

Report to Cabinet
13 July 2016
Report of Chief finance officer
Subject Revenue budget monitoring 2015-16: Year End 2015-16

Item

8

Purpose

To update cabinet on the revenue outturn for the year 2015/16, and the consequent general fund and housing revenue account balances

Recommendation

To note the revenue outturn 2015-16.

Corporate and service priorities

The report helps to meet the corporate priority value for money services and the service plan priority to provide accurate, relevant and timely financial information.

Financial implications

The net revenue outturn for the General Fund for the year 2015/16 is a surplus of £2.534m.

The net revenue outturn for the Housing Revenue Account for the year 2015/16 is a surplus of £6.008m. This represents a transfer to reserves of £1.901m as a result of a reduced contribution to capital in 16/17 and an underspend of £4.107m.

The total HRA Revenue Contribution to Capital outturn in 2016/17 was £9.400m. This is £15.835m lower than budgeted due to lower than anticipated capital expenditure in year. Resources will be carried forward to fund future HRA spend.

The impact in 2015/16 of deficits on the Collection Fund in respect of business rates arising in 2013/14 is £0.354m and for 2014/15 is £0.893m. To offset the deficit a transfer of £1.247m has been made from the S31 earmarked reserve.

Section 31 business rates relief grant received in 2015/16 has been transferred to the earmarked reserve to be offset against future deficits in the years that they impact on the revenue accounts. For 2015/16, a transfer of £1.188m has been made from the General Fund revenue to the earmarked reserve. The forecast underspend above takes account of these transfers.

The Collection Fund revenue outturns for the Council Tax and Non-Domestic Business Rates Collection Fund for the year 2015/16 were surpluses of £0.106m and £0.623m respectively. The impact in 2016/17 of the business rates net deficit arising in previous years is £1.149m. This will be offset by a transfer from the S31 earmarked reserve in the 2016/17 financial year.

Ward/s: All wards

Cabinet member: Councillor Stonard – resources and business liaison

Contact officers

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Background documents

None

Report

1. Council approved budgets for the 2015/16 financial year on 17 February 2015.
2. The attached appendices show the provisional forecast outturn for the General Fund and the Housing Revenue Account:
 - [Appendix 1](#) shows the General Fund by Corporate Leadership Team responsibilities, and by Subjective Group
 - [Appendix 2](#) shows the Housing Revenue Account in (near) statutory format, and by Subjective Group
 - [Appendix 3](#) shows budget and expenditure for the year to date in graphical format

General Fund

3. Budgets reported include the resources financing the Council's net budget requirement (which includes a contribution of £0.383m from reserve balances as allowed for in the Medium Term Financial Strategy) so that the net budget totals zero:

| <i>Item</i> | <i>Approved Budget £000s</i> |
|----------------------------------|----------------------------------|
| Net Budget Requirement | 17,056 |
| Non-Domestic Rates | (4,645) |
| Revenue Support Grant | (4,096) |
| Council Tax precept | (8,315) |
| Total General Fund budget | 0 |

4. The net revenue outturn for the General Fund for the year 2015/16 is a surplus of £2.534m. Key variances from budget are set out below:

| <i>General Fund Service</i> | <i>Outturn variance £000s</i> | <i>Commentary</i> |
|----------------------------------|-----------------------------------|--|
| Business Relationship Management | (513) | <p>LGSS fraud team transferred to DWP but reduced grant still received for one year resulting in a £184k underspend.</p> <p>Underspend on Council Tax and Benefits admin due to lower corporate recharges than budgeted (£319k) and additional government grant receipts (£177k).</p> <p>Total underspend reduced as the budgeted transfer in from General Fund Reserves of £383k was not required and therefore not processed.</p> <p>£205k additional income including from unbudgeted grant receipts.</p> |

| General Fund Service | Outturn variance £000s | Commentary |
|-----------------------------|-----------------------------------|---|
| Finance | (1,099) | <p>Key variances include:</p> <ul style="list-style-type: none"> £1,025k underspend on the Minimum Revenue Provision charge due to policy change (£795k) and correction of prior year expenditure (£230k); £149k overspend on financial arrangements due to lower interest receipts than budgeted; £323k underspend on Housing Benefit mainly due to additional subsidy received following a review of previous subsidy returns; £128k lower debt charge to the HRA. |
| Communication and Culture | 323 | <p>Key variances include:</p> <ul style="list-style-type: none"> Advertising income review budget of £50k is reflected in advertising savings across the council; Depreciation over budget by £68k on St Andrews Hall and the Norman Centre due to a budgeting misalignment; Salix expenditure of £38k on Riverside offset by savings made in 2013/14; Overspend on Events costs of £46k covered by equal contribution to general reserves in 2014/15; Norman Centre overspend of £83k on NPS repairs & maintenance costs. |
| City Development: | (916) | <p>Key variances include:</p> <ul style="list-style-type: none"> Underspend of £320k on parking premises and supplies costs, associated with reduced works and salt/gritting and reduced corporate recharges; Parking income £103k higher than budget; following increase in parking tariffs in November; £282k underspend due to depreciation being lower than budgeted; Net £128k underspend across the property portfolio. |
| Citywide Services: | (384) | <p>Key variances include:</p> <ul style="list-style-type: none"> Staffing costs below budget in various teams (£118k); Depreciation variances from budget on Markets & Green Spaces (£47k); CDS recharges under budget on Food Health & Safety (£61k); Repairs & maintenance costs under budget on cemeteries (£23k); Additional licensing income (£100k). |
| Neighbourhood Housing | (167) | <p>Higher income from homelessness lettings (£70k) and lower corporate recharges for Housing Options than budgeted.</p> |

