

**Norwich City Council**  
**SCRUTINY COMMITTEE**

## **Item No 5**

**REPORT for meeting to be held on 21 September 2017**

### **Work Programme for 2017-18**

- Summary:** The purpose of this report is to provide an update to members on the items on the scrutiny work programme for the remainder of 2017-18 to support them in agreeing scopes for these.
- Conclusions:** The work programme is appended to this report (appendix A). It is proposed that any discussion is a whole committee discussion based on this documentation, to assist members in providing a clear scope for the items on future agendas to facilitate robust scrutiny.
- Recommendation:** To agree items and how these will be scoped and prepared for the remaining meetings of 2017-18.
- Contact Officers:** Adam Clark, Strategy manager,  
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- Beth Clark, Scrutiny liaison officer  
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## Items for 2017-18

1. The attached appendix A shows the work programme as it currently stands, with items that have been assigned to future meetings. Members are encouraged to discuss the scope for the following items so that officers can undertake appropriate background work:

**Health inequality in Norwich:** This is currently scheduled for 19 October 2017, members are invited to comment and establish what background information they require, and which officers they would like to attend for the item.

**Access to justice:** This is currently scheduled for 23 November 2017, members are invited to comment and establish what background information they require, and which officers they would like to attend for the item.

**The private rented sector:** This is currently scheduled for 22 February 2018, members are invited to comment and establish what background information they require, and which officers they would like to attend for the item.

**Review of the council's enforcement service:** This is currently scheduled for 22 March 2018, members are invited to comment and establish what background information they require, and which officers they would like to attend for the item.

2. The 'Pre-scrutiny of the proposed budget item' which was due to go to the committee in December 2017, has been moved to the January 2018 meeting slot, alongside the 'MTFS and transformation programme' item, because these items all link and inform one another, so as to make best use of the committee's time.



## Scrutiny committee work programme 2017 – 2018

| <b>DATE OF MEETING</b> | <b>TOPIC FOR SCRUTINY</b>   | <b>RESPONSIBLE OFFICER, CABINET, PORTFOLIO HOLDER, COUNCILLOR,</b> | <b>SCOPE – REASON FOR TOPIC REQUEST and OUTCOME SOUGHT</b>  |
|------------------------|---|--|---|
| 13 July 2017           | <b>Setting of the work programme</b>  | Beth Clark (Scrutiny liaison officer), Cllr Wright                 | To assist committee members in setting the work programme for 2017/18   |
| 13 July 2017           | <b>Quarterly performance report</b>   | Adam Clark (Strategy manager)                                      | To consider if there are any measures within report to consider for future analysis and how the committee would like to scrutinise corporate performance in the future  |
| 21 September 2017      | <b>Update from 20th July and 7th September meetings of the Norfolk Health and Overview Scrutiny Committee</b> | Cllr Brociek-Coulton   | For the committee to note the work of NHOSC and comment on any implications for Norwich residents for the rep to take back to the next NHOSC meeting.   |
| 21 September 2017      | <b>Pre-scrutiny of the proposed budget consultation</b>   | Nikki Rotsos (Director of communications and culture)              | To look at the proposed approach to engaging residents and other stakeholders in the development of the council's vision and strategy for 2019-2022 as well as the 2018-19 budget and transformation programme. |
| 21 September 2017      | <b>The cooperative agenda in local government</b>   | Cllr Herries   | To agree areas for further review and to consider identifying a suitable time for an all members briefing/workshop about co-operatives.   |

