



Agenda

**You are hereby summoned to attend the ANNUAL MEETING
of the COUNCIL on TUESDAY the TENTH day of JUNE 2014
at CITY HALL at THREE-THIRTY PM**

THE following business is proposed to be transacted:

1. **TO** receive the Lord Mayor's communications.
2. **TO** elect a Lord Mayor for the new civic year.
3. **TO** appoint a Sheriff for the new civic year.
4. **TO** pass votes of thanks to the outgoing Lord Mayor and to the outgoing Sheriff.
5. **TO** elect a Deputy Lord Mayor to chair council meetings in the absence (or on the authority) of the Lord Mayor.
6. **TO** elect the Leader of the council.
7. **TO** note the Leader of the council's cabinet appointments (attached at Appendix A)
8. **TO** appoint the Honorary Recorder.
9. **TO** –
 - (a) elect the chairs of the scrutiny and audit committees for the new civic year;
 - (b) elect the chairs of the licensing and planning applications committees and determine the number of places on these committees (which are not set out in the constitution) for the new civic year;
 - (c) elect the vice-chair of the Norwich highways agency committee for the new civic year;
 - (d) agree the schedule of meetings for the new civic year (attached at appendix B);
 - (e) delegate to the executive head of strategy, people and democracy, in consultation with the leaders of the political groups, the appointment of members to committees, joint committees and other working parties/panels of the council, in accordance with the political balance rules; and,
 - (f) note that a report on the appointment of representatives to outside organisations will be submitted to the council on 22 July 2014 and to agree that any changes to existing appointments to organisations meeting before that council should be delegated to the executive head strategy, people and democracy, in consultation with the leaders of the political groups.

DATED this second day of June 2014

A handwritten signature in black ink, appearing to read 'R O'Keefe', written in a cursive style.

Russell O'Keefe
Executive head of strategy, people and democracy

FOR FURTHER INFORMATION PLEASE CONTACT -

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APPENDIX A

Item 7 – Cabinet appointments

Subject to Councillor Arthur being appointed as Leader under item 6 on the agenda, to note that her cabinet member appointments are as follows:-

| Name | Portfolio |
|--------------------|--|
| Councillor Waters | Deputy Leader and Resources |
| Councillor Bremner | Housing |
| Councillor Stonard | Environment, development and transport |
| Councillor Driver | Neighbourhoods and community safety |
| Councillor Harris | Customer services |

APPENDIX B

Meetings of Norwich City Council, cabinet and committees 2014-15 Civic year

| Committee | Day of Meeting | Time | 2014 | | | | | | | | 2015 | | | | |
|-------------------------|----------------|--------|------|-----------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| | | | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| Council | Tue | 7.30pm | - | 10 ¹ | 22 | - | 23 | - | 25 | - | 27 | 17 | 17 | - | 26 |
| Cabinet | Wed | 5.30pm | - | 25 | 16 | - | 10 | 8 | 12 | 10 | 14 | 4 | 11 | - | - |
| Scrutiny | Thu | 4.30pm | - | 19 | 17 | - | 18 | 16 | 27 | 18 | 29 | 26 | 19 | - | - |
| Audit | Tue | 4.30pm | - | - | 22 | - | 23 | - | 18 | - | 20 | - | 17 | - | - |
| Planning applications | Thu | 9.30am | 8 | 5 | 3 | 7 | 4 | 2 | 6 | 4 | 8/29 | 26 | 26 | 16 | 14 |
| Licensing | Thu | 4.30pm | - | 12 | - | - | 11 | - | - | 11 | - | - | 12 | | |
| Regulatory sub | Mon | 2.30pm | 12 | 16 | 14 | 11 | 15 | 13 | 17 | 15 | 12 | 9 | 9 | 13 | 11 |
| Licensing sub | TBA | | | | | | | | | | | | | | |
| Standards | Fri | 10am | - | - | 18 | - | - | 17 | - | - | 15 | - | - | - | |
| Norwich Highways Agency | Thu | 10am | | 12 | 24 | - | 25 | - | 27 | - | 22 | - | 19 | | |
| Norfolk Records | Fri | 10am | | | | | | | | | | | | | |
| Norfolk Joint Museums | Fri | 2pm | | | | | | | | | | | | | |

¹ Annual council is held at 3.30pm

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| Committee | Day of meeting | Time | 2014 | | | | | | | | 2015 | | | | |
|-------------------------------|----------------|---------------|------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| | | | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| Sustainable development panel | Wed | 9am | - | 25 | 23 | - | 24 | 22 | 26 | 17 | 28 | 25 | 25 | - | |
| Constitution working party | Mon | 4.30pm | - | - | - | - | 8 | - | 3 | - | 12 | - | 9 | - | - |
| Twinning | Thu | 4pm | - | 26 | - | - | | 23 | - | - | - | - | 26 | | - |
| Mousehold Heath Conservators | Fri | 2pm | - | 20 | - | - | 19 | - | - | 19 | - | - | 20 | - | - |
| Norwich area museums | Tue | 2pm | - | 17 | - | - | 9 | - | - | 9 | - | - | 10 | - | - |
| All members briefings | Mon | 6pm to 7pm | - | - | 14 | - | 15 | 13 | 17 | 8 | 19 | 16 | 16 | - | - |
| Members' training sessions | Tue | 6pm to 7.30pm | - | - | 1 | - | 2 | 7 | 4 | 2 | 6 | 3 | 3 | - | - |