Housing Revenue Account

5. The budgets reported include a £13.9m use of HRA balances, so that the net budget totals zero:

| <i>Item</i> | <i>Approved Budget £000s</i> |
|-------------------------------|----------------------------------|
| Gross HRA Expenditure | 85,912 |
| Gross HRA Income | (71,979) |
| Contribution from HRA Balance | (13,933) |
| Total net HRA budget | 0 |

6. The net revenue outturn for the Housing Revenue Account for the year 2015/16 is a surplus of £6.008m. Key variances from budget are set out below:

| <i>HRA Division of Service</i> | <i>Outturn variance £000s</i> | <i>Commentary</i> |
|--------------------------------------|-----------------------------------|---|
| Repairs & Maintenance | (3,303) | <p>Key variances include:</p> <ul style="list-style-type: none"> • Outturn being below the anticipated requirement for the general major and minor repairs responsive budget (£1,347k) • Additional expenditure due to the decapitalisation of structural works totalling £523k • Less painting carried out than originally planned (£532k) • Internal wall insulation due to less projects requiring this type of work (£162k) • Cavity wall insulation underspend due to mid-year change in contractor (£440k) • Savings negotiated with contractors by NPS during the year for gas central heating repairs (£319k). • Other underspends on security improvements, lighting repairs and specific maintenance budgets e.g. lighting, fire alarm and lifts (£324k) • Lower than budgeted void repair costs (£234k) • Reduced requirement on the responsive garage repair budget (£131k) • Additional income from contributions to HRA repairs (from tenants and grants) (£254k) |
| Rents, Rates, & Other Property Costs | (390) | <p>Underspend on Anglian Water costs (£327k), partially offset by under-recovery through water service charges. Professional advice budget underspent by £200k but offset by higher property recharges and insurance costs of £168k.</p> |

| HRA Division of Service | Outturn variance £000s | Commentary |
|--------------------------------|-------------------------------|--|
| Special Services | (374) | Spend below budget on tree maintenance and rubbish clearing (£61k). Reduced fuel costs for district heating (£199k) and sheltered housing (£70k) and underspends on snow clearing and gritting due to mild winter (£42k). Additional staffing underspends due to vacant posts (£68k). |
| General Management | (664) | Key variances include: <ul style="list-style-type: none"> • £195k underspend on staff costs due to vacancies; • Unrequired audit fee of £98k; • Fewer grants issued than budgeted (£53k) and less compensation paid to tenants (£21k) • Lower share of corporate recharges than budgeted (£50k); and • Less decoration allowance & leave it tidy payments made on voids (£68k). |
| Depreciation & Impairment | (1,648) | £2,492k unbudgeted profit on sale of assets, offset by corresponding debit within "Adjustments & Financing items". Higher than budgeted depreciation costs of £690k reducing the net underspend. |
| Provision for Bad Debts | (405) | Revised provision based on arrears figures, partially offset by unbudgeted write-off costs within 'Dwelling Rents'. |
| Dwelling Rents | 202 | Overspend due to unbudgeted write off costs, partially offset by underspend against bad debt provision. |
| Garage & Other Property Rents | (204) | Mainly due to lower than anticipated garage void rate resulting in higher than budgeted income of £217k. |
| Service Charges - General | 788 | Income from Anglian Water service charges lower than anticipated (£594k), this is partially offset by reduced Anglian Water expenditure against 'Rents, Rates, & Other Property Costs' Additional reduced income due to long term voids St. James & Britannia impacting service charges. |
| Adjustments & Financing Items | 210 | (£2,491k) unbudgeted profit on sale of assets, offset by corresponding credit against "Depreciation & Impairment". £1,901k contribution to reserves as a result of a reduced contribution to fund capital expenditure in 15/16. The budgeted contribution from reserves of £13,933k not required due to the £15,835k reduction in the revenue contribution to capital resulting in a net transfer to reserves. |

Financial Planning

7. Overall levels of overspend and underspend will have an ongoing impact on the budget for following years and the size and urgency of savings requirements.
8. Net overspends and underspends will be consolidated into the General Fund and Housing Revenue Account balances carried forward to 2016/17. These are reflected in periodic updates to the Medium Term Financial Strategy and Housing Revenue Account Business Plan.

