



Audit committee

Date: Tuesday, 23 June 2015

Time: 16:30

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

Councillors:

Neale (chair)
Boswell
Bradford
Driver
Harris
Howard
Kendrick
Wright

For further information please contact:

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Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website



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Agenda

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| 1 | Appointment of vice chair

To appoint a vice chair for the ensuing civic year | |
| 2 | Apologies

To receive apologies for absence | |
| 3 | Public questions/petitions

To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constitution) | |
| 4 | Declaration of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting) | |
| 5 | Minutes

To approve the accuracy of the minutes of the meeting held on 17 March 2015 | 5 - 10 |
| 6 | Statement of accounts 2014-15 - Extraordinary meeting

To agree to hold an extraordinary meeting of the committee in July 2015 to provide an opportunity for the committee to comment on the Statement of accounts, 2014-15. The dates proposed are:

Tuesday, 7 July 2015 at 16:30 or
Tuesday, 14 July 2015 | |
| 7 | Annual report of the audit committee 2014-15

Purpose - To comment on the draft annual report of the audit committee 2014-15 | 11 - 20 |
| 8 | Draft annual governance statement 2014-15

Purpose - To review the effectiveness of the council's governance arrangements and approve the draft annual governance statement for 2014-15. | 21 - 42 |

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| 9 | Internal audit and fraud team 2014-15 – March 2015 update | 43 - 48 |
| | <p>Purpose - To advise members of the work of internal audit in March 2015 and progress against the 2014-15 internal audit plan, together with the work of the fraud team in 2014-15.</p> | |
| 10 | Annual audit report on internal audit and fraud 2014-15 | 49 - 62 |
| | <p>Purpose - To inform members of the head of internal audit's annual audit opinion for 2013-14 and the work of internal audit and the fraud team which supports the opinion. The report and the audit opinion within it form part of the evidence to support the council's annual governance statement 2013-14.</p> | |
| 11 | Internal audit 2015-16 – April to May update | 63 - 78 |
| | <p>Purpose - To advise members of the work of internal audit between April and May 2015, and progress against the 2015-16 internal audit plan.</p> | |
| 12 | Review of corporate risk register | 79 - 98 |
| | <p>Purpose - To update members on the review by the corporate leadership team of key risks facing the council, and the associated mitigating actions as noted in the corporate risk register.</p> | |

Date of publication: **Monday, 15 June 2015**