Report to Cabinet Item

5 February 2014

Report of Chief finance officer

**Subject** Capital budget monitoring 2014-15: Quarter 3

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## **Purpose**

To provide an update on the financial position of the capital programmes as at 31 December 2013 and forecast outturns for the year 2013-14, and the estimated carryforwards to 2014-15.

#### Recommendation

To note the financial position of the housing and non-housing capital programmes as at 31 December 2013; forecast outturns for 2013-14, and estimated carry-forwards to 2014-15.

#### Corporate and service priorities

The report helps to meet the corporate priority value for money services and the service plan priority to provide accurate, relevant and timely financial information.

## **Financial implications**

The housing and non-housing capital programmes are being delivered within currently available resources, and forecast expenditure will remain within anticipated resources.

The detailed financial implications of this report are set out in the text.

Ward/s: All wards

**Cabinet member:** Councillor Waters – Deputy leader and resources

## **Contact officers**

Mark Smith, Finance Control Manager (LGSS)	01603 212561
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## **Background documents**

None

#### 1. Introduction

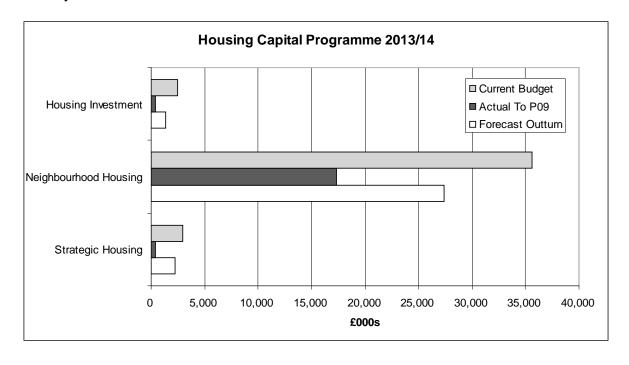
- 1.1 The capital budgets shown below were approved by cabinet and council on 13 and 18 February 2013 respectively, and reflect the expenditure plans for both the housing and non-housing capital programmes.
- 1.2 This report reflects the position as at the end of period 9 (December 2013).
- 1.3 The agenda for this cabinet meeting includes proposals for capital programmes for 2014/15. The estimated carry-forwards within this report will, once confirmed, be additional to the approved 2014/15 programmes.

#### 2. Housing capital programme

2.1 All planned housing capital costs and resources are in line with HRA business plan projections, excluding contingency provisions and inflation adjustments.

Original budget £000s	Current budget £000s	Item	Budget YTD £000s	Actual YTD £000s	Forecast outturn £000s	Forecast variance £000s	Estimated carry fwd £000s
3,391	2,459	Investment	1,739	370	1,341	-1,118	552
29,625	35,591	Neighbourhood	23,883	17,362	27,359	-8,232	7,239
1,850	2,989	Strategic	1,388	413	2,207	-782	138
34,866	41,038	Total	27,009	18,145	30,907	-10,132	7,928

- The 2013-14 current budget of £41.038m includes £3.467m of carry-forward from 2012-13 and £2.705m of in-year additions to the programme.
- 2.3 Expenditure in this financial year up to the end of period 9 (December 2013) totals £18.145m, £8.864m short of the profiled budget of £27.009m. Budget holders are currently forecasting an end of year outturn of £30.907m, £10.312m less than the current programme. It is currently forecast that £7.928m of this underspend will carry forward to 2014/15.



2.4 Further detail regarding housing capital expenditure may be found in Appendix 1.

## 3. Housing capital resources

Planned available housing capital resources total £43.140m, plus £11.565m of resources brought forward. The current forecast is for an outturn of £48.222m, which after funding the 2013-14 anticipated expenditure of £30.907m, would leave surplus resources of £17.316m available to be carried forward into 2014-15.