Impact on Balances

9. The prudent minimum level of General Fund reserves has been assessed as £4.474m. The budgeted and forecast outturn's impact on the 2014/15 balance brought forward, is as follows:

| <i>Item</i> | <i>£000s</i> |
|-----------------------------------|-----------------|
| Balance at 1 April 2015 | (9,615) |
| Outturn 2015/16 | (2,534) |
| = Balance at 31 March 2016 | (12,149) |

10. The General Fund balance is therefore expected to continue to exceed the prudent minimum.
11. The Medium Term Financial Strategy will be updated to reflect the increase in reserves and assess the impact on the savings profile. The strategy already assumes that reserves are further built up in 2016/17 ahead of drawing significant balances down in future years as set out in the 2016/17 General Fund Revenue Budget report to Council (23 February 2016) to offset known and anticipated grant reductions and ensure a balanced budget.
12. The prudent minimum level of HRA reserves has been assessed as £3.111m. The budgeted and forecast outturn's impact on the 2014/15 balance brought forward, is as follows:

| <i>Item</i> | <i>£000s</i> |
|-----------------------------------|-----------------|
| Balance at 1 April 2015 | (20,181) |
| Outturn 2015/16 | (6,008) |
| = Balance at 31 March 2016 | (26,189) |

13. The Housing Revenue Account balance therefore continues to exceed the prudent minimum.

Collection Fund

14. The Collection Fund is made up of three accounts – Council Tax, the Business Improvement District (BID) account, and National Non-Domestic Rates (NNDR).
 - o Council Tax is shared between the city, the county, and the police and crime commissioner based on an estimated tax base and the council tax rates

agreed by each of the preceptors. Any surplus or deficit is shared in the following financial year.

- The BID account is operated on behalf of the BID company, to collect their income from the BID levy. Any surplus or deficit is passed on to the BID company.
- NNDR income is shared between the city, the county, and central government. Since “localisation”, any surplus or deficit is also shared, rather than as formerly being borne wholly by the government.

15. There are particular risks attached to NNDR, which are:

- Appeals – the impact of any appeals will fall on the Collection Fund, and therefore in part on the city. The Valuation Office has cleared a large number of appeals which has adversely affected the council’s business rates income levels. However, a backlog of appeals remains and the value of the appeals is not known, nor the likelihood of success, nor the timing of the appeal being determined.
- NNDR billable – changes in the NNDR billable, e.g. demolition or construction of new billable premises, will impact on the amount billable. Assumptions of growth may also be affected by changes in the larger economic environment.
- NNDR collectable – arrears and write-offs (e.g. where a business goes into administration) will also impact on the Collection Fund.

16. These risks are monitored and mitigated through normal Revenues operations.

17. A summary of the Collection Fund is provided below:

| Collection Fund Summary | | | | |
|--------------------------------------|--------------------------------|------------------------------|------------------------|--------------------------|
| Approved Budget £000s | Current Budget £000s | | Actual £000s | Variance £000s |
| | | | | |
| Council tax | | | | |
| 53,797 | 53,797 | Expenditure | 57,393 | 3,596 |
| (53,797) | (53,797) | Income | (57,561) | (3,764) |
| Business Improvement District | | | | |
| 656 | 656 | Expenditure | 528 | (128) |
| (656) | (656) | Income | (652) | 4 |
| National Non-Domestic Rate | | | | |
| 77,698 | 77,698 | Expenditure | 81,195 | 3,497 |
| (77,698) | (77,698) | Income | (81,818) | (4,120) |
| | | | | |
| 0 | 0 | Total Collection Fund | (915) | (915) |

18. On Council Tax, actual income is not posted from the council tax system into the finance system until year-end. The actual year-end surplus or deficit will be taken into account in considering distribution of balances between the preceptors (city, county, and police).

19. The council operates the BID account on behalf of the BID company, so no surplus or deficit will fall on the council's accounts.
20. Any surplus or deficit reported on the NNDR account will roll forward and be distributed in the 2016/17 budget cycle. The forecast impact on the council in 2015/16 of deficits arising in 2013/14 and 2014/15 is £1.247m. The impact in 2016/17 of deficits arising in 2014/15 and 2015/16 is £1.149m. This will be offset by a transfer from the S31 earmarked reserve in the 2016/17 financial year.
21. Additional (section 31) grant has been received in the General Fund to offset all or part of any shortfall in business rate income due to additional reliefs granted by government. On 17th February 2015, Council approved the creation of an earmarked reserve for this section 31 business rate relief grant, and that all grant monies received from 2013/14 and going forwards be transferred to this earmarked reserve to be offset against deficits in the years that they impact on the revenue accounts.
22. To offset the deficit impact in 2015-16 a transfer of £1.247m has been made from the S31 earmarked reserve.
23. Section 31 business rates relief grant received in 15/16 has been transferred to the earmarked reserve to be offset against future deficits in the years that they impact on the revenue accounts. For 2015/16, a transfer of £1.188m has been made from the General Fund revenue to the earmarked reserve. After these movements, the closing balance on the Section 31 Earmarked Reserve is £1.467m.
24. The associated transfer from revenue to the earmarked reserve for monies received in 2015/16, and from general fund reserve to the earmarked reserve for monies received in 2014/15 but not applied against deficits to date, is included in the reserve forecasts set out at para 14 above.

