

**Local Government (Executive Arrangements) (Meetings and Access to Information)
(England) Regulations 2012.**

Cabinet Meeting – 13 September 2023

At the above meeting of cabinet held at City Hall, St Peter's Street, Norwich, the matters listed below were considered and the following decisions were made.

Please note that the decisions made at this meeting will come into force and may be implemented on the expiry of two working days after the circulation of this notice to all members of the council unless called-in.

The agenda, reports and background papers have been published [here](#)

If you have any queries please email alexhand@norwich.gov.uk

Matter	Purpose	Key decision	Public excluded?	Decision taken	Further notes
Corporate performance report 2023/24 - Q1	To consider corporate performance for Q1 2023/24	No	No	Y	
Corporate Risk Register Q1 2023/24	To consider the corporate risk register for Q1 2023/23	No	No	Y	
Corporate Risk Register Q1 2023/24 - Exempt appendix	To consider the exempt appendix to the report	No	Yes (Para 3)	Y	
Quarterly Outturn Report Q1 2023/24	To consider the quarterly outturn report Q1 2023/24	No	No	Y	

Recommendations from Scrutiny Committee	To consider the recommendations from scrutiny committee	No	No	Y	<p>Elections Act Recommendations: All recommendations as detailed in the report agreed except the recommendation in reference to research where the council will consider and act on the research undertaken by the Electoral Commission. It was highlighted at the meeting that the recommendations would have to be considered by the Chief Executive Officer as the Council's Returning Officer.</p> <p>Welcoming immigrants, refugees and asylum seekers to Norwich Recommendations: Agreed as below:</p> <ol style="list-style-type: none">1) We will examine the need to update the website in consultation with representative organisations to ensure it is inclusive alongside the production of the EDI Development Plan.2) To build on our City of Sanctuary status and remain committed in the medium-term to becoming an accredited Council of Sanctuary through cross-team working to ensure our services meet the necessary criteria.3) To recognise the critical importance of delivering equality for all our residents through our EDI Strategy and Development Plan, including asylum seekers and refugees.4) To collate information relating to free activities taking part at our community centres for sending to representative organisations. To support community associations to apply for grant funds to support their charitable objectives as and when they become available.5) To continue engaging with the Norwich BID and BITC through City Vision partnerships to support possibilities for asylum seekers and refugees to access training, work experience and employment.6) To advertise INTRAN training sessions to councillors.7) To ensure communications with residents (benefits letters etc) are as accessible as possible within the constraints of what we are legally obliged to incorporate.8) To build on the relationships established since the Scrutiny Committee meeting between our neighbourhoods and community enabling team and the Serco housing officers at the asylum hotels in Norwich.9) To fund a two year specialist housing officer role in Home Options to work with asylum seekers and refugees.10) To seek to delegate some of the Government funding secured to work with asylum seekers and refugees to third sector organisations to address their gaps in capacity, working with such organisations and our partners at Norfolk County
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Disposal of assets (housing)	To consider the disposal of assets as outlined in the report	Yes	Yes (Para 3)	Y	
An update to the council's capital programme	To consider an update to the council's capital programme	No	No	Y	Recommended to Council for approval.