

**Report to** Cabinet  
11 July 2018  
**Report of** Director of business services  
**Subject** Scrutiny committee recommendations

**Item**

**8**

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**Purpose**

To consider the recommendations from the scrutiny committee held on 28 June 2018.

**Recommendation**

To:-

- (1) Ask cabinet to promote a way for people to report sub-standard short term let properties to the Council; and
- (2) Note the additional recommendations as outlined in the report.

**Corporate and service priorities**

The report helps to meet all the corporate priorities.

**Financial implications**

None

**Ward/s:** All wards

**Cabinet member:** Councillor Kendrick - Resources

**Contact officers**

Anton Bull, Director of Business Services

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**Background documents**

None

# Report

## Background

1. The council's scrutiny committee is constituted of councillors who do not sit on cabinet. They are expected to review/scrutinise and oversee decisions made by cabinet. They can 'call in', for reconsideration, decisions made by cabinet or an officer which have not yet been implemented. The main functions of scrutiny are to hold cabinet to account by examining their proposals; evaluating policies, performance and progress; ensuring consultations, where necessary, have been carried out; and highlighting areas for improvement.

The committee makes recommendations for cabinet, the wider council and other stakeholders based on evidence on the issues scrutinised at their meetings.

The following is a summary of the topics the committee has considered with the recommendations that were made accordingly.

**28 June 2018**

The committee considered the following reports:

- Scrutiny committee work programme 2018-19
- The growth of short term letting of homes in Norwich
- Response to the Communities and Local Government report of effectiveness of local authority overview and scrutiny committees

### **Scrutiny committee work programme 2018-19**

The chair informed the committee that the report on good quality jobs-digital and emerging economies, would not be ready to be considered at the October meeting of the scrutiny committee and would instead be moved to the March 2019 meeting. The October meeting would be used as a second meeting to consider the impact of Operation Gravity.

### **RESOLVED to;**

- (1) Move consideration of the good quality jobs- the digital and emerging economy report to 21 March 2019 meeting; and
- (2) Consider the impact of Operation gravity report at the September and October meeting.

### **The growth of short term letting of homes in Norwich**

The committee welcomed Andrew Shorthose (operations manager at the Maids Head Hotel) David Parkin (area development manager, Norwich City Council) and Michelle Hurren (Tourism development manager, Norwich City Council) to the meeting.

The committee considered information on the growth of short term let properties in Norwich City in respect of planning regulations, waste collections, houses of

multiple occupancy and business rates and council tax. Members discussed the impact of short term lets and budget hotels on independent hoteliers, the possibility of introducing a tourist tax to enable AirBnB and short term let properties to be easily identified and the health and safety aspect of these rental properties.

**RESOLVED** to;

- (1) Ask cabinet to promote a way for people to report sub-standard short term let properties to the Council
- (2) Endorse the Short and Holiday-Let Accommodation (Notification of Local Authorities) Bill 2017-19 by asking the chair of scrutiny to write to the appropriate Minister
- (3) Ask the chair of scrutiny to write to the head of the Health and Safety Executive to ask what actions are being taken around short term lets
- (4) Set up a select committee to look at the growth of short term letting of homes in Norwich; and
- (5) Ask the Independent Hoteliers Group to feed into this select committee investigation

**Response to the Communities and Local Government report on the effectiveness of local authority overview and scrutiny committees**

The committee considered the recommendations of the Communities and Local Government select committee report on the effectiveness of local authority overview and scrutiny committees alongside information on current scrutiny procedures at Norwich City Council.

Following discussion it was;

**RESOLVED** to note the report and to recognise that there is no further action to be taken as a result of the report.



## Integrated impact assessment



**NORWICH**  
City Council

### Report author to complete

<b>Committee:</b>	Cabinet
<b>Committee date:</b>	11 July 2018
<b>Director / Head of service</b>	Anton Bull
<b>Report subject:</b>	Scrutiny Committee Recommendations
<b>Date assessed:</b>	2 July 2018
<b>Description:</b>	A summary of scrutiny committee discussions and recommendations from 28 June 2018

	Impact			
<b>Economic</b> (please add an 'x' as appropriate)	<b>Neutral</b>	<b>Positive</b>	<b>Negative</b>	<b>Comments</b>
Finance (value for money)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Social</b> (please add an 'x' as appropriate)	<b>Neutral</b>	<b>Positive</b>	<b>Negative</b>	<b>Comments</b>
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Impact			
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Recommendations from impact assessment**

**Positive**

**Negative**

**Neutral**

**Issues**