



**MINUTES**

**SCRUTINY COMMITTEE**

**4.30 pm – 7.00pm**

**23 June 2011**

Present: Councillors Stephenson (Chair), Jeraj (Vice Chair), Bradford, Driver, Galvin, Gayton, Gee, Grahame, Kendrick, Sands(M) and Storie

Apologies: Councillors Fisher and Lubbock

**1. MINUTES**

**RESOLVED** to approve the accuracy of the minutes of the meeting held on 26 May 2011.

**2. APPOINTMENT OF REPRESENTATIVE AND SUBSTITUTE TO THE NORFOLK STRATEGIC PARTNERSHIP JOINT SCRUTINY PANEL**

**RESOLVED** to acknowledge the automatic appointment of the scrutiny committee chair (as representative) and vice chair (as substitute) to the Norfolk Strategic Partnership Joint Scrutiny Panel.

**3. APPOINTMENT OF REPRESENTATIVE AND SUBSTITUTE TO THE NORFOLK HEALTH SCRUTINY COMMITTEE**

**RESOLVED** to appoint Councillor Bradford (as representative) and Councillor Storie (as substitute) to the Norfolk Health Scrutiny Committee.

**4. SETTING THE SCRUTINY WORK PROGRAMME**

The chair referred to the discussion at the previous meeting during which members considered future topics for inclusion in the scrutiny work programme. She referred to the methodology to assist members when deciding which items should be included in the programme.

Members then considered the various topics which had been proposed for scrutiny following which it was –

**RESOLVED** to –

- (1) agree to include the following items on the short list of issues to be considered for the scrutiny committee's work programme for the ensuing year;
  - (i) commissioning framework;
  - (ii) ICT review and channel migration;
  - (iii) quarterly performance;
  - (iv) community safety;
  - (v) budget scrutiny and policy framework;
  - (vi) highways agency agreement;
  - (vii) draft budget report;
  - (viii) asset management and disposal;
  - (ix) people's understanding of local government – general disengagement and positive engagement of young people in the democratic process;
  - (x) inspiring young people;
  - (xi) health interface.
- (2) ask the scrutiny officer to draw up the scrutiny work programme for the forthcoming year based on the priorities minuted above.

CHAIR