## Scrutiny committee work programme 2017 – 2018

| <b>DATE OF MEETING</b> | <b>TOPIC FOR SCRUTINY</b>  | <b>RESPONSIBLE OFFICER, CABINET, PORTFOLIO HOLDER, COUNCILLOR,</b> | <b>SCOPE – REASON FOR TOPIC REQUEST and OUTCOME SOUGHT</b>  |
|------------------------|--|--|---|
| 19 October 2017        | <b>Update from 26th October meeting of the Norfolk Health and Overview Scrutiny Committee</b>            | Cllr Brociek-Coulton   | For the committee to note the work of NHOSC and comment on any implications for Norwich residents for the rep to take back to the next NHOSC meeting.   |
| 19 October 2017        | <b>Health inequality in Norwich</b>  | Adam Clark (Strategy manager)                                      | Review of health inequality in Norwich and the role of the city council   |
| 23 November 2017       | <b>Access to justice</b>   | Cllr Thomas  | The impact of legal aid cuts, changes to tribunal fees, debt, impact of cuts to probation/prisons/courts. The city council commissions advice services which provide elements of legal advice and how these work in Norwich |
| 14 December 2017       | <b>Update from 7<sup>th</sup> December meeting of the Norfolk Health and Overview Scrutiny Committee</b> | Cllr Brociek-Coulton   | For the committee to note the work of NHOSC and comment on any implications for Norwich residents for the rep to take back to the next NHOSC meeting.   |
| 14 December 2017       | <b>Corporate plan and performance framework</b>  | Adam Clark (Strategy manager)                                      | To consider amendments to corporate performance KPIs  |

## Scrutiny committee work programme 2017 – 2018

| <b>DATE OF MEETING</b> | <b>TOPIC FOR SCRUTINY</b>   | <b>RESPONSIBLE OFFICER, CABINET, PORTFOLIO HOLDER, COUNCILLOR,</b>                            | <b>SCOPE – REASON FOR TOPIC REQUEST and OUTCOME SOUGHT</b>  |
|------------------------|---|---|---|
| 14 December 2017       | <b>Equality information report</b>  | Adam Clark (Strategy manager)   | Pre scrutiny of the report before it goes to cabinet.   |
| 14 December 2017       | <b>Scope: Review/outcome of parks and play areas item</b>                                     | Adrian Akester (Head of citywide services)  | To be agreed  |
| 25 January 2018        | <b>Update from 11th January meeting of the Norfolk Health and Overview Scrutiny Committee</b> | Cllr Brociek-Coulton  | For the committee to note the work of NHOSC and comment on any implications for Norwich residents for the rep to take back to the next NHOSC meeting. |
| 25 January 2018        | <b>Scrutiny of the proposed budget, MTFS, and transformation programme</b>                    | Helen Chamberlin (Head of strategy and transformation), Karen Watling (Chief finance officer) | To be agreed  |
| 25 January 2018        | <b>Environmental strategy (yearly update)</b>   | Richard Willson (Environmental strategy manager)  | Identification of any issues to consider and note successes and progress reported in the progress statement.  |

## Scrutiny committee work programme 2017 – 2018

| <b>DATE OF MEETING</b> | <b>TOPIC FOR SCRUTINY</b>   | <b>RESPONSIBLE OFFICER, CABINET, PORTFOLIO HOLDER, COUNCILLOR,</b> | <b>SCOPE – REASON FOR TOPIC REQUEST and OUTCOME SOUGHT</b>  |
|------------------------|---|--|---|
|                        |   |  |   |
| 22 February 2018       | <b>Update from 22<sup>nd</sup> February meeting of the Norfolk Health and Overview Scrutiny Committee</b> | Cllr Brociek-Coulton   | For the committee to note the work of NHOSC and comment on any implications for Norwich residents for the rep to take back to the next NHOSC meeting. |
| 22 February 2018       | <b>The private rented sector</b>  | Paul Swanborough   | To be agreed  |
| 22 March 2018          | <b>Review of the council's enforcement service</b>  | Bob Cronk, Adrian Akester  | To be agreed  |
| 22 March 2018          | <b>Annual review of the scrutiny committee</b>  | Beth Clark (Scrutiny liaison officer)                              | To agree the annual review of the scrutiny committee's work 2017 to 2018 and recommend it for adoption of the council                                 |



