

Report to	Cabinet	Item
	13 March 2019	
Report of	Strategy manager	8
Subject	An overview of external relationships, contracts and grants	

Purpose

To review planned and current relationships with external organisations: including contracts, partnership arrangements and grants in kind for 2018-19 and grants for 2019-20.

Recommendation

- To note the partnerships, business relationships and contracts and grants in kind, as well as the grants to be awarded for 2019-20
- To consider how this information could be received differently by cabinet in future

Corporate and service priorities

The report helps to meet all corporate priorities.

Financial implications

All arrangements are funded within existing budgets

Ward/s: All wards

Cabinet member: Councillor Waters - Leader

Contact officers

Adam Clark, Strategy manager 01603 212273

Tracy Woods, Business relationship and procurement manager 01603 212140

Background documents

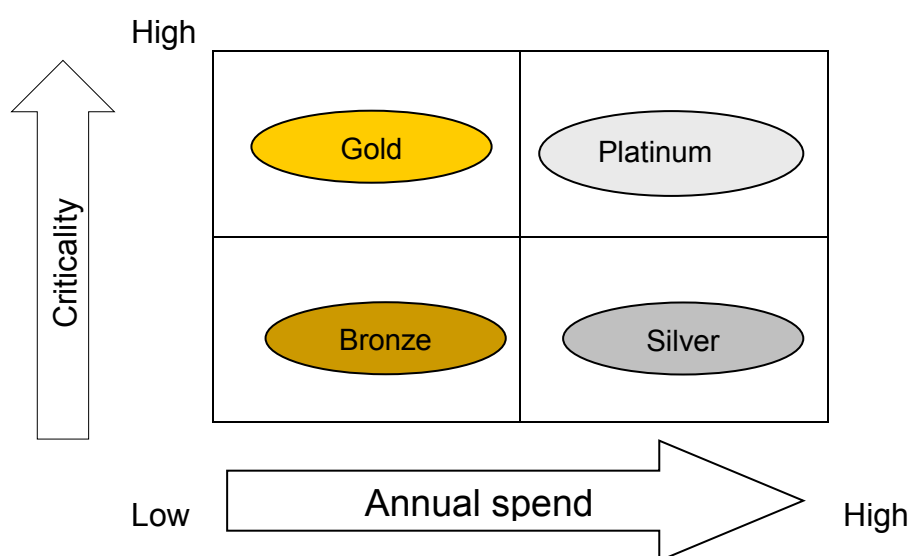
None

Background

1. This report provides an overview of the council's formal relationships with external agencies, focusing mainly on commissioned services. It collates the current and proposed contractual, partnership and grant relationships across the council in one central place. This ensures a transparent and comprehensive picture for decision makers. Analysis is below, with detailed information in the Appendices. Bearing in mind the number of partners and contractors we work with, this is an overview and therefore further information is available upon request. Some information is for the current financial year, others are for the coming financial year.
2. It is proposed that in future cabinet receives this information in a more accessible and less formal format.

Contract management

3. Contract managers are required to carry out contract monitoring.
4. Each contract is categorised by the service area using the matrix below:









Platinum	high spend (over £500k)	high criticality
Gold	low spend (under £500k)	high criticality
Silver	high spend (over £500k)	low criticality
Bronze	low spend (under £500k)	low criticality

5. On an annual basis the contract managers for the platinum and gold contracts complete and return to the procurement team a contract performance review checklist.
6. Following a review of all contracts on the register the numbers of contracts that fall within the platinum and gold categories have decreased.

7. There are:

- 16 'platinum' = high spend (over £500k) and high criticality business relationships and contracts
- 36 'gold' = low spend (under £500k) and high criticality business relationships and contracts

8. The table below shows the RAG status of the 16 contract performance review checklist returns received for the platinum contracts to date together with their direction of travel compared to 2017/2018.

	91%	
	7%	
	2%	

9. Contract managers will have agreed measures in place with the relevant contractors to achieve improvements for the red or amber responses.

These areas in particular will be highlighted at client contractor performance review meetings.

Partnerships Register

10. Following a review of the relevance and impact of the partnerships register, and agreement from BMG, we are now only collecting and reporting on the direct financial contribution we are making to partnerships and no longer assessing and reporting on their significance scoring which is difficult to standardise.
11. The register now records 35 partnership arrangements and the direct financial contribution the council makes to them. Two partnerships have been removed (Norwich Fringe Project and Norwich Research Park) and two have been added (Dementia Friendly Business Merit and Norwich Social Mobility Opportunity Area Partnership Board).

Direct financial contribution

12. The amount of direct financial contribution the council makes to 17 individual partnerships on the register can be seen in appendix 1. The total sum contributed in 2018-19 is £511,095, approximately £5,000 more than in 2017-18. As last year, the contribution to the Greater Norwich Growth Board includes £95,000 towards the joint team who are updating the Greater Norwich Local Plan.