Integrated impact assessment



NORWICH
City Council

Report author to complete

| | |
|-------------------------|--|
| Committee: | Cabinet |
| Committee date: | |
| Head of service: | Chief Finance Officer |
| Report subject: | Revenue Budget Monitoring 2014/15 |
| Date assessed: | 12/06/15 |
| Description: | This is the integrated impact assessment for the Revenue Budget Monitoring 2014/15 report to cabinet |

| | Impact | | | |
|--|-------------------------------------|-------------------------------------|--------------------------|---|
| Economic (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Finance (value for money) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | The report shows that the council monitors its budgets, considers risks to achieving its budget objectives, reviews its balances position, and is therefore able to maintain its financial standing |
| Other departments and services e.g. office facilities, customer contact | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| ICT services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Economic development | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Financial inclusion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Social (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Safeguarding children and adults | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| <u>S17 crime and disorder act 1998</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Human Rights Act 1998 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Health and well being | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

| | Impact | | | |
|--|-------------------------------------|-------------------------------------|--------------------------|---|
| Equality and diversity (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Relations between groups (cohesion) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Eliminating discrimination & harassment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Advancing equality of opportunity | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Environmental (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Transportation | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Natural and built environment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Waste minimisation & resource use | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Pollution | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Sustainable procurement | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Energy and climate change | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| (Please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Risk management | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | The report demonstrates that the council is aware of and monitors risks to the achievement of its financial strategy. |

| Recommendations from impact assessment |
|--|
| Positive |
| None |
| Negative |
| None |
| Neutral |
| None |
| Issues |
| The council should continue to monitor its budget performance in the context of the financial risk environment within which it operates. |

Budget Monitoring Summary

Year: 2015/16

Outturn Period: 13 (EOY)

GENERAL FUND SERVICE SUMMARY

| <i>Approved Budget</i> | <i>Final Budget</i> | | <i>Budget</i> | <i>Actual</i> | <i>Removal of Unbudgeted Accounting adjustments*</i> | <i>Revised Actual</i> | <i>Revised Variance</i> |
|---|---------------------|---|---------------------|---------------------|--|-----------------------|-------------------------|
| Business Relationship Management & Democracy | | | | | | | |
| 1,537,574 | 86,343 | Business Relationship Management | 86,343 | 39,209 | -465,694 | (426,484) | (512,827) |
| 292,745 | 292,328 | Democratic Services | 292,328 | 304,002 | 26,519 | 330,521 | 38,193 |
| (19,263,443) | (18,099,941) | Finance | (18,099,941) | (13,274,901) | -5,924,327 | (19,199,227) | (1,099,286) |
| 0 | (35,251) | Procurement & Service Improvement | (35,251) | 11 | 35,262 | 51,107 | 86,358 |
| (17,433,124) | (17,756,521) | Total Business Relationship Management & Democracy | (17,756,521) | (12,931,678) | -6,312,406 | (19,244,083) | (1,487,562) |
| Chief Executive | | | | | | | |
| 0 | 0 | Chief Executive | 0 | (1) | 11679 | 11,678 | 11,678 |
| 0 | 0 | Total Chief Executive | 0 | (1) | 11679 | 11,678 | 11,678 |
| Customers, Comms & Culture | | | | | | | |
| 2,124,719 | 2,156,322 | Communications & Culture | 2,156,322 | 2,374,441 | 104,673 | 2,479,114 | 322,792 |
| (105,756) | (93,389) | Customer Contact | (93,389) | (305,351) | 236,632 | (68,719) | 24,670 |
| 2,018,963 | 2,062,933 | Total Customers, Comms & Culture | 2,062,933 | 2,069,090 | 341,306 | 2,410,396 | 347,463 |
| Regeneration & Growth | | | | | | | |
| (1,101,624) | (1,213,353) | City Development | (1,213,353) | (7,986,784) | 5,857,634 | (2,129,150) | (915,797) |
| 0 | 0 | Environmental Strategy | 0 | 1,020 | 6,248 | 7,268 | 7,268 |
| 0 | 0 | Executive Head of Regeneration & | 0 | (1) | 6035 | 6,034 | 6,034 |
| 1,447,674 | 1,447,502 | Planning | 1,447,502 | 1,345,226 | 95,267 | 1,440,493 | (7,009) |
| 262,834 | 262,195 | Property Services | 262,195 | 867,700 | -603,133 | 264,567 | 2,372 |
| 608,884 | 496,344 | Total Regeneration & Growth | 496,344 | (5,772,838) | 5,362,051 | (410,787) | (907,131) |
| Strategy, People & Neighbourhoods | | | | | | | |
| 10,069,543 | 10,127,416 | Citywide Services | 10,127,416 | 9,356,475 | 387,346 | 9,743,821 | (383,595) |
| 0 | (1,172) | Human Resources | (1,172) | 0 | 31463 | 31,463 | 32,635 |
| 2,315,862 | 2,433,505 | Neighbourhood Housing | 2,433,505 | 2,198,504 | 67,693 | 2,266,197 | (167,308) |
| 2,419,872 | 2,619,747 | Neighbourhood Services | 2,619,747 | 2,546,350 | 85,703 | 2,632,053 | 12,306 |
| 0 | 17,747 | Strategy & Programme Management | 17,747 | (123) | 25164 | 25,041 | 7,294 |
| 14,805,277 | 15,197,243 | Total Strategy, People & Neighbourhoods | 15,197,243 | 14,101,205 | 597,370 | 14,698,575 | (498,668) |
| 0 | (1) | Total General Fund | (1) | (2,534,222) | 0 | (2,534,222) | (2,534,221) |