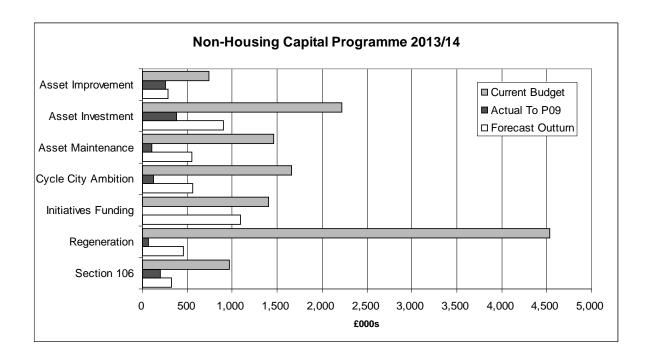
Housing capital resources	Approved resources £000s	Brought forward £000s	Year to date £000s	Balance to date £000s	Forecast outturn £000s
Housing resources brought forward	(8,275)	(11,565)	0	(11,565)	(11,565)
Housing capital grants	(394)	0	(512)	(512)	(512)
HRA major repairs reserve	(17,574)	0	0	0	(17,574)
HRA revenue contribution to capital	(15,019)	0	0	0	(15,019)
HRA Leaseholders contrib's to major works	(250)	0	0	0	(250)
Capital receipts arising from RTB sales	(806)	0	(4,670)	(4,670)	(2,480)
Capital receipts arising from non-RTB sales	(822)	0	(302)	(302)	(822)
Gross housing resources	(43,140)	(11,565)	(5,484)	(17,050)	(48,222)
Forecast resources utilised	34,866	0	18,145	18,145	30,907
Total housing capital resources	(8,274)	(11,565)	12,661	1,096	(17,316)

## 4. Non-housing capital programme

4.1 Forecast expenditure is expected to be within current budget provision, though spend to date is at a low level since many schemes are not yet incurring costs.

Original budget £000s	Current budget £000s	Item	Budget YTD £000s	Actual YTD £000s	Forecast outturn £000s	Forecast variance £000s	Estimated carry fwd £000s
250	736	Asset improvement	0	252	283	-453	42
2,144	2,219	Asset investment	0	375	900	-1,319	394
1,300	1,457	Asset maintenance	0	100	548	-909	288
0	1,664	City cycle ambition	0	124	555	-1,109	1,542
425	1,400	Initiative funds	0	10	1,091	-309	309
2,747	4,537	Regeneration and growth	0	65	454	-4,083	2,094
301	967	S106 & CIL	0	202	327	-640	652
7,167	12,980	Total	0	1,129	4,158	-8,822	5,320

4.2 Original expenditure budgets of £7.167m have been supplemented by £2.409m of brought forward work, the majority of which relates to S106 schemes, and £3.404m of in-year additions to the programme.



- 4.3 Asset maintenance expenditure covers provision for major repairs and upgrades (including works to St Andrews car park) and investment to reduce asset liabilities.
- 4.4 Asset Improvement covers reconfiguration and major repairs to City Hall as part of the delivery of the office accommodation strategy, and Investment in existing assets.
- 4.5 Asset investment covers the acquisition of new investment property as part of the delivery of the asset management plan. Opportunities are identified and assessed with the support of our expert advisers, NPS Norwich Ltd. The carry-forward shown will allow the continuation of this delivery in 2014-15.
- 4.6 Regeneration and growth covers the HCA-funded Bowthorpe/Three Score site development and enabling, together with a development fund for vacant buildings and sites. The balance of NAHCASP resources will be carried forward for future investment.
- 4.7 Initiative funds cover the community capital fund and the eco-investment fund, as well as the IT investment fund.
- 4.8 Further detail regarding non-housing capital expenditure is shown in appendix 2.

## 5. Non-housing capital resources

5.1 Planned available non-housing capital resources total £8.842m, plus £8.603m of resources brought forward. The current forecast is for an outturn of £12.701m, which after funding the 2013-14 anticipated expenditure of £4.158m, would leave surplus resources of £8.542m available to be carried forward into 2014-15.

Non-housing capital resources	Approved resources £000s	Brought forward £000s	Year to date £000s	Balance to date £000s	Forecast outturn £000s
S106 balances b/f	(498)	(1,697)	0	(1,697)	(1,697)
S106 resources arising	(160)	0	(68)	(68)	(160)
S106 resources utilised	301	0	202	202	327
Subtotal S106 resources	(357)	(1,697)	134	(1,563)	(1,530)
Other non-housing balances b/f	(6,459)	(6,907)	0	(6,907)	(6,907)
Other non-housing resources arising	(1,725)	0	(3,637)	(3,637)	(3,937)
Other non-housing resources utilised	6,866	0	927	927	3,831
Subtotal other non-housing resources	(1,318)	(6,907)	(2,710)	(9,617)	(7,012)
Total non-housing capital resources	(1,675)	(8,603)	(2,576)	(11,180)	(8,542)

## 6. Risks

Risks are managed and mitigated through the corporate risk management strategy. Overall risks are unchanged since last reported, since there have been no significant developments internally or externally affecting the risk environment.

