

**Norwich City Council**  
**SCRUTINY COMMITTEE**

## **Item No 6**

**REPORT for meeting to be held on Thursday 15 October**

### **Scrutiny committee work programme 2020-21**

<b>Summary:</b>	<p>The purpose of this report is to assist committee members in setting the work programme for the rest of the civic year 2020-21.</p> <p>Members are asked to consider the report and any additional recommendations to update the work programme throughout the civic year.</p>
<b>Conclusions:</b>	<p>It is proposed that any discussion is agreed as a whole committee using 'TOPIC' criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.</p> <p>The work programme is a standing item at each committee meeting and can be adjusted as necessary.</p>
<b>Recommendation:</b>	<p>To:</p> <ul style="list-style-type: none"><li>(1) consider the scrutiny committee work programme 2020-21.</li><li>(2) consider the recommendation from the cabinet motion tracker regarding safe drug consumption rooms.</li><li>(3) agree the membership of the scrutiny select committee for anti-social behavior; and</li><li>(4) consider the scrutiny recommendations tracker.</li></ul>

## Report

1. When the scrutiny committee considers which items to include on its work programme, it is useful to do so in the context of what the focus is for the council over the coming year and to look at how activity aligns to the council's corporate plan.
2. This is so that the scrutiny committee will be able to consider where and how it can add value to the work being carried out towards achievement of the council's priorities and ensure that resources are being focused effectively.
3. Although sometimes not possible to achieve, it was previously agreed that the committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and has a fair chance of reaching sound, evidence based outcomes. Ideally, one main item per meeting would be the aim.
4. Members will have the opportunity on a monthly basis to revise the work programme if and when required or due to changing events.
5. Along with this report, members have a copy of the scrutiny recommendations tracker for consideration.
6. It is proposed that any discussion is as a whole committee using the TOPIC criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.
7. Members are reminded that any items placed on the work programme should be considered within the council's COVID-19 recovery framework.
8. There has been some recent work undertaken to update the motions tracker for council. This work has highlighted that at its meeting on 28 January 2020 council resolved to;

- *Ask the scrutiny committee to consider examining the implications of Norwich becoming a pilot city for safe drug consumption rooms, which have been shown to save lives;*

The committee may want to include this topic in the scope for the anti-social behavior select committee.

9. At the last meeting of scrutiny it was agreed to re-focus and revitalise the select committee for anti social behavior. Cllrs Carlo, Sarmezey, Oliver and Osborn have indicated that they would like to stand on this committee. If scrutiny committee are happy with this then we will now proceed on that basis.
10. At the last meeting of the scrutiny committee it was agreed to revisit the ranking of the topic forms submitted for this civic year with a view to

adding to the annual work programme planning grid. The topics and their ranking is reproduced in **appendix A** for the consideration of the scrutiny committee.

## Annual work programme planning grid

(updated 6 October 2020)

Date of meeting	Item
Thursday at 16.30	
<b>2020</b>	
<b>10 June</b>	Covid-19 recovery report
<b>16 July</b>	Work programme Annual scrutiny report
<b>17 September</b>	Work programme Report back from NHOSC meeting from 30 July and 3 September Report back from Short Term Lets select committee <b>Local Enterprise Partnership (LEP)</b>
<b>15 October</b>	Work programme Report back from NHOSC meeting from 8 October Enhancing community development following Covid-19 - Citizen Participation blueprint, Kate Price. Follow-up Local Enterprise Partnership (max 30 mins)
<b>19 November</b>	Work programme <b>Maximising opportunities to achieve zero rough sleeping following Covid-19, Chris Hancock.</b>
<b>17 December</b>	Work programme Report back from NHOSC meeting from 26 November Equality information report
<b>2021</b>	
<b>21 January</b>	Work programme Corporate plan and performance framework To consider the 2021/22 budgets, medium term financial strategy and capital programme, along with capital strategy and treasury management strategy Cllr Kendrick. Hannah Simpson, Shaun Flaxman, Adam Drane
<b>4 February</b>	Work programme Further scrutiny of the budget 2021/22
<b>18 March</b>	Work programme Report back from NHOSC meeting from 4 February and 18 March.