GENERAL FUND SUBJECTIVE SUMMARY

| <i>Approved Budget</i> | <i>Final Budget</i> | | <i>Budget</i> | <i>Actual</i> | <i>Removal of Unbudgeted Accounting adjustments*</i> | <i>Revised Actual</i> | <i>Revised Variance</i> |
|------------------------|---------------------|---------------------------|---------------|--------------------|--|-----------------------|-------------------------|
| 17,380,959 | 17,640,766 | Employees | 17,640,766 | 16,720,308 | 898,759 | 17,619,067 | (21,699) |
| 10,487,504 | 9,177,286 | Premises | 9,177,286 | 8,740,334 | 0 | 8,740,334 | (436,952) |
| 271,926 | 271,926 | Transport | 271,926 | 257,618 | 0 | 257,618 | (14,308) |
| 15,313,363 | 15,269,874 | Supplies & Services | 15,269,874 | 15,092,171 | (208,833) | 14,883,338 | (386,536) |
| 7,530,604 | 7,398,948 | Third Party Payments | 7,398,948 | 7,113,987 | 0 | 7,113,987 | (284,961) |
| 94,772,700 | 94,772,700 | Transfer Payments | 94,772,700 | 92,687,556 | 0 | 92,687,556 | (2,085,144) |
| 2,426,386 | 2,186,386 | Capital Financing | 2,186,386 | 2,619,418 | (901,872) | 1,717,546 | (468,840) |
| (24,100,589) | (23,201,043) | Receipts | (23,201,043) | (24,860,112) | 211,945 | (24,648,167) | (1,447,124) |
| (116,926,173) | (116,560,238) | Government Grants | (116,560,238) | (114,549,286) | 0 | (114,549,286) | 2,010,952 |
| 1,075,019 | 1,075,019 | Centrally Managed | 1,075,019 | 1,068,199 | 0 | 1,068,199 | (6,820) |
| 16,924,953 | 17,079,866 | Recharge Expenditure | 17,079,866 | 16,438,126 | 0 | 16,438,126 | (641,740) |
| (25,156,652) | (25,111,491) | Recharge Income | (25,111,491) | (23,862,540) | 0 | (23,862,540) | 1,248,951 |
| 0 | (1) | Total General Fund | (1) | (2,534,222) | 0 | (2,534,222) | (2,534,221) |

*At year end a number of accounting adjustments are put through as part of preparing the council's annual accounts. A large number of these are not budgeted for and net to zero across the cost centres. Actual outturn figures including year-end adjustments are reported above but in addition revised variances excluding these transactions are reported to show more clearly under and overspends against budget.

Budget Monitoring Report

Year: 2015/16 Outturn Period: 13 (EOY)

HOUSING REVENUE ACCOUNT STATUTORY SUMMARY

| <i>Approved Budget</i> | <i>Final Budget</i> | | <i>Budget</i> | <i>Actual</i> | <i>Removal of Unbudgeted Accounting adjustments*</i> | <i>Revised Actual</i> | <i>Revised Variance</i> |
|------------------------|---------------------|--------------------------------------|---------------|--------------------|--|-----------------------|-------------------------|
| 16,069,344 | 16,069,344 | Repairs & Maintenance | 16,069,344 | 12,684,338 | 82,050 | 12,766,388 | (3,302,956) |
| 6,436,719 | 6,436,719 | Rents, Rates, & Other Property Costs | 6,436,719 | 6,046,594 | 0 | 6,046,594 | (390,125) |
| 11,016,261 | 10,836,180 | General Management | 10,836,180 | 9,908,468 | 263,913 | 10,172,381 | (663,799) |
| 5,086,385 | 5,266,474 | Special Services | 5,266,474 | 4,808,089 | 83,915 | 4,892,004 | (374,470) |
| 21,430,943 | 21,430,943 | Depreciation & Impairment | 21,430,943 | (30,761,393) | 50,543,967 | 19,782,574 | (1,648,369) |
| 584,000 | 584,000 | Provision for Bad Debts | 584,000 | 178,534 | 0 | 178,534 | (405,466) |
| (60,143,678) | (60,143,678) | Dwelling Rents | (60,143,678) | (59,942,006) | 0 | (59,942,006) | 201,672 |
| (1,980,123) | (1,980,124) | Garage & Other Property Rents | (1,980,124) | (2,184,203) | 0 | (2,184,203) | (204,079) |
| (9,144,884) | (9,144,884) | Service Charges - General | (9,144,884) | (8,356,596) | 0 | (8,356,596) | 788,288 |
| 0 | 0 | Miscellaneous Income | 0 | (86,857) | 0 | (86,857) | (86,857) |
| 11,355,513 | 11,355,513 | Adjustments & Financing Items | 11,355,513 | 62,539,742 | (50,973,845) | 11,565,897 | 210,384 |
| (560,480) | (560,480) | Amenities shared by whole community | (560,480) | (652,660) | 0 | (652,660) | (92,180) |
| (150,000) | (150,000) | Interest Received | (150,000) | (189,760) | 0 | (189,760) | (39,760) |
| 0 | 7 | Total Housing Revenue Account | 7 | (6,007,709) | 0 | (6,007,709) | (6,007,716) |