## The scrutiny committee tracker 2017 – 2018

Completed  
Ongoing  
Not started

| DATE OF MEETING | TOPIC FOR SCRUTINY             | RESPONSIBLE OFFICER/LEAD MEMBER | SCRUTINY REQUEST  | OUTCOMES OR CURRENT POSITION                                   |
|-----------------|--------------------------------|---------------------------------|---|--|
| 6 April 2017    | <b>Food poverty in Norwich</b> | Adam Clark, Cllr Maguire        | Ask cabinet to consider;-<br>(1) trying to access charitable trust funding to resource projects such as social supermarkets<br>(2) developing a food poverty strategy to act as an umbrella document for existing actions<br>(3) increasing awareness and availability of financial advice and early intervention<br>(4) developing community led food literacy projects<br>(5) increasing awareness of the Go4less cards which entitle residents to reduced allotment fees; and<br>(6) linking older and socially isolated people with good food literacy skills with younger generations in need of such skills | A report is currently being worked up to be taken to cabinet.  |
| 22 June 2017    | <b>City accessibility</b>      | Bruce Bentley                   | Ask cabinet to formulate a city access charter and to extend consultations on such a charter to groups representing all disabilities including those with hidden disabilities   | This recommendation is on the forward agenda to go to cabinet. |

## The scrutiny committee tracker 2017 – 2018

Completed  
Ongoing  
Not started

| DATE OF MEETING | TOPIC FOR SCRUTINY           | RESPONSIBLE OFFICER/LEAD MEMBER | SCRUTINY REQUEST   | OUTCOMES OR CURRENT POSITION  |
|-----------------|------------------------------|---------------------------------|--|---|
| 13 July 2017    | Quarterly performance report | Adam Clark                      | Ask the financial inclusion manager for some anecdotal evidence around timely access to debt advice, | The advice services in the FI consortium report that waiting times are variable and depend on a complex range of factors, including how urgent a case is e.g. if there are court dates or statutory time limits then these will be prioritised. However, overall, capacity is stretched within the social welfare advice sector; one proxy for this is that only around 50% of calls to the CAB advice line are currently answered, although this is improving. |
| 13 July 2017    |                              |                                 | Ask the strategy manager to investigate why the performance target for measure FAC5 was so high; and | Response from Environmental Strategy Manger is that the 2016/17 performance above target was due to additional funding being available in 2016/17. Cosy City is fully dependent on government grants and/or funding from 3rd sector organisations. We are unlikely to see the same level of external grants and funding this year so we should not amend the target.  |

## The scrutiny committee tracker 2017 – 2018

Completed  
Ongoing  
Not started

| DATE OF MEETING | TOPIC FOR SCRUTINY | RESPONSIBLE OFFICER/LEAD MEMBER | SCRUTINY REQUEST  | OUTCOMES OR CURRENT POSITION  |
|-----------------|--------------------|---------------------------------|---|---|
| 13 July 2017    |                    |                                 | Ask the head of neighbourhood services to circulate any commentary captured around why residents felt unsafe.   | With the Head of neighbourhood services   |
| 13 July 2017    |                    |                                 | SCL05 – exceed target by 6% - what is the anomalous reason for over performance? Otherwise, should the target be raised to 96%? The committee also required why didn't expect of 100% of businesses to achieve safety compliance? | The Environmental Health Manager (Food & Safety) suggested that the target be raised to 94% to show how food businesses in Norwich compare to the National picture. |



# FORWARD AGENDA: CABINET and COUNCIL MEETINGS 2017 - 2018



| ALLOCATED ITEMS                     |  |  |   |                                    |                                      |         |
|-------------------------------------|--|--|---|------------------------------------|--------------------------------------|---------|
| Meeting                             | Report   | Purpose  | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance              | Exempt? |
| <b>COUNCIL<br/>26 SEPT<br/>2017</b> | Appointment of<br>external auditors                | To consider the appointment of external<br>auditors  | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling                     | NO      |
| <b>CABINET<br/>OCT 11<br/>2017</b>  | Revenue budget<br>monitoring 2017/18<br>period 5   | To update Cabinet on the provisional<br>financial position as at 31 August 2017,<br>the forecast outturn for the year 2017-18<br>and the consequent forecast of the<br>General Fund and Housing Revenue<br>Account balances. | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling                     | NO      |
| <b>CABINET<br/>11 OCT<br/>2017</b>  | Municipal Bonds<br>agency borrowing<br>framework   | To seek approval for the use of the<br>Municipal Bonds Agency for future<br>borrowing needs.   | Cllr Kendrick<br>Karen Watling<br>Tina Stankley         |                                    | Karen<br>Watling                     | NO      |
| <b>CABINET<br/>11 OCT<br/>2017</b>  | Treasury management<br>full year review<br>2016/17 | To update members on the Treasury<br>Management performance for the<br>financial year to 31 March 2017.  | Cllr Kendrick<br>Karen Watling<br>Tina Stankley         |                                    | Karen<br>Watling                     | NO      |
| <b>CABINET<br/>11 OCT<br/>2017</b>  | Carbon Footprint<br>Report                         | To note the progress being made on the<br>delivery of the councils Carbon<br>Management Programme  | Cllr Maquire<br>Richard Willson                         |                                    | Dave<br>Moorcroft                    | NO      |
| <b>CABINET<br/>11 OCT<br/>2017</b>  | Budget setting<br>timetable 2018-19                | To consider the arrangements and<br>timetable for the budget setting timetable<br>2018-19  | Nikki Rotsos<br>Karen Watling                           |                                    | Karen<br>Watling and<br>Nikki Rotsos | NO      |

