

**Local Government (Executive Arrangements) (Meetings and Access to Information)
(England) Regulations 2012.**

Cabinet Meeting – 6 April 2022

At the above meeting of cabinet held at City Hall, St Peter's Street, Norwich, the matters listed below were considered and the following decisions were made.

Please note that the decisions made at this meeting will come into force and may be implemented on the expiry of two working days after the circulation of this notice to all members of the council unless called-in.

The agenda, reports and background papers have been published [here](#)

If you have any queries please email lucypalmer@norwich.gov.uk

| Matter | Purpose | Key decision | Public excluded? | Decision taken | Further notes |
|--|---|--------------|------------------|----------------|--|
| Proposed designation of neighbourhood forum | To consider the submitted application and decide whether to formally designate the proposed Norwich Over the Wensum Neighborhood Forum. | No | No | Yes | Please note that resolution 2 should refer to paragraph 27 of the report. |
| Affordable Warmth Grant | To seek approval for an additional financial assistance package to be included in the council's existing private sector financial assistance policy for home repair, improvement and adaptation and to provide funding towards a specific supported housing scheme. | Yes | No | Yes | |
| Social Housing Decarbonisation Fund Contract Award | To recommend the award of a contract to deliver insulation measures to 45 council owned homes in Norwich, funded from the government's Social Housing Decarbonisation Fund grant scheme and the Thermal Comfort budget in the HRA. | Yes | No | Yes | |
| Award of contract for the construction of a Towns Fund project at the former Carrow House site | To consider delegating the authority to award a contract for the refurbishment of Old Carrow House. | Yes | No | Yes | |
| Award of contract for drains and water mains contract | To consider awarding a contract for drains and water mains repairs | Yes | No | Yes | |
| The award of contract for Contact Manager, Workflow and Document Management System | To consider awarding a contract for Contact Manager, Workflow, Document Management System and Master Data Management solution. | Yes | No | Yes | The council's Monitoring Officer has determined that this decision is exempt from call in rights |

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|--|---|-----|--------------|----------------|--|
| Procurement of a finance and HR system | To delegate approval to the executive director of corporate and commercial services, the award of a contract for the replacement of the council's HR and finance systems with a single Enterprise Resource Platform (ERP) system. | Yes | No | Yes | |
| Procurement of a finance and HR system - Exempt appendix | To consider the exempt appendix on the delegation of award of contract for a finance and HR system | Yes | Yes (Para 3) | Appendix noted | |