

Licensing sub committee

Date: **Thursday, 15 September 2022**
Time: **10:15**
Venue: **Council chamber City Hall, St Peters Street, Norwich, NR2 1NH**

Pre-meeting briefing for members of the committee only
30 minutes before the start of the meeting

Committee members:

Councillors:

Stutely (chair)
Ackroyd
TBC

For further information please contact:

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Agenda

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1 Apologies

To receive apologies for absence

2 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

3 Application for the grant of a premises Licence for Erpingham House, 22 Tombland Norwich NR3 1RF

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Purpose - Members are asked, in accordance with the delegation of licensing functions contained in the Norwich City Council Statement of Licensing Policy (Licensing Act 2003), to consider the application for the grant of a premises licence in respect of Erpingham House, 22 Tombland, Norwich, NR3 1RF following the receipt of relevant representation.

Date of publication: **Wednesday, 07 September 2022**



Committee Name: Licensing sub

Committee Date: 15/09/2022

Report Title: Application for the grant of a premises Licence for Erpingham House, 22 Tombland Norwich NR3 1RF

Portfolio: Councillor Jones, Cabinet member for safer, stronger neighbourhoods

Report from: Head of planning and regulatory services

Wards: Thorpe Hamlet

OPEN

Purpose

Members are asked, in accordance with the delegation of licensing functions contained in the Norwich City Council Statement of Licensing Policy (Licensing Act 2003), to consider the application for the grant of a premises licence in respect of Erpingham House, 22 Tombland Norwich NR3 1RF following the receipt of relevant representation.

Recommendation:

It is recommended that members determine the application to grant the premises Licence in accordance with the:

- Licensing Act 2003 and subsequent regulations
- Guidance issued under Section 182 of the Licensing Act 2003; and
- Norwich City Council Statement of Licensing Policy

Policy Framework

The council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

This report meets the people live independently and well in a diverse and safe city and the city has an inclusive economy in which residents have equal opportunity to flourish corporate priorities.

Report Details

The application

1. The applicant is Plantrepreneur Limited.
2. The proposed DPS is Louie Blake.
3. The application seeks to allow the licensable activities, times and opening hours as set out in the application form, which is attached at appendix A. This also includes the steps proposed to promote the licensing objectives (operating schedule).

Relevant representations

4. The responses from the Responsible Authorities are as follows:
 - a. Police – representation received (copy attached at appendix B) applicant has agreed to their conditions
 - b. Public Protection – no representations
 - c. Fire Officer – no representations
 - d. Planning Officer – no representations
 - e. Area Child Protection Committee – no representations
 - f. Trading Standards – no representations
 - g. Primary Care Trust – no representations
 - h. Local Residents – 5 representations and 1 from a local councillor (copies attached at appendix C)

Summary

5. In determining the application with a view to promoting the licensing objectives the sub-committee must give appropriate weight to:
 - a. the steps that are appropriate to promote the licensing objectives (i.e. the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm);
 - b. the representations (including supporting information) presented by all the parties;
 - c. the guidance issued under Section 182 of the Licensing Act 2003 (national guidance); and
 - d. the council's own statement of licensing policy.
6. The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- a. Grant the application as asked;
 - b. Modify the conditions of the licence by altering or omitting or adding to them;
 - c. Reject the whole or part of the application;
 - d. Refuse to accept the proposed DPS.
7. The sub-committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.
 8. The representations received appears to relate to issues that fall under the licensing objectives.

Implications

Financial and Resources

Any decision to reduce or increase resources or alternatively increase income must be made within the context of the council's stated priorities, as set out in its Corporate Plan and Budget.