| ALLOCATED ITEMS                    |  |   |   |                                    |                         |                 |
|------------------------------------|--|---|---|------------------------------------|-------------------------|-----------------|
| Meeting                            | Report   | Purpose   | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt?         |
| <b>CABINET<br/>11 OCT<br/>2017</b> | New Anglia Local<br>Enterprise Partnership<br>Economic Strategy<br>2017-2026 | To note/endorse New Anglia Local<br>Enterprise Partnership Economic<br>Strategy 2017-2026   | Cllr Waters<br>Dave Moorcroft<br>Ellen Tilney           |                                    | Dave<br>Moorcroft       | NO              |
| <b>CABINET<br/>11 OCT<br/>2017</b> | Proposed variations to<br>car parks fees and<br>charges                      | To consider the proposed variations to<br>car parks fees and charges  | Cllr Stonard<br>Andy Watt                               |                                    | Dave<br>Moorcroft       | NO              |
| <b>CABINET<br/>11 OCT<br/>2017</b> | Revised tenancy<br>conditions – <b>KEY<br/>DECISION</b>                      | To consider changes to tenancy<br>conditions required the Housing and<br>Planning Act 2016 and to agree to consult<br>with tenants on the proposed changes. | Cllr Harris<br>Grant Lockett                            |                                    | Bob Cronk               | NO              |
| <b>CABINET<br/>11 OCT<br/>2017</b> | Housing related<br>support in sheltered<br>housing.                          | To agree changes to housing related<br>support in sheltered housing following the<br>decision of Norfolk CC to cease funding<br>this service.               | Cllr Harris<br>Lee Robson                               |                                    | Bob Cronk               | YES<br>(Para 4) |
| <b>CABINET<br/>11<br/>OCT 2017</b> | Norwich Airport<br>Industrial Estate –<br><b>KEY DECISION</b>                | To consider the strategy for the future<br>development of the airport industrial<br>estate  | Cllr Stonard<br>Andy Watt                               |                                    | Dave<br>Moorcroft       | YES<br>(Para 3) |
| <b>CABINET<br/>11 OCT<br/>2017</b> | Managing assets (non-<br>housing) – <b>KEY<br/>DECISION</b>                  | To seek approval for proposals for the<br>future of the council owned assets<br>described in the report   | Cllr Stonard<br>Andy Watt                               |                                    | Dave<br>Moorcroft       | YES<br>(Para 3) |
| <b>CABINET<br/>11 OCT<br/>2017</b> | Managing assets<br>(housing land) – <b>KEY<br/>DECISION</b>                  | To seek approval for proposals for the<br>future of the council owned assets<br>described in the report   | Cllr Harris<br>Andy Watt                                |                                    | Bob Cronk               | YES<br>(Para 3) |
| <b>CABINET</b>                     | Revenue budget   | To update Cabinet on the provisional  | Cllr Kendrick   |                                    | Karen                   | NO              |