## Scrutiny committee recommendation tracker

Date of meeting and topic	Recommendations	Outcome
<p>10 June 2020</p> <p><b>Covid-19 recovery report</b></p>	<ul style="list-style-type: none"> <li>(1) Amending bullet point 2 under section 7, 'Climate change and the green economy' in the recovery themes and key actions summary on p31 of the report to reflect the recommendation of the Tyndall centre to reduce carbon emissions of Norwich by 13 % annually</li> <li>(2) Amending bullet point 4, under section 4 'business and the local economy' section, in the recovery themes and key actions summary on p30 of the report, from 'consider the opportunities to further promote sustainable travel in the city, building on the already well-advanced measures already in place' to 'consider the opportunities to further promote sustainable travel <i>on whole route approaches</i>, building on the already well-advanced measures already in place'</li> <li>(3) Lobbying the LGA and central government for all district councils to be given some of the powers and financial resources that the Health and Safety Executive has, to allow the city council to enforce social distancing if employers are not complying.</li> <li>(4) At section 8.4, include trade unions to the list of groups to be consulted on this document.</li> <li>(5) Redoubling efforts with Norfolk County Council to ensure social distancing measures</li> </ul>	<p>Recommendations taken to Cabinet on 10 June 2020;</p> <p>Response:</p> <p>Councillor Waters, leader of the council, thanked the scrutiny committee for its recommendations and said that they would be noted by cabinet and would form part of the thinking around future revisions to the blueprint as it evolved.</p>

	<p>around the city centre are in place as soon as possible.</p> <p>(6) Including further references to the impact of Covid-19 on the insurance industry regarding aviation, and families and young people, particularly in reference to education, including local universities.</p> <p>(7) Revising the Commercial Property Investment Strategy to reflect the changes in the economy due to Covid-19 and how this could drive a green economy.</p> <p>(8) Investigating the use of purchasing powers to undertake a retrofit programme on housing as a key part of driving the economic recovery.</p> <p>(9) Looking at alternative sources of income to car parks in the city.-</p> <p>(10) Looking at the experience of other local authorities which are pursuing a circular economy to take advantage of the fact that Norwich has two recycling centres in development.</p>	
<p>16 July 2020 <b>Work programme 2020-21</b></p>	<p>(1) At the September meeting of the scrutiny committee to:</p> <p>a) receive a report from the select committee on short term lets; and</p> <p>b) ask the scrutiny liaison officer to approach the LEP to attend the meeting to pick up the work that the committee was due to undertake in March 2020</p>	<p>Items added to the work programme for 2020-21</p>

	<p>(2) Ask the scrutiny liaison officer to add the following items to the scrutiny committee work programme</p> <p>a) Sustainable and inclusive economy following the impact of Covid-19</p> <p>b) Enhancing community development following the impact of Covid-19</p> <p>c) Maximising opportunities to achieve zero rough sleeping following Covid-19</p> <p>d) The social inclusion agenda following Covid-19</p>	
<p>17 September 2020 <b>LEP visit</b></p>	<p>(1) thank Chris Starkie and Lisa Roberts, of New Anglia Local Enterprise Partnership (LEP), and Councillor Alan Waters for attending the meeting and answering questions on the LEP;</p> <p>(2) ask Lisa Roberts of the LEP to provide responses to questions 10, 12 -19, 22 and 23 (as set out in the appendix)</p> <p>(3) consider the information received at this meeting, together with the responses to the outstanding questions at the next meeting of the committee, with a view to making recommendations to cabinet;</p> <p>(4) ask members to promote the LEP's Job Support Programme to residents and local businesses.</p>	<p>Done</p> <p>Received</p> <p>On the agenda for 15.10.20</p> <p>Details to be published on e-councillor</p>





	<p>(3) ask the scrutiny liaison officer to review the topics voted on at the July meeting and make recommendations to the committee at its next meeting as to which topics to select.</p>	<p>Completed – on the agenda for 15.10.20.</p>
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## Appendix A

Details of each of the proposed topics can be found in the agenda papers for the meeting of the scrutiny committee on 16 July 2020 which are available on the council's website.

Topic	Ranking	Comments
Sustainable and inclusive economy following Covid-19	1	
Enhancing community development following Covid-19	2	This topic is on the work programme for 15 October 2020
Maximising opportunities to achieve zero rough sleeping following Covid-19	3	This topic is on the work programme for 19 November 2020
Social inclusion agenda following Covid-19	4	
LEP	5	This topic was considered at the meeting of the scrutiny committee on 17 September 2020 and resolutions will be formed at the meeting on 15 October 2020
Young people and wellbeing	6	
Reducing waste in Norwich	7	
Progress on the safer neighbourhood initiative	8	
The benefits of extending the Public Space Protection Order when it is due for renewal	9	
Alternatives to car parking revenue	10	
Council finances	11	Scrutiny committee will be considering the budget proposals on Thursday 4 February