



**MINUTES**

**CABINET**

**5.30 p.m. – 6.35 p.m.**

**10 November 2010**

Present: Councillors Morphew (Chair), Arthur (Vice Chair), Bremner, Brociek-Coulton, MacDonald, Sands, Waters and Westmacott

Also present: Councillor Stephenson

**1. AWARD OF INTERIM CONTRACTS FOR HOUSING WORKS**

The head of procurement and service improvement presented the report and made reference to the process for awarding of the contracts.

Councillor Waters, cabinet member for resources, performance and shared services. cabinet member for resources, performance and shared services said that the business questionnaire processes, questions and clarifications, checks and balances were comprehensive for these short term contracts.

Councillor Arthur, deputy leader and cabinet member for housing thanked all officers involved in the process and the CityWide board for their input.

**RESOLVED** to note the report.

**2. EXCLUSION OF THE PUBLIC**

**RESOLVED** to exclude the public from the meeting during consideration of item 3 below on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

**\*3. AWARD OF INTERIM CONTRACTS FOR HOUSING WORKS  
(PARAGRAPH 3)**

(Appendix 3 and 4 were circulated at the meeting)

The head of procurement and service improvement, explained details of the evaluation process and gave details of the supplier appraisal and financial assessment. He explained that a full financial evaluation would be completed by the head of finance on Monday 15 November 2010.

**RESOLVED** to –

- 1) approve the award of the following contracts to the suppliers specified in appendix 3 and 4 of the report, subject to confirmation from the head of finance;
  - a) Housing repairs and maintenance (Ref1320)
  - b) Voids (Ref 1321)
  - c) Part HCA funded windows and doors (Ref 1322)
  - d) External wall insulation (Ref 1324)
  - e) Decent homes including disabled adaptations (Ref 1327)
  - f) Electrical upgrades (Ref 1328)
  - g) Part HCA funded Boilers heating upgrades (Ref 1329)
  - h) External redecoration (Ref 1331)
- 2) approve the award of the following contract to the supplier specified in appendix 3 and 4 of the report, subject to confirmation from the head of finance and a final verification of the evaluation scores;
  - a) Housing repairs and maintenance (Ref1320)
- 3) re-convene a meeting of Cabinet, if required, to consider the comments of the head of finance or the head of procurement and service improvement.

CHAIR