



# **NORWICH** City Council

**Committee Name:** Audit  
**Committee Date:** 21/03/2023  
**Report Title:** Work Programme

**Portfolio:** Councillor Kendrick, cabinet member for resources

**Report from:** Head of legal and procurement

**Wards:** All Wards

## **OPEN PUBLIC ITEM**

### **Purpose**

This report sets out the committee's work programme to fulfil its terms of reference as set out in the council's constitution and agreed by council.

### **Recommendation:**

It is recommended that the committee considers and agrees the work programme, and if further information is required.

### **Policy Framework**

The council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

This report meets the corporate priority to ensure Norwich City Council is in good shape to serve the city.

## **Report Details**

### **Introduction**

1. In accordance with its terms of reference, which is part of the constitution, the committee should consider the proposed work programme, set out below. The terms of reference meet the relevant regulatory requirements of the council for accounts and audit matters, including risk management, internal control and good governance.
2. The programme includes requests for further information agreed by the committee and reflects the actions identified as part of the committee's self-assessment.
3. The committee may wish to propose further reports on additional topics relevant to the committee's terms of reference.

### **Considerations**

4. This is the last scheduled meeting of the year. A work programme for 2023|24 will be considered at the first meeting of the committee in the new civic year.
5. It will be necessary to convene an extraordinary meeting of the committee to sign off the Annual Governance Statement, Statement of Accounts and Audit Results Report 2021-2022.

### **Work Programme 2022/23**

6. The proposed work programme for the remainder of 2022/23, is as follows:
  - Annual Governance Statement
  - Statement of Accounts and Audit Results Report 2021-2022

### **Training and informal sessions**

7. The committee undertook an informal workshop on 17 January 2023 as part of its self-assessment. A report on the self-assessment is on the agenda for this meeting.
8. The committee held an informal workshop on 2 March 2023, to influence development of the Annual Governance Statement for 2022/23 and the annual review of the Code of Corporate Governance.

### **Consultation**

9. The committee will review the work programme at each meeting.

### **Implications**

### **Financial and Resources**

Any decision to reduce or increase resources or alternatively increase income

must be made within the context of the council's stated priorities, as set out in its Corporate Plan and Budget.

10. The service expenditure falls within the parameters of the annual budget agreed by the council.

### **Legal**

11. There are no direct legal implications arising from this report; reviewing its work programme supports the audit committee in delivering its role effectively, operating in line with good practice identified by CIPFA, supported by DLUHC.

### **Statutory Considerations#**

| <b>Consideration</b>               | <b>Details of any implications and proposed measures to address:</b> |
|------------------------------------|--|
| Equality and Diversity             | None   |
| Health, Social and Economic Impact | None   |
| Crime and Disorder                 | None   |
| Children and Adults Safeguarding   | None   |
| Environmental Impact               | None   |

### **Risk Management**

| <b>Risk</b>   | <b>Consequence</b>              | <b>Controls Required</b>                                      |
|---|---------------------------------|---|
| Include operational, financial, compliance, security, legal, political or reputational risks to the council | There are no risk implications. | None<br><br>Risk management reports feature in the programme. |

### **Other Options Considered**

12. There is no alternative. The committee may wish to propose further reports on additional topics relevant to the committee's terms of reference.

### **Reasons for the decision/recommendation**

13. As a result of the delivery of the work programme the committee will have assurance through audit conclusions and findings that internal controls, governance and risk management arrangements are working effectively or confirmation that there are plans in place to strengthen controls.

**Background papers:**

None

**Appendices:**

None

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