



AUDIT COMMITTEE

Date: **Tuesday 10 July 2012**

Time: **4.30 pm (Please note that training for members of the audit committee will be held at 4pm)**

Venue: **Committee room, City Hall**

COMMITTEE MEMBERS:

Councillors:

Little (Chair)
Barker
Driver
Haynes
Manning
Neale
Waters
Wright

FOR FURTHER INFORMATION PLEASE CONTACT -

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AGENDA

Page No.

1. Appointment of vice chair

2. Apologies

To receive apologies for absence

3. Public Questions

To receive questions from the public (notice to be given to the committee officer by 10am on the day before the meeting)

4. Declarations of Interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting).

5. Minutes

To agree the accuracy of the minutes of the meeting held on 20 March 2012.

6. Terms of reference

Purpose - to inform members of the terms of reference of the audit committee.

7. Certification of claims and returns – annual report 2010-11

(Report of the District Auditor, Audit Commission)

Purpose - The council continues to improve its preparation of grant claims. However, claims production remains variable and the council should make further improvement.

8. Annual audit letter - Audit 2010-11

(Report of the District Auditor, Audit Commission)

Purpose - This report summarises the findings from the District Auditor's 2010-11 audit.

9. Audit committee update 2011-12

(Report of the District Auditor, Audit Commission)

Purpose - This paper is to provide the committee with a report on progress in delivering our responsibilities as your external auditors. It includes an update on the externalisation of the Audit Practice. This paper also seeks to highlight key emerging national issues and developments which may be of interest to committee members.

10. Audit plan 2011-12

(Report of the District Auditor, Audit Commission)

Purpose - This plan sets out the work for the 2011-12 audit. The plan is based on the Audit Commission's risk-based approach to audit planning.

11. Statement of Accounts for the year ending 31 March 2012

(Report of the chief finance officer (section 151 officer))

Purpose – To review the statement of accounts for the year ending 31 March 2012.

12. Annual report on internal audit and fraud 2011-12

(Report of the head of internal audit and risk management, LGSS)

Purpose - To inform members of the work of the internal audit and fraud team for 2011-12.

13. Annual Governance arrangements

(Report of the head of internal audit and risk management, LGSS)

Purpose - To review the effectiveness of the council's governance arrangements and approve the draft annual governance statement for 2011-12.

14. Internal audit and fraud team 2012-13 – update

(Report of the head of internal audit and risk management, LGSS)

Purpose - To advise members of progress on the 2012-13 internal audit plan and the work of the fraud team to the end of June 2012.

15. Review of corporate risk register

(Report of the head of internal audit and risk management, LGSS)

Purpose - To update members on the results of the review of key corporate risks and mitigation actions by the council's corporate leadership team.

2 July 2012



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