13. There are 18 partnerships on the register towards which the council makes no financial contribution and they can be seen in appendix 2.

Voluntary, community and social enterprise sector grants

14. With the exception of Norwich Pathways which will be in the second year of funding for three years, the annual grants awarded for 2019-20 are all extended from 2018-19. Details of these can be found in appendix 3. A small number of additional awards may be made following the outcome of ongoing discussions around existing funding; details of any further awards made will be listed on the website.
15. Many of the awards are to cross-cutting projects which deliver on a number of council priorities. Further details of the organisations funded are included within appendix 3.
16. A range of smaller grants under the Get Involved and Get Digital programmes are awarded on a rolling basis and are listed on the website when awarded. A one-off funding pot, using money provided by Public Health, has recently awarded grants for providing community-led healthy meals and these will be listed on the website.
17. Additionally we provide grants in kind to the value of £48,061.47, an increase in value compared to last year. This covers 39 separate arrangements ranging in value from £15 to £5226.52. Under these arrangements we provide 'in kind' support to a range of VCSE organisations through such things as officer time, use of buildings and facilities in our parks. These are outlined against service areas in appendix 4.

Integrated impact assessment



NORWICH
City Council

Report author to complete

Committee:	Cabinet
Committee date:	13 March 2019
Director / Head of service	Adam Clark
Report subject:	An overview of external relationships, contracts and grants
Date assessed:	14 February 2019

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Continued funding of existing model of financial inclusion delivery
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Through commissioning grants and contracts to organisations promoting welfare and wellbeing of vulnerable residents
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Through commissioning grants and contracts to organisations promoting welfare and wellbeing of vulnerable residents
Health and well being	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Through commissioning grants and contracts to organisations promoting welfare and wellbeing of vulnerable residents

Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Specific grants to support cohesion agenda and the corporate 'fair city' priority
Eliminating discrimination & harassment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Specific grants to support cohesion agenda and the corporate 'fair city' priority
Advancing equality of opportunity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Specific grants to support cohesion agenda and the corporate 'fair city' priority
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Specific grant around city access
Natural and built environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Partnerships related to natural and built environment
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Recommendations from impact assessment

Positive

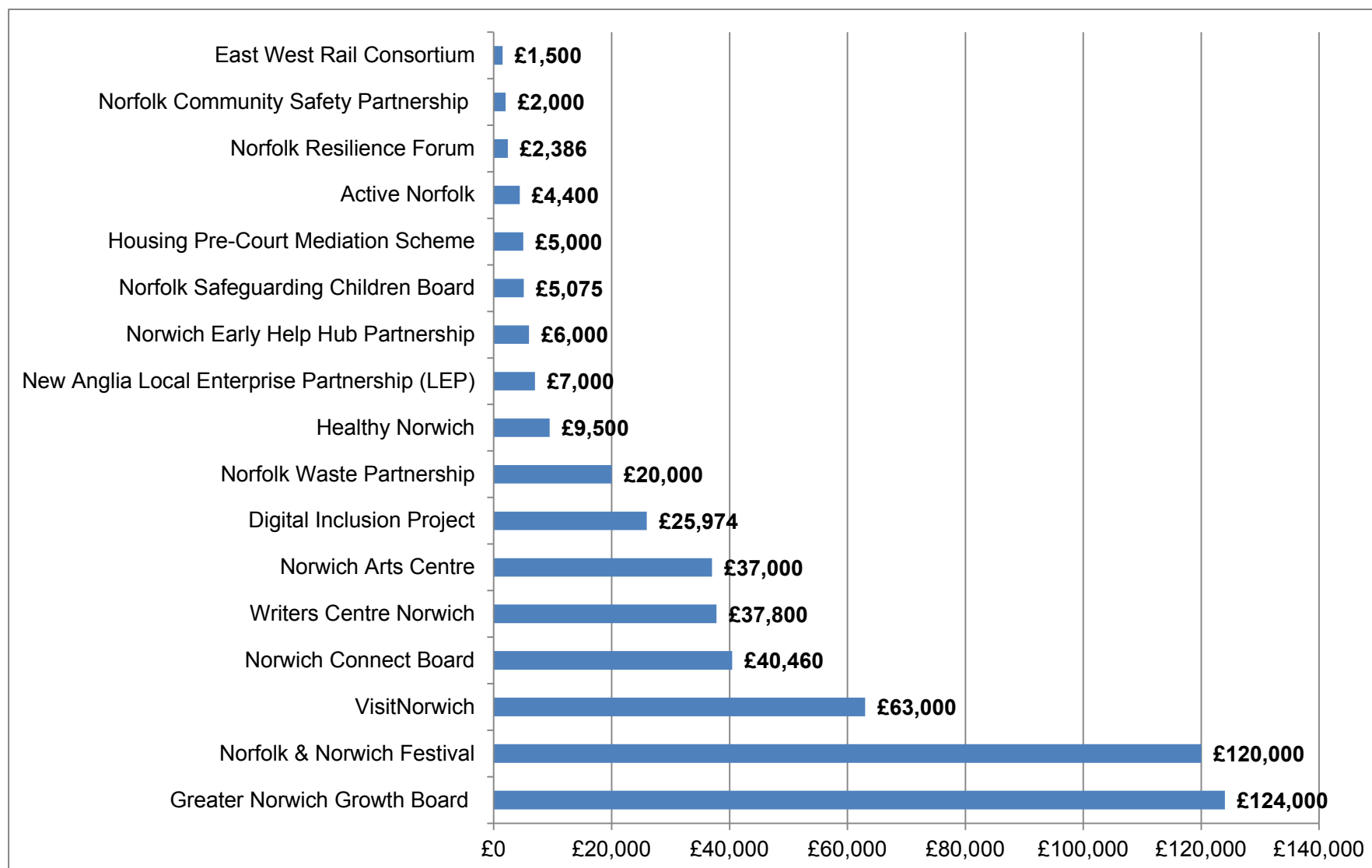
Ensure grants and partnerships processes continue to reflect wider relevant strategies, including reduced inequalities, environmental policy and Healthy Norwich. Explore opportunities to ensure greater cohesion between grants, partnerships and other council activities.