9. There are no proposals in this report that would reduce or increase resources.

Legal

10. Members must give appropriate regard to the following:
 - a. [Licensing Act 2003 and subsequent regulations](#)
 - b. [Guidance issued under Section 182 of the Licensing Act 2003](#); and
 - c. [Norwich City Council Statement of Licensing Policy](#)

Statutory Considerations

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	No implications, no proposed measures
Health, Social and Economic Impact	No implications, no proposed measures
Crime and Disorder	Norfolk Constabulary are a responsible authority under the legislation, no proposed measures
Children and Adults Safeguarding	Social Services and Children's Safeguarding Board are responsible authorities under the legislation, no proposed measures

Consideration	Details of any implications and proposed measures to address:
Environmental Impact	No implications, no proposed measures

Risk Management

Risk	Consequence	Controls Required
Legal	Risk of challenge to incorrectly made decision	Consideration of legislation and application information. Legal advisor to support members in making their decision.
Reputational risk to the council	If problems arise following a decision to grant or if a decision is made incorrectly	Legal advisor to support members in making their decision

Reasons for the decision/recommendation

11. It is recommended that members determine the application to grant the premises Licence in accordance with the:

- a. Licensing Act 2003 and subsequent regulations
- b. Guidance issued under Section 182 of the Licensing Act 2003; and
- c. Norwich City Council Statement of Licensing Policy

Background papers: None

Appendices:

A – Application form

B – Police representation

C – Representations

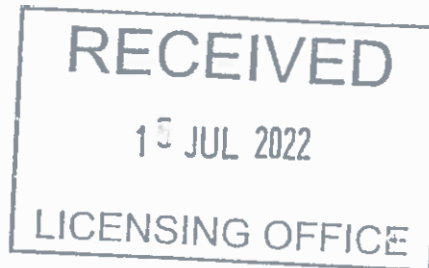
Contact Officer: Public Protection Licensing Advisor

Name: Maxine Fuller

Telephone number: 01603 989400

Email address: licensing@norwich.gov.uk

Citywide Services
Public Protection (Licensing)
City Hall
St Peters Street
Norwich NR2 1NH



**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ Louie Blake
We

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Erpingham House, 22 Tombland			
Post town	Norwich	Postcode	NR3 1RF

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ £39,500

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

a) an individual or individuals *

please complete section (A)

- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

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a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		Please tick yes	

Nationality			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Plantrepreneur limited

Address 2nd Floor, The Red House, 74-76 High Street, Bushey, Hertfordshire, England, WD23 3HE
Registered number (where applicable) 13391969
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company
Telephone number (if any)
E-mail address (optional) k

Part 3 Operating Schedule

When do you want the premises licence to start? 05/08/2022

If you wish the licence to be valid only for a limited period, DD MM YYYY
when do you want it to end?

Please give a general description of the premises (please read guidance note 1)
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish				
Mon	10:00	02:00	<u>Please give further details here</u> (please read guidance note 4)			
Tue	10:00	02:00				
Wed	10:00	02:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)			
Thur	10:00	02:00				
Fri	10:00	02:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	10:00	02:00				
Sun	10:00	02:00				

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	Y
					Outdoors	
					Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Background music in a restaurant			
Mon	12pm	10pm				
Tue	12pm	10pm				
Wed	12pm	10pm	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) No			
Thur	12pm	10pm				
Fri	12pm	2am	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) No			
Sat	12pm	2am				
Sun	12pm	6pm				

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	Y
					Outdoors	Y
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 4) Indoors in restaurant setting, outside on small terrace outside restaurant.			
Mon	23:00	02:00				
Tue	23:00	02:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5) No			
Wed	23:00	02:00				
Thur	23:00	02:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6) No			
Fri	23:00	02:00				
Sat	23:00	03:00				
Sun	23:00	02:00				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	Y
				Off the premises	
				Both	
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5) None		
Mon	10:00	02:00			
Tue	10:00	02:00			
Wed	10:00	02:00			
Thur	10:00	02:00			
Fri	10:00	02:00			
Sat	10:00	03:00			
Sun	10:00	02:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) None		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Louie Blake	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	

Issuing licensing authority (if know

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) None
Day	Start	Finish	
Mon	10:00	02:00	
Tue	10:00	02:00	
Wed	10:00	02:00	
Thur	10:00	02:00	
Fri	10:00	02:00	
Sat	10:00	03:00	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
None

Sun	10:00	02:00

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

The Licensee will install comprehensive CCTV coverage at the premises and it is operated and maintained at the premises.

