



## CABINET

Date: **Wednesday 14 March 2012**  
Time: **5.30pm**  
Venue: **Committee room, City Hall**

### COMMITTEE MEMBERS:

#### Councillors:

Arthur (Chair)  
Waters (Vice-Chair)  
Bremner  
Brociek-Coulton  
Gihawi  
MacDonald  
Westmacott

### FOR FURTHER INFORMATION PLEASE CONTACT -

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Democratic services  
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## AGENDA

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### 1. Apologies

To receive apologies for absence

### 2. Public questions

To receive questions from the public (notice to be given to committee officer by 10.00am on the day before the meeting.)

### 3. Declarations of interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

- 4. Minutes** **7**
- To agree the accuracy of the minutes of the cabinet meeting held on 15 February 2012
- 5. Revenue budget monitoring 2011/12** **15**  
(Report of the head of finance)
- Purpose** - To inform cabinet of the financial position on the revenue account for the period 1 April 2011 to 31 December 2011
- 6. Quarter 3 performance report** **29**  
(Report of the head of strategy and programme management)
- Purpose** - To report progress against the delivery of the Corporate Plan objectives for quarter 3 of 2011/12
- 7. Equality Objectives 2012-2016** **69**  
(Report of the head of strategy and programme management)
- Purpose** - To approve the council's statutory equality objectives for 2012-2016
- 8. Localism Act 2011** **73**  
(Report of the head of strategy and programme management)
- Purpose**- To consider the Council's approach to the implementation of a key part of the Localism Act 2011 (specifically Part 5 Chapter 2 – Community Right to Challenge).
- 9. Voluntary and community sector commissioning programme - grant awards 2012-13** **83**  
(Report of the head of strategy and programme management)
- Purpose** - To recommend grant awards from budgets for the financial year 2012 - 2013
- 10. Corporate governance framework for working in partnerships: Annual review of partnerships register** **105**  
(Report of the head of strategy and programme management)
- Purpose** - To inform cabinet of the outcomes of the annual review of the council's involvement with partnerships.
- 11. Tenancy policy – housing** **117**  
(Report of the director of regeneration and development)
- Purpose** - To advise cabinet of the proposed introduction of a tenancy policy for housing - **KEY DECISION**

- 12. Norwich city council housing social allocations policy** 133  
(Report of the director of regeneration and development)
- Purpose** - To seek cabinet's approval for an allocations policy for social housing in Norwich.
- 13. Award of the contract for housing improvements and upgrades<sup>1</sup>** 177  
(Report of the director of regeneration and development)
- Purpose** - To advise cabinet of the tender process for the housing improvements and upgrades contract carried out by Eastern Procurement Consortium (EPC) and seek authority to award the contract – **KEY DECISION**
- 14. Options for the funding and delivery of affordable housing on council owned land** 181  
(Report of the director of regeneration and development)
- Purpose** – To consider the funding options and mechanisms available to support affordable housing delivery on council owned land - **KEY DECISION**
- 15. Award of contract for agency workers** 195  
(Report of the head of procurement and service improvement)
- Purpose** - To seek delegated approval for the contract award to establish an agency framework and appoint up to 5 agencies as the council preferred suppliers for the provision of agency workers – **KEY DECISION**
- 16. Award of contract for City Hall refurbishment phase 1** 199  
(Report of the director of regeneration and development)
- Purpose** – To advise the cabinet of proposals for a first phase of investment to reconfigure the City Hall office layout and the process to be followed to appoint a contractor to undertake this work - **KEY DECISION**
- 17. Award of contract for renewal of the councils pool car fleet** 205  
(Report of the director of regeneration and development)
- Purpose** - To advise Cabinet of the tender process for the replacement of the existing pool car contract to cover the Council's requirements for the next three years – **KEY DECISION**
- 18. Extension of contract for corporate (non-housing) repairs and maintenance** 209  
(Report of the director of regeneration and development)

**Purpose** - To seek approval from cabinet to extend the corporate (non-housing) property repairs and maintenance contract – **KEY DECISION**

**19. Queen Elizabeth II Fields Challenge** **215**  
(Report of the head of city development services)

**Purpose** - To seek approval to support the Queen Elizabeth II Fields Challenge through the nomination of one park in each of the neighbourhood areas as a Queen Elizabeth II Field

**20. Improving delivery of property services** **219**  
(Report of the director of regeneration and development)

**Purpose** - To advise cabinet of the outline proposals for a review of both the housing and non-housing property services teams

**21. Pay policy statement** **To follow**  
(Report of the deputy chief executive officer)

**Purpose** – To recommend the council's pay policy statement for 2012/13 to council

6 March 2012

A “key decision” means a decision which is likely to either –

result in the council incurring expenditure which is, or making savings which are, significant in relation to the council’s total budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.



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