

**Report to** Council  
23 June 2020  
**Report of** Director of resources  
**Subject** Appointment of representatives to outside bodies 2020-21

---

**Item**

**11**

## **Purpose**

To consider appointments to outside bodies

## **Recommendation**

To:

- (1) make appointments to outside bodies for 2020-21 as set out in appendix A to this report,
- (2) delegate to the director of resources, in consultation with the leaders of the political groups, to agree nominations to any vacancies arising during the year;
- (3) agree an amendment to the Norfolk Police and Crime Panel Arrangements, which would allow the Panel to re-appoint a co-opted independent member without open recruitment; and
- (4) agree that Air Commodore Kevin Pellatt continues in the role of co-opted independent member of the Norfolk Police and Crime Panel, beyond his appointed term of office, should the Panel be unable to meet (and consider his re-appointment) before the end of June 2020.

## **Corporate and service priorities**

The report helps to meet the corporate priority: People living well

## **Financial implications**

There are no direct financial implications of the report.

**Ward/s:** All Wards

**Cabinet member:** Councillor Kendrick - Resources

## **Contact officers**

Anton Bull – director of resources 01603 212908

Stuart Guthrie – democratic and elections manager 01603 212055

## Background documents

None

## Report

1. There is a large number of outside bodies to which the council appoints representatives.
2. A list of nominations for 2020-21 is appended to this report (appendix A).

### Norfolk Police and Crime Panel

3. In addition to the nominations set out at appendix A, council is asked to agree an amendment to the Norfolk Police and Crime Panel Arrangements, which would allow the Panel to re-appoint a co-opted independent member without open recruitment.
4. Under the current exceptional circumstances due to the Coronavirus Pandemic, the Norfolk Leaders have considered a report from the Chair of the Norfolk Police and Crime Panel (PCP) requesting to change the Panel arrangements. Such changes would allow the panel to re-appoint a co-opted independent member without open recruitment.
5. This would allow Air Commodore Kevin Pellatt to continue in the role of co-opted independent member beyond the appointed term of office should the panel be unable to meet before the end of June 2020.
6. In principle, this request was agreed by all Norfolk Leaders but they would each seek their Council's agreement to the points set out at the front of this report.

### Background

7. The Police Reform and Social Responsibility Act 2011 (the Act) requires each police area in England, other than the metropolitan police district, to have a Police and Crime Panel (PCP) established and maintained. PCPs scrutinise the Police and Crime Commissioners (PCC) who themselves will hold the Chief Constable of their force to account for the full range of their responsibilities.
8. The Act requires the functions and procedural rules for the operation of the PCP to be set out in 'Panel Arrangements' and 'Rules of Procedure'. The Panel Arrangements (and any changes) must be agreed collectively by the local authorities but the Rules of Procedure are for the PCP to approve once it has been established.
9. It is the Panel Arrangements which must make provision about the co-option of, and holding of office by, the independent members.
10. Currently, this document defines a specific term of office (4 years). In addition, it says that there shall be no restriction on the overall time period that an independent member may serve on the PCP. The expectation, and previous practice, has been that an independent member seeking re-appointment could re-apply through the relevant open recruitment process.

11. Norfolk PCP has two co-opted independent members. They are each appointed for 4 years, but the appointments are staggered to maximise consistency of membership, skills and experience.
12. The term of office of Air Commodore Kevin Pellatt, currently the Panel's Vice-Chairman, is due to come to end in July 2020.
13. The Panel was due to consider a draft advertisement, application pack, timetable and appoint a selection panel at its 24 March 2020 meeting, with a view to carrying out an open recruitment exercise in the usual way during the spring. The recommended candidate's appointment was due to be endorsed at the Panel's meeting on 30 June 2020.
14. Owing to pressures on public services as a result of coronavirus - COVID-19, the Panel's 24 March 2020 meeting was cancelled.
15. Given the fast moving and uncertain situation relating to coronavirus, the Panel's Chairman (County Councillor William Richmond) is keen to ensure the Panel maintains the much-valued skills and experience of current members and to prevent a vacancy from arising. In order to do so, he has asked Norfolk Leaders to seek their Council's support for an amendment to the Panel Arrangements, which would allow the Panel to re-appoint a co-opted independent member without open recruitment.
16. All Norfolk Leaders agreed to seek their Council's approval to amend the Panel Arrangements.
17. It should be noted that the Panel Arrangements also require the appointment of elected members to the PCP to be made by each local authority at its annual general meeting. The Council's AGM has been cancelled, however, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, allow that such appointments continue until the next AGM.

### **Proposed action**

18. Add the following new paragraphs to the Panel Arrangements:
  - a) A co-opted independent member may be re-appointed for a further period, without open recruitment, if the majority of Panel Members agree. This could only be done once, for a maximum period of four years, having considered whether the re-appointment would allow the Panel to meet its Balanced Appointment Objective.
  - b) At the end of the re-appointment period, should an individual still wish to continue in the role, they would need to re-apply through open recruitment.
19. It should be noted that the Panel Arrangements require independent member appointments to be endorsed annually, at the Panel's AGM. In addition, they include provision for removal of Independent Members (paragraph 11).