| ALLOCATED ITEMS                    |   |  |   |                                    |                         |         |
|------------------------------------|---|--|---|------------------------------------|-------------------------|---------|
| Meeting                            | Report  | Purpose  | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt? |
| <b>08 NOV<br/>2017</b>             | monitoring 2017/18<br>period 6  | financial position as at 30 September<br>2017, the forecast outturn for the year<br>2017-18 and the consequent forecast of<br>the General Fund and Housing Revenue<br>Account balances.  | Karen Watling   |                                    | Watling                 |         |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Capital budget<br>monitoring 2017/18<br>quarter 2   | To update Cabinet on the financial<br>position of the capital programmes as at<br>30 September 2017.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO      |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Municipal Bonds<br>Agency borrowing<br>framework  | To seek approval for the use of the<br>Municipal Bonds Agency for future<br>borrowing needs.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO      |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Treasury management<br>full year review<br>2016/17  | To consider the Treasury Management<br>performance for the financial year to 31<br>March 2017.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO      |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Bethel Hospital<br>Repairs Notice   | To consider the possible service of a<br>Repairs Notice or Notices under Section<br>48 of the Listed Buildings Act 1990<br>specifying those works considered<br>reasonably necessary for the proper<br>preservation of the Bethel Hospital<br>complex of buildings | Cllrs Stonard and<br>Herries<br>Graham Nelson           |                                    | Dave<br>Moorcroft       | NO      |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Norwich Regeneration<br>Ltd and Norwich and<br>HCA Strategic<br>Partnership - business<br>plans 2017-18 - <b>KEY<br/>DECISION</b> | To consider the latest business plans of<br>Norwich Regeneration Ltd and the<br>Norwich and HCA Strategic Partnership.   | Cllr Harris<br>Gwyn Jones<br>Andy Watt                  |                                    | Dave<br>Moorcroft       | NO      |

| ALLOCATED ITEMS                    |  |   |   |                                    |                         |                 |
|------------------------------------|--|---|---|------------------------------------|-------------------------|-----------------|
| Meeting                            | Report   | Purpose   | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt?         |
| <b>CABINET<br/>08 NOV<br/>2017</b> | Norwich Regeneration<br>Ltd- Business plan<br>2017/8 – <b>KEY<br/>DECISION</b> | To consider the exempt appendices to<br>the Norwich Regeneration Ltd- Business<br>plan 2017/8 report.   | Cllr Harris<br>Gwyn Jones<br>Andy Watt                  |                                    | Dave<br>Moorcroft       | YES<br>(Para 3) |
| <b>COUNCIL<br/>28 NOV<br/>2017</b> | Municipal Bonds<br>Agency borrowing<br>framework                               | To seek approval for the use of the<br>Municipal Bonds Agency for future<br>borrowing needs.  | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO              |
| <b>COUNCIL<br/>28 NOV<br/>2017</b> | Treasury management<br>full year review<br>2016/17                             | To consider the Treasury Management<br>performance for the financial year to 31<br>March 2017.  | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO              |
| <b>CABINET<br/>DEC 13<br/>2017</b> | Revenue budget<br>monitoring 2017/18<br>period 7                               | To update Cabinet on the provisional<br>financial position as at 31 October 2017,<br>the forecast outturn for the year 2017-18<br>and the consequent forecast of the<br>General Fund and Housing Revenue<br>Account balances. | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO              |
| <b>CABINET<br/>DEC 13<br/>2017</b> | Treasury management<br>mid-year review<br>2017/18                              | To update members on the Treasury<br>Management performance for the<br>financial year to 30 September 2017.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO              |
| <b>CABINET<br/>DEC 13<br/>2017</b> | Quarter 2 2017/18<br>quarterly performance<br>report                           | To report progress against the delivery of<br>the corporate plan priorities and key<br>performance measures for quarter 2 of<br>2017/18   | Councillor Waters<br>Ben Foster                         |                                    | Adam Clark              | NO              |
| <b>CABINET<br/>JAN 18<br/>2017</b> | Revenue budget<br>monitoring 2017/18<br>period 8                               | To update Cabinet on the provisional<br>financial position as at 30 November<br>2017, the forecast outturn for the year<br>2017-18 and the consequent forecast of   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO              |