The CCTV system shall conform to the following points:

1. Cameras must be sited to observe the entrance and exit doors both inside and outside.
2. Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
3. Cameras viewing till areas must capture frames not less than 50% of screen.
4. Cameras overlooking floor areas should be wide angled to give an overview of the premises.
5. Be capable of visually confirming the nature of the crime committed.
6. Provide a linked record of the date, time and place of any image.
7. Provide good quality images –colour during opening times.
8. Operate under existing light levels within and outside the premises.
9. Have the recording device located in a secure area or locked cabinet.
10. Have a monitor to review images and recorded picture quality.
11. Be regularly maintained to ensure continuous quality of image capture retention.
12. Have signage displayed in the customer area to advise that CCTV is in operation.
13. Digital images must be kept for 31 days.
14. Police will have access to images at any reasonable time.
15. The equipment must have a suitable export method, e. G. CD or DVD which so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy, if this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting (see enclosed plan for details of locations). All appliances are inspected annually.
All emergency exits shall be kept free from obstruction at all times.

d) The prevention of public nuisance

All customers will be asked to leave quietly.
Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

e) The protection of children from harm

The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, the Connexions Card and Citizen Card, photographic driving licence or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer.
All staff will be trained for UNDERAGE SALES PREVENTION regularly.
A register of refused sales shall be kept and maintained on the premises.

Checklist:

Please tick to indicate agreement

I have made or enclosed payment of the fee.

I have enclosed the plan of the premises.

I have sent copies of this application and the plan to responsible authorities and others where applicable.

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.

I understand that I must now advertise my application.

I understand that if I do not comply with the above requirements my application will be rejected.


[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	 <div style="text-align: right;">Page 26 of 46</div>
Date	08/07/2022
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	

Capacity	
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Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

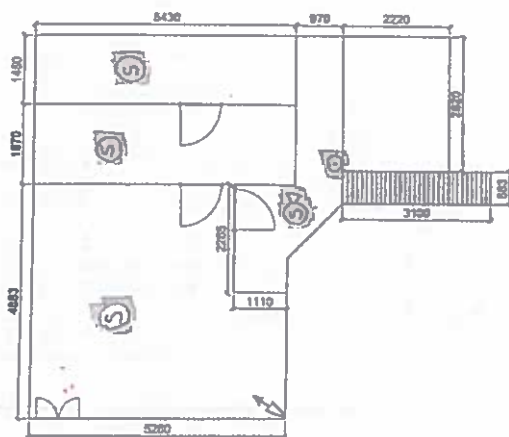
Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed

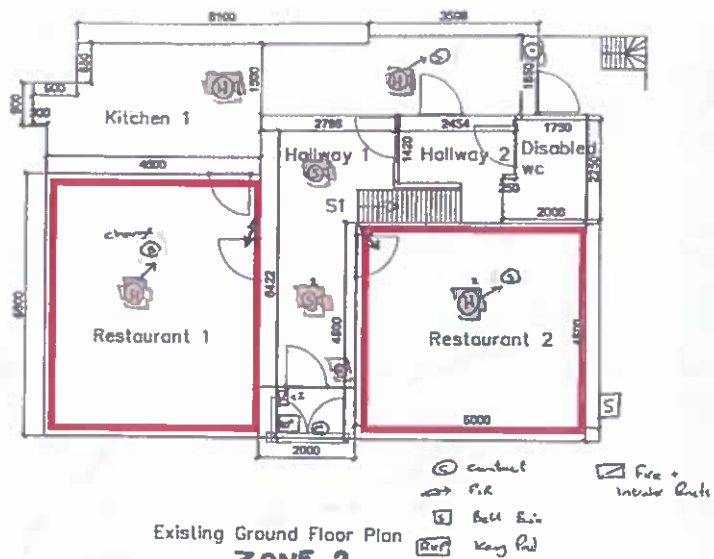
500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

