

## **Cabinet**

**Date:** Wednesday, 11 March 2015

**Time:** 17:30

**Venue:** Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

### **Committee members:**

#### **Councillors:**

Arthur (chair)  
Waters (vice chair)  
Bremner  
Driver  
Harris  
Stonard

### **For further information please contact:**

**Committee officer:** Andy Futter  
**t:** (01603) 212029  
**e:** andyfutter@norwich.gov.uk

Democratic services  
City Hall  
Norwich  
NR2 1NH

[www.norwich.gov.uk](http://www.norwich.gov.uk)

## **Information for members of the public**

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

## AGENDA

### 1 Apologies

To receive apologies for absence

### 2 Public questions/petitions

To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constitution)

### 3 Declaration of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

### 4 Minutes

9 - 16

To approve the accuracy of the minutes of the meeting held on 4 February 2015.

### Strategy

### 5 Pay Policy Statement 2015-16

17 - 38

**Purpose** - To consider and recommend to full council the pay policy statement for 2015/16.

### 6 Reducing inequalities action plan

39 - 56

**Purpose** - To consider a series of actions to target council activity at reducing key economic, social and financial inequalities.

### 7 Formal co-operation on strategic planning issues through a shared non-statutory strategic framework

57 - 82

**Purpose** - To agree how Norwich City Council will meet the requirement to cooperate on strategic matters in local plan making.

### 8 Affordable housing supplementary planning document – Adoption

83 - 138

**Purpose** - To consider how the council will meet the requirement to cooperate on strategic matters in local plan making

- 9 Business rates transitional relief for small and medium properties policy (Key decision) 139 - 152**

**Purpose** - To consider the implementation of the business rates transitional relief for small and medium properties policy

### **Neighbourhoods**

- 10 The Anti-Social Behaviour, Crime and Policing Act 2014 153 - 162**

**Purpose** - To approve how the council will use the new powers contained within the Anti-Social Behaviour, Crime and Policing Act 2014 and that actions are delegated to the appropriate managers as specified in the council's scheme of delegation.

- 11 Safeguarding and safer communities 163 - 178**

**Purpose** - To consider the activities the council is undertaking to meet its safeguarding duties and responsibilities for a number of actions.

### **Resources and performance**

- 12 Quarter 3 2014-15 Performance report 179 - 192**

**Purpose** - To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 3 of 2014 - 15.

- 13 Revenue budget monitoring 2014/15 – Period 10 193 - 212**

**Purpose** - To provide an update on the financial position as at 31 January 2015, the forecast outturn for the year 2014/15, and the consequent forecast of the General Fund and Housing Revenue Account balances

- 14 St Andrews multi storey car park remedial works contract award (Key decision) 213 - 220**

**Purpose** - To seek approval to award the contract to carry out remedial

works required at St Andrews multi-storey car park.

- |    |   |           |
|----|---|-----------|
| 15 | <b>Contract award – Housing improvement works and services (Key decision)</b>   | 221 - 228 |
|    | <p><b>Purpose</b> - To inform members of the procurement process which will result in the selection suppliers to deliver the works and services and to seek approval to delegate authority to award the contracts to the executive head of strategy, people and neighbourhoods and the portfolio holder for housing.</p>  |           |
| 16 | <b>Award of contracts for the contract framework of suppliers to provide minor building works in connection with the Home Improvement Agency initiative (Key decision)</b>  | 229 - 236 |
|    | <p><b>Purpose</b> - To seek approval to award a contract framework of suppliers and to provide minor building works in connection with the Home Improvement Agency Initiative.</p>  |           |
| 17 | <b>Constitution review</b>  | 237 - 248 |
|    | <p><b>Purpose</b> - To consider changes to the council's constitution to revise Appendix 9, Statutory and proper officers to reflect changes within the organisation and current legislation; and Appendix 4, Terms of reference of committees, to clarify the terms of reference for the planning applications committee in relation to the confirmation and revocation of tree preservation orders.</p> |           |
|    | <p><b>Environment</b></p>   |           |
| 18 | <b>An overview of external relationships, contracts and grants 2015-16 (Key decision)</b>   | 249 - 268 |
|    | <p><b>Purpose</b> - To consider commissioned services for the period 2015-16. These are both planned and current relationships with external organisations including partnerships, grants, contracts and shared services.</p>   |           |
| 19 | <b>Home Energy Conservation Act report 2015</b>   | 269 - 314 |
|    | <p><b>Purpose</b> - To consider the HECA report setting out the energy conservation measures that the authority considers practicable, cost-effective and likely to result in significant improvement in the energy efficiency of residential accommodation in its area in line with government requirements.</p>   |           |
| 20 | <b>Collective Solar Auction scheme (Key decision)</b>   | 315 - 322 |

**Purpose** - To consider the establishment of a collective solar auction scheme.

## **Economic development**

### **21 Superfast Britain Connection Vouchers**

323 - 334

**Purpose** - To inform cabinet that Norwich has been offered the opportunity to join the Government's Superfast Britain Connection Voucher Scheme, offering businesses a grant of up to £3,000 to cover the installation cost of superfast broadband; and to cabinet is asked to note the details of the Connection Vouchers Scheme and to approve Norwich's participation in the scheme prior to formal government approval on or before 21 March 2015

#### **Key decisions**

A 'key decision' means a decision which is likely to either –

(a) result in the council incurring expenditure which is, or making savings which are, significant in relation to the council's total budget for the service or function to which the decision relates (for these purposes the presumption is that "significant" means any sum exceeding whichever is greater of the thresholds established by the European public contracts directive 2004/18/EC for local government in respect of contracts for supplies or services), or;

(b) be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.

### **22 Exclusion of the public**

**Purpose** - Consideration of exclusion of the public.

## **EXEMPT ITEMS:**

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

### **\*23 Write off non-recoverable National Non-Domestic Rate debt (paragraph 3)**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

### **\*24 Managing Assets (General Fund) (paragraph 3)**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

### **\*25 Managing Assets (HRA) (paragraph 3)**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

Date of publication: **Thursday, 12 March 2015**