HOUSING REVENUE ACCOUNT SUBJECTIVE SUMMARY

| <i>Approved Budget</i> | <i>Final Budget</i> | | <i>Budget</i> | <i>Actual</i> | <i>Removal of Unbudgeted Accounting adjustments*</i> | <i>Revised Actual</i> | <i>Revised Variance</i> |
|------------------------|---------------------|--------------------------------------|---------------|--------------------|--|-----------------------|-------------------------|
| 6,465,622 | 6,566,922 | Employees | 6,566,922 | 7,135,112 | (873,803) | 6,261,309 | (305,613) |
| 24,417,209 | 24,462,209 | Premises | 24,462,209 | 20,915,259 | 0 | 20,915,259 | (3,546,950) |
| 144,964 | 144,964 | Transport | 144,964 | 136,860 | 0 | 136,860 | (8,104) |
| 3,736,358 | 3,590,066 | Supplies & Services | 3,590,066 | 2,345,323 | 0 | 2,345,323 | (1,244,743) |
| 351,727 | 351,727 | Third Party Payments | 351,727 | 309,535 | 0 | 309,535 | (42,192) |
| 5,848,850 | 5,848,850 | Recharge Expenditure | 5,848,850 | 5,740,440 | 0 | 5,740,440 | (108,410) |
| (5,091,704) | (5,091,704) | Capital Financing | (5,091,704) | 8,013,811 | 873,803 | 8,887,614 | 13,979,318 |
| (72,665,149) | (72,665,150) | Receipts | (72,665,150) | (72,055,804) | 0 | (72,055,804) | 609,346 |
| (150,500) | (150,500) | Government Grants | (150,500) | (150,500) | 0 | (150,500) | 0 |
| (881,537) | (881,537) | Recharge Income | (881,537) | (947,973) | 0 | (947,973) | (66,436) |
| 25,235,490 | 25,235,490 | Rev Contribs to Capital | 25,235,490 | 9,400,043 | 0 | 9,400,043 | (15,835,447) |
| 12,588,670 | 12,588,670 | Capital Financing | 12,588,670 | 13,150,185 | 0 | 13,150,185 | 561,515 |
| 0 | 7 | Total Housing Revenue Account | 7 | (6,007,709) | 0 | (6,007,709) | (6,007,716) |

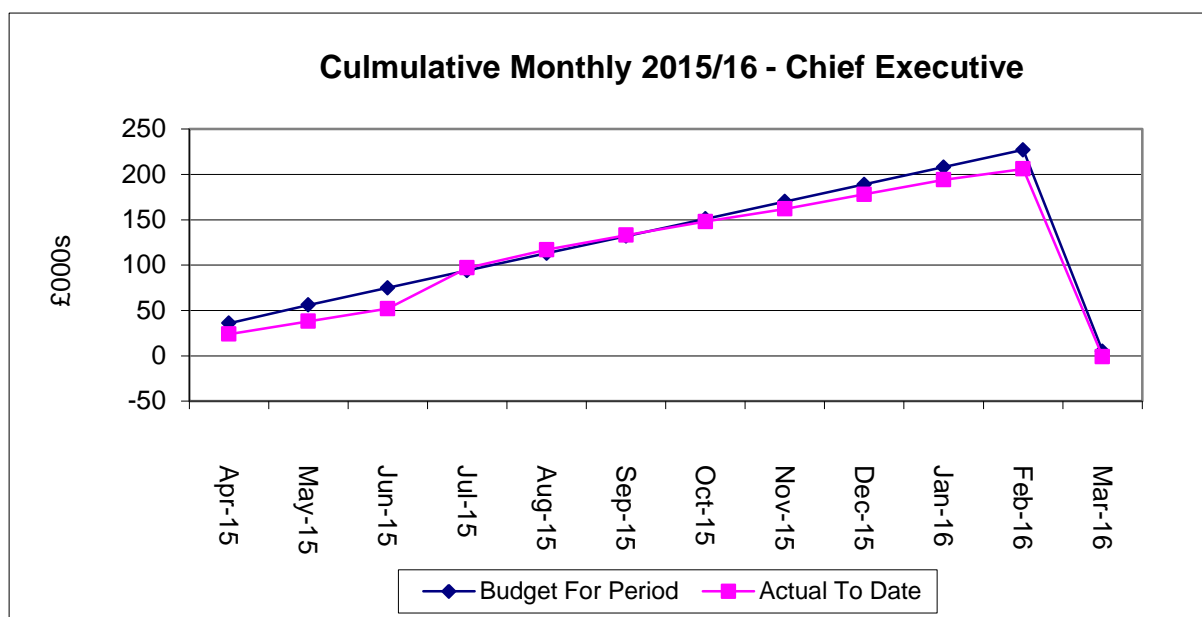
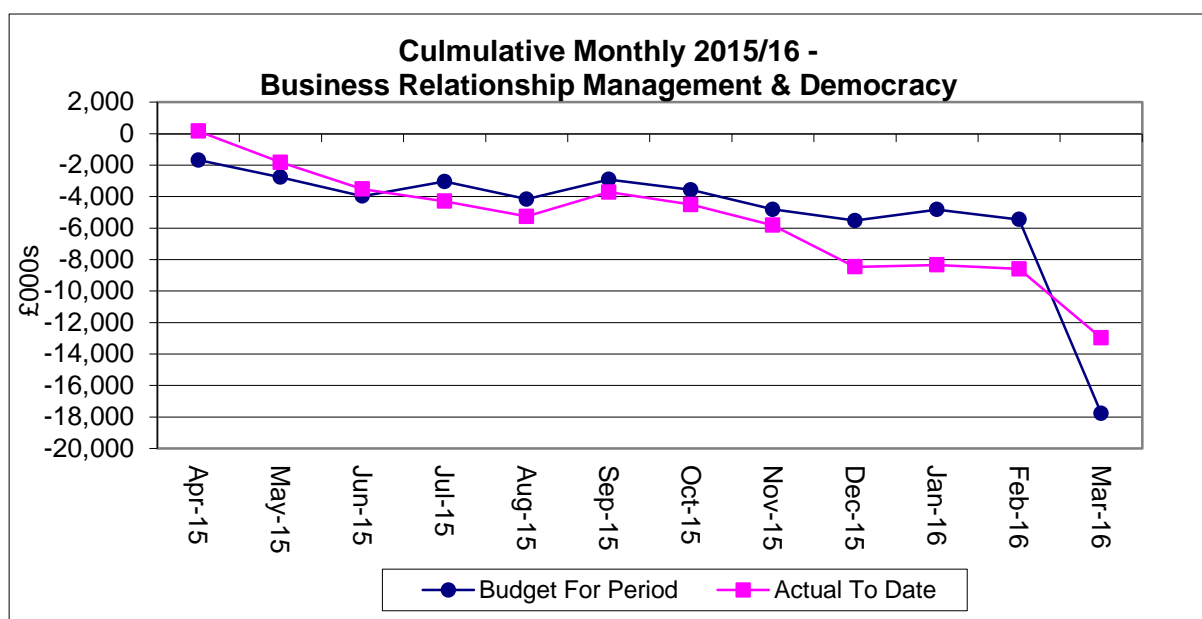
*At year end a number of accounting adjustments are put through as part of preparing the council's annual accounts. A large number of these are not budgeted for and net to zero across the cost centres. Actual outturn figures including year end adjustments are reported above but in addition revised variances, excluding these transactions, are reported to show more clearly under and overspends against budget.