Negative

Neutral

Issues

Direct financial contribution made to partnerships 2018-19



Partnerships with no direct financial contribution

Dementia friendly business merit
Disabled access business merit
Food Hygiene Rating Scheme
Greater Norwich Homelessness Forum
Healthier Options NORfolk (HONOR)
Norfolk Community Relations & Equality Board
Norfolk Domestic abuse and sexual violence board
Norfolk health & wellbeing board
Norfolk Housing Alliance
Norfolk Older People's Strategic Partnership Board
Norfolk Safeguarding Adults Board
Norfolk Strategic Prevention Partnership
Norfolk water management partnership
Norwich & HCA Strategic Partnership
Norwich Business Improvement District
Norwich Pledge for Health
Norwich Social Mobility Opportunity Area Partnership Board
River Wensum Strategy Partnership

VCSE sector grants for 2019-20

Organisation	Period of award	Activity	Award
Britten Sinfonia	1 April 2019 to 31 March 2020	A grant to contribute towards core costs of delivering the orchestra lunchtime and evening series of concerts in Norwich and creative learning activity in the community.	£10,000
Curious Directive	1 April 2019 to 31 March 2020	To support their work forging sustained relationships between science communities, theatre-goers and technology partners pursuing layered, emotionally charged science-led theatre.	£5,000
Financial Inclusion Consortium (Age UK Norwich, Citizens Advice Norfolk, Equal Lives, Mancroft Advice Project, Norfolk Community Law Service and Shelter)	1 April 2019 to 31 March 2020	A grant to work in partnership to deliver a range of social welfare advice, casework and representation services in order to reduce financial and social exclusion and inequalities.	£169,000
New Routes Integration	1 April 2019 to 31 March 2020	To support the delivery of events during Refugee Week in June 2019.	£2,500
Norwich and Norfolk Black History Month Committee	1 April 2019 to 31 March 2020	A contribution towards the cost of events to celebrate Black History Month in September and October 2019.	£5,000
Norwich Access Group	1 April 2019 to 31 March 2020	To support a local advocacy group of disabled people who are actively involved in trying to improve access for disabled people to all aspects of life in the city of Norwich and surrounding area.	£750

Organisation	Period of award	Activity	Award
Norwich Door to Door	1 April 2019 to 31 March 2020	A contribution to fund core costs to deliver a subsidised 'dial a ride' type accessible bus transport, to disabled children and adults and older mobility impaired people.	£32,000
Norwich Independent Living Group	1 April 2019 to 31 March 2020	A contribution to core funding to promote the group and their activities among the wider population of Norwich. In particular, NILG aim to ensure that all disabled people and their families, carers and support networks are aware of the group and know how membership can benefit them and support them to live independently	£750
Norwich Puppet Theatre	1 April 2019 to 31 March 2020	A grant to support the only puppet theatre in England outside of London in its ongoing linked education and production programme.	£10,000
Pathways Norwich (City Reach Health Service, Future Projects, Mancroft Advice Project, St Martins, Salvation Army, Shelter, The Feed and YMCA)	1 April 2018 to 31 March 2021	To support those with complex needs and the prevention of rough sleeping in Norwich. Jointly funded by Broadland District Council, NHS Norwich CCG, Norfolk County Council's Adult Social Care, Norfolk County Council's Public Health and Norwich City Council.	£758,457 over 3 years
The Forum Trust	1 April 2018 to 31 March 2019	To support the Heritage Open Days festival programme in September	£6,000
The Garage Trust	1 April 2018 to 31 March 2019	To support core programme delivery and venue operation between April 2019 and March 2020	£10,000

Grants in kind value 2018-19

