



**CABINET**

**17:30 to 18:50**

**12 July 2017**

Present: Councillors Waters (chair), Harris (vice chair), Davis, Herries, Kendrick, Maguire and Stonard

Also present: Councillor Schmierer

Apologies: Councillor Ryan

**1. Declarations of interest**

There were no declarations of interest.

**2. Public questions/petitions**

There were no public questions or petitions at this meeting.

**3. Minutes**

(The chair referred to the supplementary agenda which had been circulated to members and published on the website, containing the minutes of the last meeting and an urgent item).

Subject to amending the reference 'Anglia water' in the resolution of item 9 to read 'Anglian water', it was:-

**RESOLVED** to agree the accuracy of the minutes of the meeting held on 21 June 2017.

**4. Vehicle fleet leasing contract – Key decision**

Councillor Kendrick, cabinet member for resources, presented the report.

In response to a question from Councillor Schmierer, the director of business resources explained the reduction from four to two electric cars was offset by an overall increase in hybrids cars and that the fleet had been configured to achieve maximum usage.

**RESOLVED** to award a contract for vehicle leasing to LeasePlan UK Limited, trading as Automotive leasing.

**5. Revenue budget monitoring 2017/ 18 – Period 2**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED to:**

- 1) note the financial position as at 31 May 2017 and the forecast outturn 2017/18;
- 2) approve the transfer of £0.077m of unbudgeted S31 grant into the invest-to-save earmarked reserve to support the delivery of savings and efficiencies through the transformation programme; and
- 3) note additional unbudgeted grants awarded for 2017/18.

**6. Procurement of replacement waterproof membrane to City Hall roof – Key decision**

Councillor Kendrick, cabinet member for resources, presented the report.

In response to a question from Councillor Schmierer, the director of business resources explained that the council's clear procurement processes mitigated the risk of challenge.

**RESOLVED** to delegate approval to the director of regeneration and development in consultation with the portfolio holder for resources to award the contract to replace the waterproof membrane to City Hall roof.

**7. Loft and cavity wall insulation for council owned properties – Key decision**

Councillor Harris, cabinet member for social housing, presented the report.

In response to a question from Councillor Schmierer, Gary Atkins, director of property services, NPS explained that 410 houses as yet have not been surveyed. However, it was highlighted that considerable progress had been made in the last year on this.

**RESOLVED** to award a contract for the installation of loft and cavity insulation to council owned homes to 1<sup>st</sup> Choice Insulations Ltd.

**8. Procurement of contract for housing electrical rewires, upgrades and periodic inspections – Key decision**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to delegate authority to the director of neighbourhoods, in consultation with the deputy leader and social housing portfolio holder, to award a contract to the best value supplier for electrical rewires, upgrades and periodic inspections after a mini tendering exercise is complete.

**9. Procurement of structural consultancy services for housing repairs – Key decision**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to delegate authority to the director of neighbourhoods, in consultation with the deputy leader and social housing portfolio holder, to award a contract to the best value supplier for structural consultancy services once a detailed evaluation is completed.

**10. Exclusion of the public.**

**RESOLVED** to exclude the public from the meeting during consideration items \*11 to \*13 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

**\*11. Managing assets (general fund) – Key decision (Paragraph 3)**

(An amended appendix 1 to this report had been circulated prior to the meeting).

Councillor Stonard, cabinet member for sustainable and inclusive growth, presented the report. Discussion ensued on the value of the assets in appendix 1.

**RESOLVED** to approve the disposal of assets listed in appendix 1 of the report.

**\*12. Managing assets (housing) – Key decision (Paragraph 3)**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to approve the disposal of land from the Housing Revenue Account as described in this report subject to detailed agreement of terms.

**\*13. Financial agreement in relation to an asset – (Paragraph 3)**

Councillor Waters, the leader presented the report. The chief finance officer said that she was working closely with colleagues at Norfolk County Council and nplaw. Members considered that they did not have enough information to make an informed decision at the meeting.

**RESOLVED** to ask the chief finance officer to prepare a more detailed report to be considered at a future meeting.

CHAIR



**CABINET**

**14:30 to 16:25**

**21 July 2017**

Present: Councillors Waters (chair), Harris (vice chair), Davis, Herries, Kendrick, Maguire, Ryan and Stonard

Also present: Councillors Raby and Wright

**1. Declarations of interest**

Councillor Waters declared an interest as the council's representative on the outside body referred to in item \*3 below.

**2. Exclusion of the public.**

**RESOLVED** to exclude the public from the meeting during consideration item \*3 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

**\*3. Financial agreement in relation to an asset – (Paragraph 3)**

(Councillor Waters had declared an 'other' interest in this item)

The chief finance officer and section 151 officer presented the report which had been circulated to all members of the council in advance of the meeting and answered questions from members and discussion ensued.

A representative of the asset answered members' questions via telephone.

**RESOLVED** to agree proposals as outlined in this report.

CHAIR