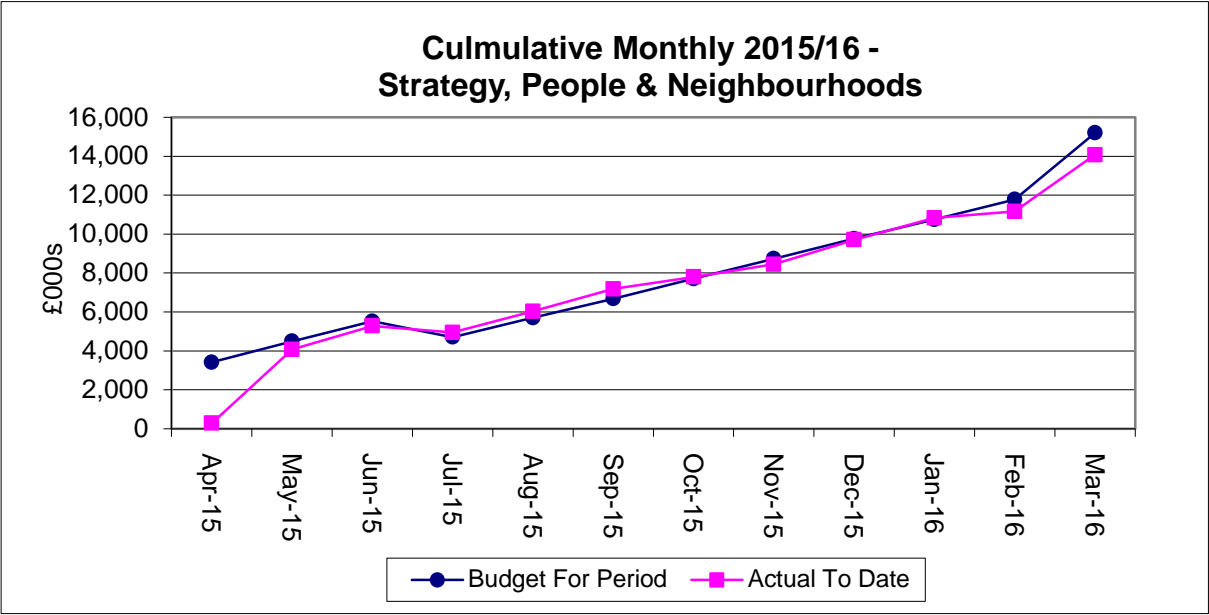
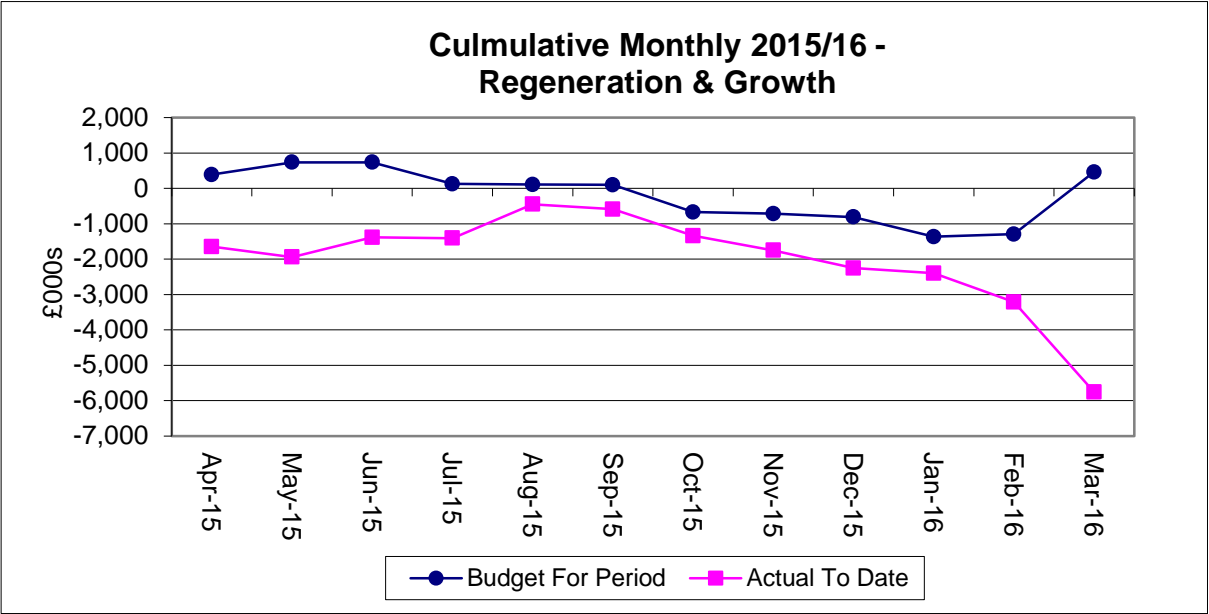
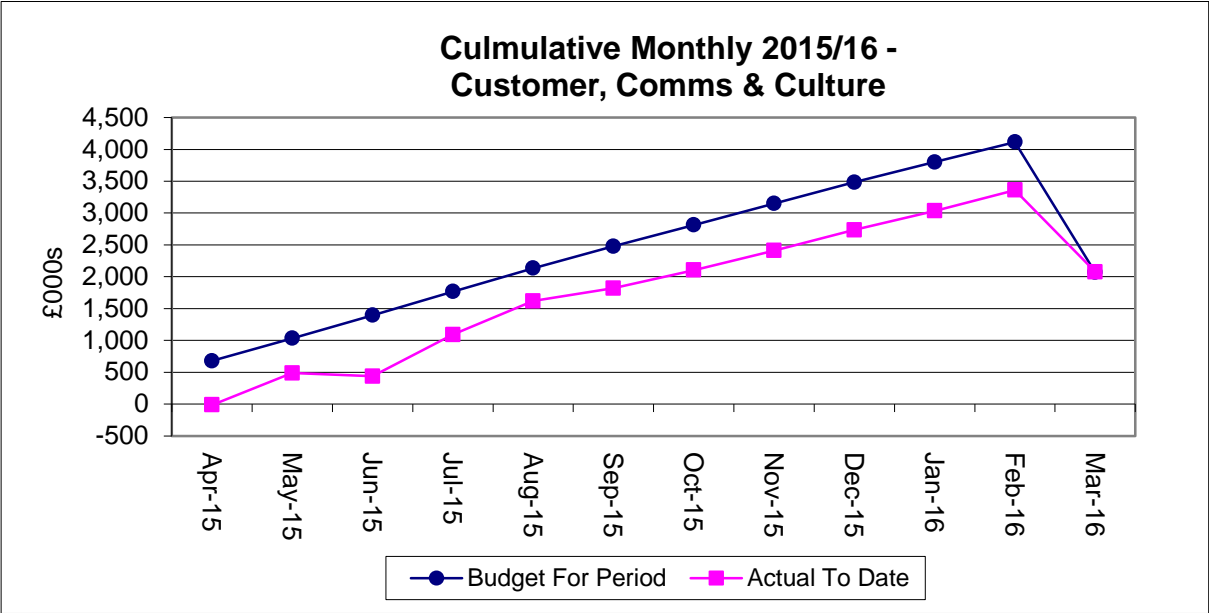
Budget & Expenditure – Monthly by Service Graphs

The following graphs show the monthly budget profile and income/expenditure to date for each service (both General Fund and Housing Revenue Account) for the financial year.

The actual income/expenditure reported is influenced by accrual provisions brought forward from the previous financial year, and by any delays in invoicing and/or payment.

Budgets are profiled to show the expected pattern of income & expenditure, and will be refined and improved during the course of the financial year.





Culmulative Monthly 2015/16 Norwich City Council (Revenue)