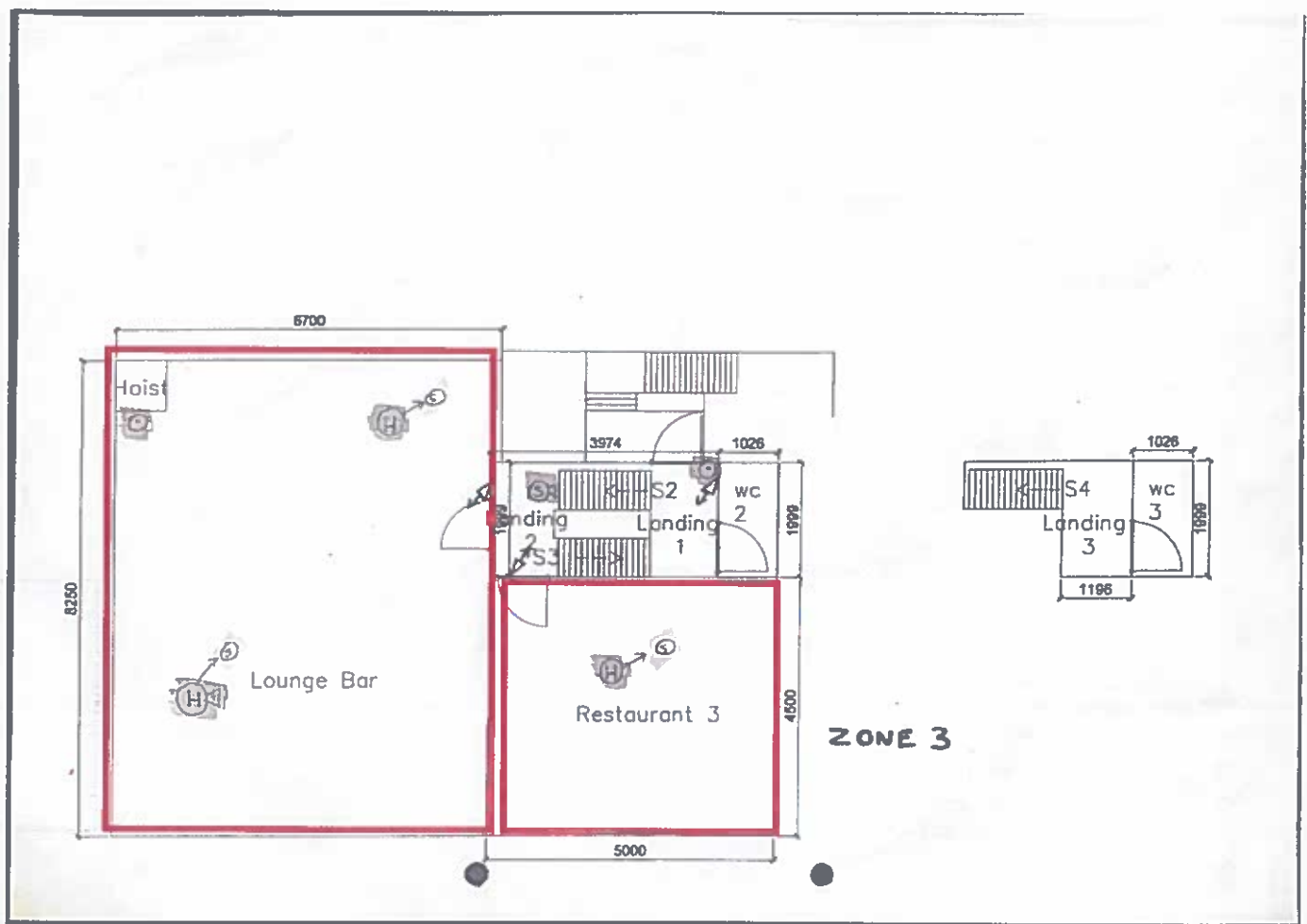
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15 JUL 2022
LICENSING OFFICE



Basement Floor Plan
ZONE 1



Existing Ground Floor Plan
ZONE 2



RECEIVED
15 JUL 2022
LICENSING OFFICE

Fuller, Maxine

From: Bartram, Michelle <
Sent: 08 August 2022 14:45
To: LICENSING
Cc: Fuller, Maxine; INNES, Emily
Subject: FW: New Premises licence - Erpingham House

CAUTION! This email originates from outside Norwich City Council.

Do not click on any links or open any attachments if you have any doubts about the email - please just delete the email.

