

Report to	Audit committee 23 June 2015	Item
Report of	Head of internal audit and risk management, LGSS	8
Subject	Draft annual governance statement 2014-15 – Supplementary report	

Proposed amendments to draft Annual Governance Statement 2014-15:

1. p.34, fourth paragraph:

Delete “All consultations are co-ordinated by the council’s consultation group, which meets quarterly and is chaired by the head of communications and culture.”

Replace with “All consultations are co-ordinated by the council’s business management group and reviewed on a quarterly basis.”

2. p.41, Internal audit assurance reviews:

Add “Northgate IT system” to the list of audits with moderate assurance.

3. Add to p.39, before section on Improvement and efficiency:

“HMRC VAT Assurance Systems Interrogation visit

During the course of 2014-15, HMRC selected Norwich City Council for a VAT Assurance Systems Interrogation visit. Several topics were selected by HMRC and specific information was requested and provided for the inspectors before the actual visit was made in June.

With the exception of one minor error that was found (for which a control had already been put in place) no irregularities were found on the topics that were selected or the methodology of making the monthly VAT claims.

The Assurance Systems Interrogation visit was followed up by a spot check on a monthly VAT claim later in the year (February 2015). No errors were found in our reconciliations and the claim was paid as calculated.”