



Committee name: Mousehold Heath Conservators

Committee date: 13/06/2025

Report title: Mousehold Heath Conservators subgroup meeting update and recommendations for works - Addendum

Portfolio: Councillor Hampton, Deputy Leader and Cabinet Member for Climate and Environment

Report from: Head of environment services

Wards: Catton Grove and Crome

OPEN PUBLIC ITEM

Purpose

To provide an addendum on the update on the items discussed at the Conservators Meeting on Friday 14 March 2025

The main recommendations of the condition survey of the Mousehold Heath Pavillion (Zaks), are to carry out redecoration and remedial work of the external wooden structure and to clean and repair the guttering at the same time.

I have had an estimated cost from Property Services of £33,500 including fees to carry out the redecoration work of the external structure of the Mousehold Heath Pavillion (Zaks).

The scope of the work:

- To produce drawings and contract documents to deal with external redecoration and associated repairs
- To go out to tender to suitable contractors and produce a tender report with a recommendation for appointment of a contractor.
- Instruct selected contractor and prepare contract documentation for signing.
- Contract administration including change control, valuations and certifying practical completion.

Mousehold Heath Conservators finances

This project would be paid for from the carry forward revenue reserve budget, current balance £37,672.

Total estimated cost of the works including fees £33,500

Breakdown of costs

- Estimated project management costs £3,500
- Estimated cost of the remedial work £25 to £30k
- Current funds available £37,672

- Estimated remaining balance £4,172

Recommendation

- To give approval to go out to tender
- To give approval to appoint a contractor
- To give authorisation to spend a maximum of £33,500 including fees.