Good Afternoon Licensing

I can confirm that Police have received a copy of the application for a new premises licence for Erpingham House, 22 Tombland Norwich

This licence is a like for like to replace the licence that recently lapsed.

In order to promote the licensing objectives, I request that an additional condition is added to the premises licence:

- **With the exception of the use of any outside table and chair area, patrons will be discouraged from taking open vessels of alcohol off the premises.**

With this condition added to the premises licence, there will be no objections.

The email below is from the applicant agreeing to this, therefore no outstanding objections from us

Thank you

Michelle Bartram
Licensing Officer
Community Safety Operational Unit
Norfolk Constabulary
Bethel Street Police Station, Norwich, NR2 1NN

EXCEPTIONAL POLICING FOR NORFOLK

To protect
our
communities



To build &
sustain trust



To deliver
exceptional
services



From: Loui Blake

Sent: 05 August 2022 17:57

To: Bartram, Michelle <

Subject: Re: New Premises licence

Hi Michelle

Yes that's absolutely fine.

Thanks

On Fri, 5 Aug 2022 at 16:57, Bartram, Michelle < > wrote:

Good Evening Louie

I have received a copy of the new application for licence and thank you for putting lots of details within the operating schedule of the application.

I wondered if you wouldn't mind agreeing to one additional condition on the licence:

- With the exception of the use of any outside table and chair area, patrons will be discouraged from taking open vessels of alcohol off the premises.

Please let me know your thoughts, this will help reduce the risk of patrons drinking in the city centre

Page 34 of 46

I look forward to hearing from you

Kind regards

Michelle Bartram

Licensing Officer

Community Safety Operational Unit

Norfolk Constabulary

Bethel Street Police Station, Norwich, NR2 1NN



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To protect
our
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To build &
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To deliver
exceptional
services



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Go here to view [Norfolk Constabulary Disclaimer](#)

Fuller, Maxine

From: noreply_xforms@norwich.gov.uk
Sent: 14 August 2022 11:22
To: LICENSING
Subject: Licensing - Representation Form

Norwich City Council

Licensing Authority

Licensing Act 2003

Statement of support or objection to an application for a premises licence

Your name/organisation name/name of body you represent	Pernille Rudlin and Mark Probert
Postal address	26 Princes Street, Norwich, NR3 1AE
Email address	
Contact telephone number	
Address of the premises you wish to support or object to	Erpingham House, 22 Tombland, Norwich

Your support or objection must relate to one of the four licensing objectives

Licensing objective	Please set out your support or objections below
To prevent crime and disorder	When there were more live music venues and clubs in the Tombland area 5 years ago, Tombland Alley by our house was frequently used for drug dealing, drug taking, defecation, urination and anti social behaviour. This has considerably improved over the past five years since places like Erpingham House became restaurants or bars only - although this weekend we have had to report human faeces just outside our kitchen window, the second time this year. We do not wish to return to how it was five years ago.
Public safety	
To prevent public nuisance	On the grounds of noise leaking from the building if there is amplified or live music which will cause a nuisance to residents in the area. Erpingham House is not suitable for live music or amplified music as it was originally a Georgian era residential building and then offices, now a restaurant. It does not have sufficient soundproofing or airconditioning to be a nightclub or music venue. When previous occupants of the restaurant and adjacent similar buildings had live or amplified music, we were kept awake at night and frequently had to complain to the staff or to the council. There is no undertaking in the licensing application to keep the windows closed or to have noise limiters.
To protect children from harm	

Please suggest any conditions which would alleviate your concerns	Previous license for the premises had an undertaking to keep the windows closed and to have noise limiters when amplified or live music was played - these conditions should be reinstated. No amplified or live music after 11pm on Sunday to Thursday night.
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Full name:	Pernille Rudlin	Date:	14/08/2022
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Fuller, Maxine

From: noreply_xforms@norwich.gov.uk
Sent: 13 August 2022 11:17
To: LICENSING
Subject: Licensing - Representation Form

Norwich City Council

Licensing Authority

Licensing Act 2003

Statement of support or objection to an application for a premises licence

Your name/organisation name/name of body you represent	Mr and Mrs H Macdonald
Postal address	1 Samson And Hercules Court, Waggon And Horses Lane, Norwich, NR3 1HP
Email address	
Contact telephone number	
Address of the premises you wish to support or object to	Erpingham House, Tombland