# **Integrated impact assessment**



Report author to complete	
Committee:	Cabinet
Committee date:	5 February 2014
Head of service:	Chief Finance Officer
Report subject:	Capital Budget Monitoring 2013/14
Date assessed:	28 January 2014
Description:	This is the integrated impact assessment for the Capital Budget Monitoring 2013/14 report to cabinet

		Impact		
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)				The report shows that the council monitors its budgets, considers risks to achieving its budget objectives, reviews its balances position, and is therefore able to maintain its financial standing
Other departments and services e.g. office facilities, customer contact	$\boxtimes$			
ICT services				
Economic development				
Financial inclusion				
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults				
S17 crime and disorder act 1998				
Human Rights Act 1998				
Health and well being				Managing the capital bugdets will ensure that the council is able to best deliver its objectives and improve the living conditions of tenants and residents
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)				

		Impact		
Eliminating discrimination & harassment				
Advancing equality of opportunity				
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation				
Natural and built environment				Asset management and investment will ensure that the built environment is maintained and improved
Waste minimisation & resource use				
Pollution				
Sustainable procurement				All works contracts are procured sustainably
Energy and climate change				All works are designed to maximise the energy efficiency of the assets
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management				The report demonstrates that the council is aware of and monitors risks to the achievement of its financial strategy.
Recommendations from impact assess	ment			
Positive				
None				
Negative				

None
Neutral
None
Issues
The council should continue to monitor its budget performance in the context of the financial risk environment within which it operates.

## **APPENDIX 1**

## HOUSING CAPITAL PROGRAMME

Approved	Current		Budget	Actual	Variance	Forecast	Forecast	Carry
Budget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
1,351,000	388,541	7170 Solar Thermal & Photovoltaic	339,894	4,050	-335,844	26,200	-362,341	338,000
500,000	525,000	7460 Sheltered Housing Redevelopment	266,305	124,442	-141,863	500,000	-25,000	0
100,000	105,000	7620 Sheltered Housing Access &	52,856	185	-52,671	5,000	-100,000	-95,000
250,000	250,000	7930 Capital Buybacks	187,500	220,500	33,000	414,500	164,500	0
390,000	390,000	8800 New Build - Riley Close	292,500	0	-292,500	20,000	-370,000	-370,000
800,000	800,000	8801 New Build - Potters Field	600,000	21,086	-578,914	375,000	-425,000	-425,000
3,391,000	2,458,541	Subtotal Housing Investment	1,739,055	370,263	-1,368,792	1,340,700	-1,117,841	-552,000
1,211,000	1,241,275	7010 DH - Elect Internal	941,103	781,719	-159,384	1,211,000	-30,275	0
260,000	832,310	7040 Whole House Improvements	508,526	352,183	-156,343	1,000,000	167,690	0
6,906,000	7,475,060	7070 Kitchen Upgrades	5,427,035	5,226,011	-201,024	7,406,000	-69,060	0
2,288,000	2,410,880	7080 Bathroom Upgrades	1,773,174	1,668,719	-104,455	2,388,000	-22,880	0
350,000	608,750	7100 Boilers - Communal	342,628	50,072	-292,556	100,000	-508,750	-500,000
3,592,000	4,053,880	7110 Boilers - Domestic	2,709,204	3,196,387	487,183	4,488,000	434,120	0
820,000	1,101,875	7150 Insulation	735,758	600,488	-135,270	1,130,000	28,125	0
3,000,000	3,244,262	7200 Windows - Programme	1,809,477	1,074,028	-735,449	1,350,000	-1,894,262	-1,500,000
458,000	1,182,582	7280 Composite Doors	615,225	685,577	70,352	1,400,000	217,418	0
250,000	251,000	7300 Comm Safe - DES	31,000	6,476	-24,524	30,000	-221,000	-220,000
900,000	1,723,284	7520 PM - Roofing	1,376,892	366,813	-1,010,079	1,186,000	-537,284	-517,727
1,200,000	1,560,547	7530 Boundary Walls & Access Gates	533,587	483,165	-50,422	1,000,000	-560,547	0
6,000,000	6,876,000	7540 PM - Structural	5,058,197	1,725,741	-3,332,456	2,620,000	-4,256,000	-4,016,000
100,000	104,000	7550 Vehicle Hardstanding	77,907	2,635	-75,272	0	-104,000	0

