrutiny Committee Work Programme

Contact Officer:

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Appendix A

Date	Report	Purpose	Portfolio Holder + Senior Officer + Report author
13/10/2022	County Lines drug dealing, drug addiction and vulnerable women and girls	To consider a report on “county Lines drug dealing, drug addiction and vulnerable women and girls”	Cllr Jones Lou Rawsthorne
13/10/2022	Work programme	To review the scrutiny committee work programme	Cllr Kendrick Lou Rawsthorne Lucy Palmer
13/10/2022	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
10/11/2022	Financing for renewable energy/energy efficiency	To consider a report on “financing for renewable energy/energy efficiency”	Cllr Kendrick Annabel Scholes Neville Murton
10/11/2022	Work programme	To review the scrutiny committee work programme	Cllr Kendrick Lou Rawsthorne Lucy Palmer
10/11/2022	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
08/12/2022	NRL Business Plan	To consider the NRL Business Plan	Cllr Waters Graham Nelson Dave Shaw
08/12/2022	NCSL Business Plan	To consider the NCSL Business Plan	Cllr Waters Lou Rawsthorne / Graham Nelson Hannah Leys
08/12/2022	Equality information report	To consider the annual equality information report	Cllr Waters Lou Rawsthorne Ramona Herdman
08/12/2022	Work programme	To review the scrutiny committee work programme	Cllr Kendrick Lou Rawsthorne Lucy Palmer
08/12/2022	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
19/01/2023	Levelling Up Agenda	To consider a report on the “Levelling Up agenda”	Cllr Waters Graham Nelson Ellen Tilney

Appendix A

Date	Report	Purpose	Portfolio Holder + Senior Officer + Report author
19/01/2023	Corporate Plan refresh	To consider the Corporate Plan	Lou Rawsthorne Helen Chamberlin
19/01/2023	Work programme	To review the scrutiny committee work programme	Cllr Kendrick Lou Rawsthorne Lucy Palmer
19/01/2023	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
02/02/2023	Pre-scrutiny of the budget	To pre-scrutinise the budget	Cllr Kendrick Annabel Scholes Neville Murton
02/02/2023	Work programme	To review the scrutiny committee work programme	Cllr Kendrick Lou Rawsthorne Lucy Palmer
02/02/2023	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
16/03/2023	Annual Review of scrutiny committee	To consider the annual scrutiny committee report	Cllr Kendrick Lou Rawsthorne Lucy Palmer
16/03/2023	Welcoming refugees into Norwich and overcoming obstacles to their smooth integration	To consider a report on "welcoming refugees into Norwich and overcoming obstacles to their smooth integration"	Cllr Waters Lou Rawsthorne
16/03/2023	Updates from NHOSC and NCCSPSSP	To receive a report from council's representative on NHOSC and NCCSPSSP	Cllr Kendrick Lou Rawsthorne Lucy Palmer
(TBC)	Debt advice and support and debt recovery	To examine the extent to which debt advice and support services provided by the council and its partners are helping to prevent people from falling into debt and becoming subject to debt recovery	Cllr Waters Annabel Scholes Tanya Bandekar Nicki Bristow