| ALLOCATED ITEMS                    |  |   |   |                                    |                         |         |
|------------------------------------|--|---|---|------------------------------------|-------------------------|---------|
| Meeting                            | Report   | Purpose   | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt? |
|                                    |  | the General Fund and Housing Revenue Account balances.  |   |                                    |                         |         |
| <b>CABINET<br/>JAN 18<br/>2017</b> | Review of the corporate risk register and policy   | To update members on the results of the key risks facing the council and the associated mitigating actions, recorded in the council's corporate risk register.  | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        | NO      |
| <b>CABINET<br/>FEB 07<br/>2018</b> | Revenue budget monitoring 2017/18 period 9   | To update Cabinet on the provisional financial position as at 31 December 2017, the forecast outturn for the year 2017-18 and the consequent forecast of the General Fund and Housing Revenue Account balances. | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>FEB 07<br/>2018</b> | Capital budget monitoring 2017/18 quarter 3  | To update Cabinet on the financial position of the capital programmes as at 31 December 2017.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>FEB 07<br/>2018</b> | General fund revenue budget 2018/19 and capital programme 2018/19 to 2022/23                   |   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>FEB 07<br/>2018</b> | General fund revenue budget 2018/19 and capital programme 2018/19 to 2022/23 (EXEMPT appendix) |   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>FEB 07</b>          | Housing rents and budgets 2018/19 and  |   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |

| ALLOCATED ITEMS                       |   |         |   |                                    |                         |         |
|---------------------------------------|---|---------|---|------------------------------------|-------------------------|---------|
| Meeting                               | Report  | Purpose | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt? |
| <b>2018</b>                           | housing capital<br>programme 2018/19 to<br>2022/23  |         |   |                                    |                         |         |
| <b>CABINET<br/>FEB 07<br/>2018</b>    | Housing rents and<br>budgets 2018/19 and<br>housing capital<br>programme 2018/19 to<br>2022/23<br>(EXEMPT appendix)       |         | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>FEB 07<br/>2018</b>    | Treasury management<br>strategy 2018/19   |         | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>COUNCIL<br/>20/27 FEB<br/>2018</b> | General fund revenue<br>budget 2018/19 and<br>non-housing capital<br>programme 2018/19 to<br>2022/23                      |         | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>COUNCIL<br/>20/27 FEB<br/>2018</b> | General fund revenue<br>budget 2018/19 and<br>non-housing capital<br>programme 2018/19 to<br>2022/23 (EXEMPT<br>appendix) |         | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>COUNCIL<br/>20/27 FEB<br/>2018</b> | Housing rents and<br>budgets 2018/19 and<br>housing capital<br>programme 2018/19 to<br>2022/23                            |         | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |

| ALLOCATED ITEMS                       |   |   |   |                                    |                         |         |
|---------------------------------------|---|---|---|------------------------------------|-------------------------|---------|
| Meeting                               | Report  | Purpose   | Portfolio holder +<br>Senior Officer +<br>Report author | Date<br>report<br>signed<br>off by | Management<br>clearance | Exempt? |
| <b>COUNCIL<br/>20/27 FEB<br/>2018</b> | Housing rents and<br>budgets 2018/19 and<br>housing capital<br>programme 2018/19 to<br>2022/23<br>(EXEMPT appendix) |   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>COUNCIL<br/>20/27 FEB<br/>2018</b> | Treasury management<br>strategy 2018/19<br>(Corporate Plan<br>update should also go<br>if not taken earlier)        |   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
|                                       |   |   |   |                                    |                         |         |
| <b>CABINET<br/>MARCH 14<br/>2018</b>  | Revenue budget<br>monitoring 2017/18<br>period 10   | To update Cabinet on the provisional<br>financial position as at 31 January 2018,<br>the forecast outturn for the year 2017-18<br>and the consequent forecast of the<br>General Fund and Housing Revenue<br>Account balances. | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>MARCH 14<br/>2018</b>  | Proposed right off of<br>bad debt (KEY<br>DECISION)   | The proposed write of debt deemed to be<br>non recoverable.   | Cllr Kendrick<br>Karen Watling                          |                                    | Karen<br>Watling        |         |
| <b>CABINET<br/>MARCH 14<br/>2018</b>  | Quarter 3 2017/18<br>quarterly performance<br>report  | To report progress against the delivery of<br>the corporate plan priorities and key<br>performance measures for quarter 3 of<br>2017/18   | Councillor Waters<br>Ben Foster                         |                                    | Adam Clark              | NO      |