Approved	Current		Budget	Actual	Variance	Forecast	Forecast	Carry
Budget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
250,000	325,000	7580 PM - Lifts	182,737	136,103	-46,634	150,000	-175,000	-150,000
250,000	253,750	7590 Concrete footpaths, rams, etc.	189,644	28,561	-161,083	0	-253,750	0
1,000,000	1,014,352	7600 Dis Ad - Misc	758,363	471,242	-287,121	1,000,000	-14,352	0
200,000	210,000	7630 Dis Ad - Stairlifts	155,718	137,138	-18,580	200,000	-10,000	0
40,000	42,000	7670 Housing SIL Scooter Stores	41,144	0	-41,144	0	-42,000	0
0	0	7680 Dis Ad - Comms	0	2,199	2,199	0	0	0
550,000	1,080,245	7950 Other - Communal Bin Stores	615,378	366,537	-248,841	700,000	-380,245	-335,000
29,625,000	35,591,052	Subtotal Neighbourhood Housing	23,882,697	17,361,792	-6,520,905	27,359,000	-8,232,052	-7,238,727
0	0	6003 Private Sector - General	0	1,974	1,974	0	0	0
640,000	640,000	6011 Minor Works Grant	480,000	1,947	-478,053	165,686	-474,314	0
100,000	168,606	6012 Empty Homes Grant	75,000	4,099	-70,901	4,099	-164,507	35,493
500,000	570,246	6018 Disabled Facilities Grant	375,000	301,997	-73,003	600,178	29,932	0
360,000	360,000	6019 Capital Grants to Housing	270,000	0	-270,000	360,000	0	0
0	0	6029 Small Adaptation Grants	0	21,588	21,588	0	0	0
0	0	6030 Home Improvement Loans	0	54,880	54,880	0	0	0
0	1,000,000	6039 Local Authority Mortgage Scheme	0	0	0	1,000,000	0	0
250,000	250,000	7960 Demolition & Site Maintenance	187,500	26,627	-160,873	77,000	-173,000	-173,000
1,850,000	2,988,852	Subtotal Strategic Housing	1,387,500	413,114	-974,386	2,206,964	-781,888	-137,507
34,866,000	41,038,445	Total Housing Capital Programme	27,009,252	18,145,169	-8,864,083	30,906,664	-10,131,781	-7,928,234

## APPENDIX 2

## **NON-HOUSING CAPITAL PROGRAMME**

Approved	Current		Budget	Actual	Variance	Forecast	Forecast	Carry
Budget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
0	0	5246 City Hall Reception and Waiting	0	50	50	50	50	0
0	0	5279 St Annes Wharf Bridge	0	1,797	1,797	1,797	1,797	0
0	59,255	5294 Eaton Park Tennis Development	0	11,314	11,314	17500	-41,755	-41,500
250,000	416,813	5299 City Hall Refurbishment Phase 1	0	224,503	224,503	250,000	-166,813	0
0	0	5301 Welcome to Norwich signs	0	14,023	14,023	14,023	14,023	0
0	260,000	5322 Riverside Walk (adj NCFC)	0	0	0	0	-260,000	0
250,000	736,068	Subtotal Asset Improvement	0	251,688	251,688	283,370	-452,698	-41,500
-25,000	75,000	5307 Car Park Handheld Units	0	0	0	75,000	0	0
50,000	50,000	5310 22 Hurricane way - asbestos	0	0	0	55,000	5,000	0
575,000	650,000	5311 Townsend House	0	369,613	369,613	650,000	0	0
60,000	60,000	5312 Yacht Station Repairs	0	0	0	10000	-50,000	-50,000
284,000	284,000	5313 Riverside Leisure Centre Eqpt.	0	0	0	0	-284,000	-284,000
100,000	100,000	5314 Ass Inv - Mile Cross Depot	0	4,743	4,743	10,000	-90,000	0
900,000	400,000	5315 Asset investment for income (other	0	0	0	0	-400,000	-60,000
200,000	100,000	5316 Bacon House Lease Surrender	0	0	0	0	-100,000	0
0	500,000	5320 Rose Lane MSCP Construction	0	895	895	100,000	-400,000	0
2,144,000	2,219,000	Subtotal Asset Investment	0	375,251	375,251	900,000	-1,319,000	-394,000
500,000	496,000	5006 Capitalisation - Major Repairs etc	0	93,967	93,967	496,000	0	0
0	0	5245 Memorial Gardens temporary works	0	179	179	179	179	0
0	161,000	5293 Millar Hall - Norman Centre	0	1,720	1,720	1,720	-159,280	-38,280