Your support or objection must relate to one of the four licensing objectives

Licensing objective	Please set out your support or objections below		
To prevent crime and disorder	Late-night music and drinking leads to noise and antisocial behaviour, and Tombland's peace and quiet should be protected.		
Public safety			
To prevent public nuisance	Loud music is a public nuisance anywhere, especially in a city. It has no place near the Cathedral Close, near the Maid's Head Hotel, and near private residences around Tombland.		
To protect children from harm			
Please suggest any conditions which would alleviate your concerns	In this neighbourhood live music should be confined to evening hours only and weekends only, preferably ending at 10 p.m.		
Full name:	Hugh and Mary Macdonald	Date:	13/08/2022

Fuller, Maxine

From: noreply_xforms@norwich.gov.uk
Sent: 13 August 2022 19:36
To: LICENSING
Subject: Licensing - Representation Form

Norwich City Council

Licensing Authority

Licensing Act 2003

Statement of support or objection to an application for a premises licence

Your name/organisation name/name of body you represent	Michael and Sally Festing
Postal address	10 Samson And Hercules Court, Waggon And Horses Lane, Norwich, NR3 1HP
Email address	
Contact telephone number	
Address of the premises you wish to support or object to	Erpingham House 22 Tombland, Norwich

Your support or objection must relate to one of the four licensing objectives

Licensing objective	Please set out your support or objections below
To prevent crime and disorder	
Public safety	
To prevent public nuisance	With a flat nearby, we strongly object to low frequency music after 11.00 pm. Thank you Green Party for bringing this up.
To protect children from harm	
Please suggest any conditions which would alleviate your concerns	Music should stop at 23.00

Full name:	Michael and Sally Festing	Date:	13/08/2022
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Fuller, Maxine

From: Cllr Haynes, Ash
Sent: 16 August 2022 22:07
To: LICENSING
Subject: Erpingham House license objection

Hi,

I'd like to object to the extension of hours at Erpingham House until 2am, and the playing of live music until this time, on the following grounds:

Prevention of public nuisance

People leaving the venue at 2am will cause a noise nuisance in the surrounding area, which includes several residential areas amongst the shops and other businesses. The venue backs on to the Cathedral Close, where some elderly residents live, and is in close proximity to other areas which have experienced anti-social behavior due to the late night economy. Adding a further late venue on the edge of this area will increase footfall and is inappropriate.

Additionally, the late-night music has the potential to cause noise nuisance if not properly controlled. A level of live music noise that would be acceptable at 9pm as part of the normal running of a restaurant would cause a significantly higher impact on the wellbeing of nearby residents in the early hours of the morning. As the doors open and close to the venue, this noise will unavoidably creep out into the surrounding area. Residents here live a reasonable distance from the acknowledged late night economy area and late night music will be a nuisance they cannot get away from.

Further to this, any late-night moving of rubbish out of the venue at the end of the night will cause a potential noise nuisance, particularly glass bottles. Residents in other areas with late night venues complain of the significant noise of this, as well as the nuisance of the rubbish not always being stored correctly for disposal.

Prevention of crime and disorder

The extra volume of people in the area late at night, many of whom will have consumed alcohol, has high potential to increase crime and disorder in the area. Increasing the number of late licensed premises in an area is known to increase crime and disorder, and Erpingham House is close enough to the Prince of Wales Road area as well as the closer establishments on Queen Street for this to be a factor.