## Integrated impact assessment



**NORWICH**  
City Council

### Report author to complete

<b>Committee:</b>	Council
<b>Committee date:</b>	23 June 2020
<b>Director / Head of service</b>	Director of resources
<b>Report subject:</b>	Appointment of representatives to outside bodies
<b>Date assessed:</b>	27 May 2020

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Impact			
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Recommendations from impact assessment**

**Positive**

**Negative**

**Neutral**

**Issues**



## REPRESENTATION ON OUTSIDE BODIES 2020-21

### Advice and guidance

For each outside body a relevant senior officer/ head of service has been identified who is available to the councillor(s) to provide advice and guidance if required. Depending on the nature of the enquiry they may take further advice such as from the council's chief executive, monitoring officer or section 151 officer.

### Outside bodies

Organisation	Representation	Relevant senior officer
Active Norfolk	Cllr McCartney-Gray	Martine Holden
Broads Authority	Cllr Harris	Judith Davison
Cooperative Councils Innovation Network - Values and Principles Board.	Cllr Jones (B)	Anton Bull
District Councils Network Assembly	Cllr Waters	Stephen Evans
The Forum Trust Limited	Cllr Harris	Nikki Rotsos
Legislator 1656 Limited	Andy Watt	Hannah Simpson
Legislator 1657 Limited	Andy Watt	Hannah Simpson
Lilian Armitage Charity (4 year term of office)	David Fullman (2022) Cllr Sally Button (2022) Cllr Harris (2022)	Lee Robson
Norfolk (Countywide) Community Safety Partnership Scrutiny Sub Panel	Cllr Ryan Cllr Giles (sub)	Bob Cronk
Norfolk Health Scrutiny Committee	Cllr Sarmezey Cllr Fulton-McAlister (M) (sub)	Adam Clark
Norwich Access Group	Cllr Brociek-Coulton	Ben Webster
Norwich Airport Consultative Committee	Cllr Button	Mark Brown
Norwich Airport Joint Advisory Committee	Cllr Button TBC	Mark Brown

<b>Organisation</b>	<b>Representation</b>	<b>Relevant senior officer</b>
Norwich Consolidated Charities (4 year term of office)	Cllr Jones 2020 Chris Herries 2020 Cllr Maxwell 2020 Cllr Davis 2021 Jeanne Southgate 2021 Rachel Trevor 2022	Bob Cronk
The Norwich Historic Churches Trust Limited	David Fullman Cllr Huntley Chris Herries Cllr Oliver	Andy Watt
Norwich Preservation Trust Limited	Cllr Maguire Cllr Stonard David Raby Cllr Lubbock	Graham Nelson
Older People's Forum	Cllr Davis	Bob Cronk
Theatre Royal (Norwich) Trust Limited	David Fullman	Nikki Rotsos

### **Appointments by the Cabinet to specific groups**

<b>Organisation</b>	<b>Representation</b>	<b>Relevant senior officer</b>
Association of Retained Council Housing	Cllr Harris	Lee Robson
CNC Building Control Services Board	Cllr Stonard	Graham Nelson
Eastern Procurement Limited	Anton Bull	
Greater Norwich Development Partnership	Cllr Waters Cllr Stonard Cllr Maguire	Graham Nelson
Greater Norwich Growth Board	Cllr Waters	Graham Nelson
IESE Limited	Cllr Harris	Anton Bull
Joint Norfolk Waste Partnership	Cllr Maguire	Chris Eardley
LG Pensions Committee	Cllr Waters	Hannah Simpson
Local Government Association (Norfolk Branch)	Cllr Waters	Stephen Evans
Local Government	Cllr Waters	Stephen Evans

<b>Organisation</b>	<b>Representation</b>	<b>Relevant senior officer</b>
Association – General Assembly		
Local Government Information Unit	Cllr Harris	CLT/Adam Clark
National Centre for Writing	Cllr Waters	Nikki Rotsos
New Anglia Limited Enterprise Partnership Limited	Cllr Waters Cllr Stonard (dep)	Graham Nelson
Norfolk Environmental Waste Services (NEWS)	Cllr Maguire	Chris Eardley
Norfolk Health and Wellbeing Board	Cllr Davis	Adam Clark
Norfolk Police and Crime Panel	Cllr Maguire Cllr Kendrick (dep)	Bob Cronk
Norwich Business Improvement District Limited	Cllr Waters	Nikki Rotsos
Norwich City New Co Limited	Cllr Stonard (Chair) Cllr Kendrick Anton Bull	
Norwich City Services Limited	Anton Bull (temporary appointment pending the appointment of the full board)	Stephen Evans
Norwich NORSE (Building) Limited	Cllr Harris Bob Cronk	Lee Robson
Norwich NORSE (Environmental) Limited	Cllr Maguire Bob Cronk	Chris Eardley
Norwich Regeneration Limited	Cllr Stonard (chair) Cllr Kendrick Anton Bull Non-executive director 1 - TBC Non-executive director 2 - TBC	
nplaw Board	Cllr Kendrick Anton Bull	Anton Bull
NPS Norwich Limited	Cllr Kendrick Bob Cronk	Andy Watt
Parking Partnership	Cllr Stonard	Andy Watt

Organisation	Representation	Relevant senior officer
Strategic Board of the Norwich and HCA Strategic Partnership	Cllr Waters Cllr Kendrick Cllr Stonard	Graham Nelson
Three Score Open Space Management Limited	Cllr Kendrick Lee Robson	
UK Healthy Cities	Cllr Packer	Ruth Newton
War Memorials Trust	Philippa Dannatt Ernie Green Cllr Manning Cllr Sands (M)  <i>(4 of 7 trustees are council appointments and 3 appointed by trustees)</i>	Anton Bull