

Report for Resolution

Report to Mousehold Heath Conservators
13 March 2009

Report of Head of Finance

Subject Budget & Precept 2009/10

**ITEM
9**

Purpose

Each year members are required to determine and approve the budget for Mousehold Heath, and to make a levy on Norwich City Council.

This report provides Conservators with details of your base budget for 2009/10.

Recommendations

The Conservators are asked to:-

- (i) Review and approve the content of the budgets shown in Appendix A having regard to the comments provided in the paragraphs below.
- (ii) Resolve to place a precept on Norwich City Council of £198,501 for the financial year beginning 1st April 2009.

Financial Consequences

The precept of £198,501 is for the financial year beginning 1st April 2009. This forms part of the General Fund Budgetary Requirement for Norwich City Council.

Corporate Objective/Service Plan Priority

The report helps to achieve the corporate objective to achieve strong financial management and stability, together with the service plan priority to improve Budget Preparation, Balancing and Monitoring to provide members (and officers) with relevant, accurate and timely financial information to assist them in formulating policy and allocating resources, and to enable the Head of Finance to exercise the additional statutory responsibilities contained in the Local Government Act 2003, i.e. to advise on the robustness of estimates and adequacy of reserves, and to monitor performance against budget.

Contact Officers

Mark Smith – Financial Control Manager
Victoria Reynolds – Service Accountant

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Report

Antecedents

1. The Conservators received, at their meeting of 5th December 2008, a report showing indicative budget requirements alongside a report on the draft annual work programme for 2009/10.
2. The Conservators resolved to note the budget report and ask the Finance Control Manager to update the Committee on the finalised budget for 2009/2010 at the next meeting of the Conservators.
3. This report meets that request.

Budget Analysis

4. The following table summarises the movement in the budget between the original budget for 2008/09, and the proposed budget for the 2009/10 financial year.

Budget 2008/09	196,080
General Inflation	3,631
Payroll Inflation	1,556
Payroll Savings	-2,766
Budget 2009/10	198,501

5. Payroll savings have arisen from changes in the calculation of enhancements.
6. The Council has not completed its review of recharges for corporate support and other services provided to front-line services and bodies such as the Conservators, and consequently no changes to these budgets are proposed. It is suggested that any variance in actual recharges should be met from the carry-forward from 2008/09, once this is established.
7. The Conservators, at their meeting of 5 December 2008, also considered whether any increases in the draft work programme should be met from the carry-forward.

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Proposed Revenue Budget 2009/10 – Mousehold Heath Conservators

421020	Mousehold Heath Conservators			
	Subjective	BUDGET	Budget	BUDGET
		2008/09	Change	2009/10
<i>Employees</i>				
1405	Salaries Full Time	62,220	-1,210	61,010
1990	Employee/Public Liab Insurance	400	0	400
Subtotal Employees		62,620	-1,210	61,410
<i>Premises</i>				
2651	Recharge from GMO main contract	58,790	2,117	60,907
2653	Schedule of Rates/Dayworks	7,960	267	8,227
2655	Treeworks	3,940	127	4,067
2810	Electricity	650	0	650
2850	Water Charges Unmetered	750	0	750
2853	Sewerage Charge Metered	750	0	750
2875	Contract Cleaning	6,420	233	6,653
T100	Day to Day Repairs (Tenants)	37,200	887	38,087
Subtotal Premises		116,460	3,631	120,091
<i>Transport</i>				
3080	Car and Cycle Allowances	1,000	0	1,000
Subtotal Transport		1,000	0	1,000
<i>Supplies & Services</i>				
3399	Rechargeable S+S Accy Use Only	300	0	300
3550	Clothing and Uniforms General	200	0	200
3715	Mobile Phone Rentals & Calls	200	0	200
3910	Advertising General	1,000	0	1,000
Subtotal Supplies & Services		1,700	0	1,700
<i>Recharge Expenditure</i>				
1935	Annual Added Years Payments	1,900	0	1,900
3570	Centralised Print Recharges	300	0	300
3710	Telephones General	100	0	100
4040	Norwich Connect Recharge	9,200	0	9,200
4041	Payroll Services Recharge	100	0	100
5000	Accommodation Charge	2,900	0	2,900
5021	Legal Services Support Charge	700	0	700
5022	Personnel Services Support Char	1,900	0	1,900
5024	Property Services Support Charg	2,400	0	2,400
5026	Financial Services Support Char	3,300	0	3,300
5047	Communications+Research Charge	700	0	700
5050	Committee Secretariat Support C	5,600	0	5,600
Subtotal Recharge Expenditure		29,100	0	29,100
<i>Receipts</i>				
8552	Catering Concessions	-1,800	0	-1,800
9039	Other Rents	-13,000	0	-13,000
Subtotal Receipts		-14,800	0	-14,800
TOTAL COST CENTRE		196,080	2,421	198,501