Cllr Ash Haynes
Thorpe Hamlet ward
Green Party
Norwich City Council

Fuller, Maxine

From: noreply_xforms@norwich.gov.uk
Sent: 15 August 2022 10:23
To: LICENSING
Subject: Licensing - Representation Form

Norwich City Council

Licensing Authority

Licensing Act 2003

Statement of support or objection to an application for a premises licence

Your name/organisation name/name of body you represent	Peter Nash
Postal address	2 Tombland Alley, Norwich, NR3 1HL
Email address	
Contact telephone number	
Address of the premises you wish to support or object to	Erpingham House

Your support or objection must relate to one of the four licensing objectives

Licensing objective	Please set out your support or objections below
To prevent crime and disorder	Erpingham House is directly opposite Tombland Alley which is already blighted by anti-social behaviour and drug taking/drug dealing. Another licenced premises so close will only add to an already unacceptable situation. I have subjected to abuse when trying to enter my own home on numerous occasions by drunken or drugged-up individuals.
Public safety	Erpingham House is directly opposite Tombland Alley. The alley is regularly used by drunken people as an open-air public toilet. This is especially bad on Friday Nights and Saturday nights. Another licensed premises in this area will only add to this. On 12th August I was abused and physically attacked by a drunken individual using Tombland Alley as a toilet.
To prevent public nuisance	As Erpingham House is directly opposite Tombland Alley, granting a license will simply add to the public nuisance incidents, which especially occur on Friday nights and Saturday nights.
To protect children from harm	
Please suggest any conditions which would alleviate your concerns	Less licensed premises in the Tombland Area, better and more frequent policing, CCT camera's and motion sensitive spotlights each end of Tombland Alley. Failing that, Tombland Alley to be gated between dusk and dawn

Full name:	Peter Martin Nash	Date:	15/08/2022
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Fuller, Maxine

From: noreply_xforms@norwich.gov.uk
Sent: 10 August 2022 13:25
To: LICENSING
Subject: Licensing - Representation Form

Norwich City Council

Licensing Authority

Licensing Act 2003

Statement of support or objection to an application for a premises licence

Your name/organisation name/name of body you represent	Prof P. Binski and Miss A. Page
Postal address	24 Princes Street, Norwich, NR3 1AE
Email address	
Contact telephone number	
Address of the premises you wish to support or object to	Erpingham House, 22 Tombland, Norwich NR3 1RF

Your support or objection must relate to one of the four licensing objectives

Licensing objective	Please set out your support or objections below
To prevent crime and disorder	
Public safety	
To prevent nuisance	<p>Application for a premises licence by Erpingham House, 22 Tombland, Norwich NR3 1RF</p> <p>Objection to grant of licence application on grounds of public nuisance.</p> <p>As residents living just off Tombland on Princes Street we object to the granting of this licence.</p> <p>Currently the premises operate as a vegan restaurant. According to online information their closing time is 9pm most days.</p> <p>The applicant wishes to turn this into a late-night entertainment venue with live and recorded music plus sale of alcohol until 2am through the week, 3am on Saturdays.</p> <p>The historic grade II listed property is unsuitable for this use given that adequate sound mitigation cannot be effectively applied owing to the structure of the building:</p>

- air conditioning even if provided would not be effective enough to allow the windows to be closed at all times to prevent the sound of amplified music escaping into Tombland and adjoining streets.
- our experience of living just off Tombland for 18 years has shown that premises which rely on music and the sale of alcohol until the early hours of the morning are not compatible with residents' ability to sleep, and to enjoy the amenity of their homes without being forced to partake of other peoples' entertainment due to excessive levels of amplification of the music.
- this type of use is more compatible with the purpose-built clubs on Prince of Wales Road rather than the restaurants which thrive on Tombland. We note that the current closing times of the business are given online as 12-9pm. The extension of these opening hours indicates that nightclub-style entertainment is envisaged.

Staff 'asking people to leave quietly' as stated in the application is simply not enough to safeguard residents from potential noise nuisance.

The reasons against granting the licence are proven to be valid by the addition of conditions to the licence held by the former premises licence holders. A telephone call to the council's licensing department on 28th July confirmed that the previous licence had two conditions to safeguard residents from excessive noise levels:

1. All windows shall remain closed when musical entertainments take place.
2. A sound limiter was set at 90Db at 2 metres from loudspeakers.

Yours,
Prof. Paul Binski and Miss Anne Page
24 Princes Street
Norwich NR3 1AE

To protect children from harm

Please suggest any conditions which would alleviate your concerns

The conditions applied to the previous licence, namely keeping windows closed (and ideally also doors) and fitting a sound limiter with the level set by the council's environmental health department.

Full name:

Anne Page

Date:

10/08/2022

