

**Recommendations from the meeting of scrutiny committee on 20 January 2022 and proposed amendments**

<b>Recommendation</b>	<b>Notes</b>	<b>Amendment</b>
Aim one – amend wording to ‘listen to communities and use their views in decision making’	Current wording is <i>Listen to our communities and use their views in our decision-making.</i>	Agree wording change.  This will be reflected in the version of the plan considered by Council on 23 February 2022.
Aim two – amend wording to – ‘Work with partners to increase sustainable transport and improve air quality’.	Current wording is <i>Work with partners to move towards sustainable transport and improved air quality.</i>	Agree wording change.  This will be reflected in the version of the plan considered by Council on 23 February 2022
Those KPIs that are ‘roll overs’ of existing targets due to upcoming reviews could be indicated as such for clarity.	KPIs are not generally changed mid-year but during the annual review process.  We could indicate those KPIs we know are most likely to change, but there is potential for missing some.	Note under ‘Annual review of corporate plan’ that KPIs may occasionally change mid-year and this will be reported to Cabinet.  Add note against waste strategy that this will be considered and if necessary, change the recycling KPI.  This will be reflected in the version of the plan considered by Council on 23 February 2022
Include previous KPIs in performance documents to understand if the council is achieving its targets.	Trends in achievement against KPIs are shown as part of the quarterly reporting to Cabinet.  From next year, the annual refresh of the corporate plan will include a brief self-assessment of performance in the previous year, as well as details of any changes to KPIs.	Consider adequately covered with current measures in place.  No change the text in the version of the plan considered by Council on 23 February 2022
Include a KPI linked to the Councillor enquiry service.	We have a target to answer 100% of Councillor enquiries within 5 days. Achievement against this is reported on the intranet monthly, broken down by service area.	Consider adequately covered as part of service standards considered at CLT and Directorate level.  No change to the text in the version of the plan considered by Council on 23 February 2022