



**Committee Name: Scrutiny**

**Committee Date: 16/09/2021**

**Report Title: Setting of the scrutiny committee work programme for 2021/22**

<b>Portfolio:</b>	Cllr Kendrick, resources
<b>Report from:</b>	Executive director of corporate and commercial services
<b>Wards:</b>	<b>All wards</b>
<b>OPEN PUBLIC ITEM</b>	

### **Purpose**

The purpose of this report is to assist scrutiny committee members in setting the scrutiny committee work programme for 2021/22.

### **Recommendation**

It is recommended that members agree a realistic and deliverable scrutiny committee work programme for 2021/22.

### **Policy Framework**

The Council has three corporate priorities, which are:

- People living well
- Great neighbourhoods, housing and environment
- Inclusive economy

This report meets all the corporate priorities

This report addresses all the strategic actions in the Corporate Plan

This report helps to meet all adopted policies of the Council

This report helps to meet all the objectives of the COVID-19 Recovery Plan

## **Developing a work programme for the scrutiny committee**

1. When the scrutiny committee considers which items to include on the work programme, it is useful to do so in the context of what the focus is for the council over the coming year and to look at how activity aligns to the council's corporate plan, policies and the COVID-19 recovery plan.
2. At scrutiny committee on 27 May 2021 it was agreed that due to ongoing work around the forward plan for cabinet and potentially getting some input from directorates on upcoming pieces of work that the scrutiny committee might be interested in, the committee set topics for June and July only. This is an additional work programming meeting to give members more flexibility around the work programme with the space to react to timely topics.
3. Members have been asked to submit suggestions for the 2021-22 work programme to be considered by the committee. These will be circulated prior to the meeting.

## **Recurring items**

4. There are certain areas of work identified for the scrutiny committee that are of a recurring nature. Presently, these are the scrutiny committee work programme (each meeting), pre-scrutiny of the corporate plan and performance framework (December) Equality Information Report (December), pre-scrutiny of the proposed budget (February) and the annual review of the scrutiny committee (March).
5. Updates are received from the council's representative on the Norfolk County Health and Overview Committee (NHOSC).
6. Updates are also received from the council's representative on the Norfolk Countywide Community Safety Partnership Scrutiny sub panel (NCCSPSSP).

## **Scope for scheduling items onto the work programme.**

7. It has been previously agreed that the committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and has a fair chance of reaching sound, evidence based outcomes. Ideally, one main item per meeting would be the aim.
8. Members will still have the opportunity on a monthly basis to revise the programme if and when required or due to changing events. This is done via the work programme standing item on the scrutiny committee agendas and members may wish to consider keeping some space on the work programme to facilitate this.

## Consultation

9. Ward councillors, portfolio holders, the public or other stakeholders have not been consulted (statutorily or otherwise). However the public are encouraged to submit topics for scrutiny via an interactive form on the council's website.

## Implications

### Financial and Resources

10. Any decision to reduce or increase resources or alternatively increase income must be made within the context of the council's stated priorities, as set out in its Corporate Plan 2019-22 and Budget.
11. Any impact on resources resulting from this report is likely to be accommodated within existing budgets.

## Legal

12. There are no specific legal considerations at this stage.

## Statutory Considerations

Consideration:	Details of any implications and proposed measures to address:
Equality and Diversity	None at this stage.
Health, Social and Economic Impact	None at this stage.
Crime and Disorder	None at this stage.
Children and Adults Safeguarding	None at this stage.
Environmental Impact	None at this stage.

## Other Options Considered

13. There have been no other options of setting the work programme considered.

## Reasons for the decision/recommendation

14. This report will result in a work programme being set for the scrutiny committee.

**Appendices:**

**None**

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