

**Local Government (Executive Arrangements) (Meetings and Access to Information)  
(England) Regulations 2012.**

**Cabinet Meeting – 6 March 2024**

At the above meeting of cabinet held at City Hall, St Peter’s Street, Norwich, the matters listed below were considered and the following decisions were made.

Please note that the decisions made at this meeting will come into force and may be implemented on the expiry of two working days after the circulation of this notice to all members of the council unless called-in.

The agenda, reports and background papers have been published [here](#)

If you have any queries please email [alexhand@norwich.gov.uk](mailto:alexhand@norwich.gov.uk)

Matter	Purpose	Key decision	Public excluded ?	Decision taken	Further notes
Scrutiny Committee Recommendations	To consider the recommendations from scrutiny committee	No	N	Y	<b>RESOLVED</b> to:  1) involve scrutiny committee in the development of the business planning process for the Corporate Plan and the associated corporate performance framework; 2) explore ways to involve more young people in the Corporate Plan consultation; 3) ensure that the Corporate Plan commits to continue to provide provision of access to services for those individuals who do not have digital knowledge or access; 4) consider exploring ways to better capture demographic data where appropriate without deterring people from responding; and 5) add a section to the Corporate Plan that the council will continue to provide face to face contact to those most need it.
Corporate Plan 2024-2029	To consider the council's corporate plan for the period 2024-2029	No	No	Y	
Contract award for main contractor at Argyle Street	To consider awarding a contract for Argyle Street	Yes	No	Y	
The customer and digital strategy 2024-29	To consider the customer and digital strategy 2024-29.	No	No	Y	

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The write-off of non-recoverable national non-domestic rate (NNDR)	To provide an update on the position with regard to the write-off of non-recoverable national non-domestic rate (NNDR)	No	No	Y	
Adoption of Greater Norwich Local Plan	To consider the Inspectors' report of the examination of the Greater Norwich Local Plan and to recommend that Council approve the plan for adoption	Yes	No	Y	
Pay Policy Statement	To consider recommending the Pay Policy Statement to Council for approval.	No	No	Y	
Assets (Non-Housing) 5-year plan	To consider the 5 year asset plan.	Yes	No	Y	
Assets (Non-Housing) 5-year plan (exempt appendix)	To consider the exempt appendix to the report.	No		Y	
Development Site Pipeline	To consider the development site pipeline.	Yes	No	N	Report withdrawn.
Development Site Pipeline (exempt appendix)	To consider the exempt appendix to the report.	No	Yes (Para 3)	N	Report withdrawn.
Funding Approval for Three Carbon Reduction Projects	This report advises the council on actions undertaken to deliver on the climate agenda. It keeps members apprised on the recently submitted bid to improve the energy efficiency of the Council's social housing stock. Also due to recent news of a success	Yes	No		

Matter	Purpose	Key decision	Public excluded ?	Decision taken	Further notes
Scrutiny Committee Recommendations on retrofitting	To consider the recommendations in relation to retrofitting.	No	No		<p><b>RESOLVED</b> to:</p> <ol style="list-style-type: none"> <li>1) include retrofitting as a priority in the Corporate Plan 2024-2029;</li> <li>2) continue to ensure a state of readiness across council teams to enable funding applications to be submitted efficiently for all available funding opportunities;</li> <li>3) ask officers to ensure that training on retrofitting appropriate to staff roles is offered;</li> <li>4) arrange training for councillors on signposting to existing schemes and support;</li> <li>5) ask officers to include a Retrofit Communications Plan and Engagement Strategy to share learning, best practice, and opportunities, and to ensure that local residents are well informed and engaged as part of the Citywide Climate Action Strategy;</li> <li>6) continue to seek to play a leading role in terms of retrofitting within the council's estate within the context of the resources and funding available;</li> <li>7) explore launching a municipal loan scheme to fund retrofitting measures.</li> <li>8) explore if extra sources of funding for retrofitting of community spaces can be obtained;</li> <li>9) ask officers to explore working with private sector investors to utilise potential external funding opportunities, i.e. in large scale heat networks; and</li> <li>10) continue to work with planning officers to use the National Planning Policy Framework to develop local supplementary planning documents to promote and enable retrofit.</li> </ol>

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