Budget			Budget	Actual	Variance	Forecast	Forecast	Carry
Duuget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
550,000	550,000	5308 St Andrews MSCP repair	0	4,588	4,588	50,000	-500,000	0
250,000	250,000	5309 Property liabilities and investment	0	0	0	0	-250,000	-250,000
1,300,000	1,457,000	Subtotal Asset Maintenance	0	100,453	100,453	547,899	-909,101	-288,280
0	50,400	5101 Norfolk and Norwich Hospital hub	0	27	27	40,000	-10,400	-10,400
0	70,000	5102 North Park Avenue - UEA zebra	0	4,065	4,065	50,000	-20,000	-20,000
0	19,800	5103 UEA Hub	0	0	0	0	-19,800	-19,800
0	180,000	5104 The Avenues	0	135	135	20,000	-160,000	-250,000
0	72,000	5105 Earlham Road (Gypsy Lane -	0	0	0	7,000	-65,000	-65,000
0	13,500	5106 Adelaide Street health centre link	0	122	122	3,500	-10,000	-10,000
0	27,000	5107 Alexandra Road - Park Lane (via	0	1,073	1,073	22,000	-5,000	-5,000
0	90,000	5108 Park Lane - Vauxhall Street	0	0	0	10,000	-80,000	-80,000
0	140,400	5109 Vauxhall Street - Bethel Street	0	0	0	55,600	-84,800	-330,000
0	45,000	5110 Market hub	0	2,430	2,430	40,000	-5,000	-5,000
0	36,000	5111 Magdalen Street and Cowgate	0	204	204	5,000	-31,000	-85,000
0	27,000	5112 St Andrew's Plain hub	0	1,776	1,776	5,000	-22,000	-22,000
0	72,000	5113 Tombland & Palace Street	0	39	39	12,400	-59,600	-60,000
0	36,000	5114 Gilders Way - Cannell Green	0	0	0	6,000	-30,000	-30,000
0	108,000	5115 Heathgate - Valley Drive	0	4,314	4,314	18,000	-90,000	-90,000
0	112,500	5116 Laundry Lane - St Williams Way	0	0	0	12,500	-100,000	-100,000
0	85,500	5117 Munnings Road - Greenborough	0	341	341	5,900	-79,600	-80,000
0	135,000	5119 20 mph areas	0	0	0	5,000	-130,000	-130,000
0	157,500	5121 Directional signage and clutter	0	47,394	47,394	67,500	-90,000	-90,000
0	27,000	5122 Automatic cycle counters	0	0	0	17,000	-10,000	-10,000
0	159,400	5123 Cycle City Ambition Project	0	62,093	62,093	152,700	-6,700	-50,000

Approved	Current		Budget	Actual	Variance	Forecast	Forecast	Carry
Budget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
0	1,664,000	Subtotal Cycle City Ambition	0	124,014	124,014	555,100	-1,108,900	-1,542,200
0	150,000	5305 Eco-Investment Fund	0	0	0	65,000	-85,000	-85,000
25,000	50,000	5306 Community Capital Fund	0	10,330	10,330	28,238	-21,762	-21,762
400,000	1,200,000	5317 IT Investment Fund	0	0	0	998,000	-202,000	-202,000
425,000	1,400,000	Subtotal Initiatives Funding	0	10,330	10,330	1,091,238	-308,762	-308,762
0	0	5271 Memorial Garden Scheme	0	2,478	2,478	2,478	2,478	0
0	0	5300 Norwich Connect 2	0	54,742	54,742	54,742	54,742	0
190,000	190,000	5318 Vacant Sites Regeneration	0	7,300	7,300	7300	-182,700	C
0	0	5319 Riverside Path Work	0	1,209	1,209	1,209	1,209	C
0	0	5500 NaHCASP Memorial gardens	0	-2,119	-2,119	-2,119	-2,119	(
2,557,000	364,835	5504 NaHCASP Strategic Priorities	0	1,307	1,307	366,954	2,119	C
0	3,982,000	5512 NaHCASP Threescore	0	0	0	23,165	-3,958,835	-2,094,000
2,747,000	4,536,835	Subtotal Regeneration	0	64,918	64,918	453,729	-4,083,106	-2,094,000
0	0	5302 Riverside/King St Signs	0	6,351	6,351	6,351	6,351	C
0	13,747	5701 s106 Chapelfield Gardens Play	0	1,217	1,217	14,000	253	C
17,000	105,156	5703 s106 Jenny Lind/Eagle Walk	0	58,032	58,032	75,000	-30,156	-30,000
59,000	89,000	5705 s106 The Runnel Play Provision	0	0	0	0	-89,000	-89,000
0	0	5715 s106 Marion Road Play Provision	0	793	793	793	793	C
0	22,000	5717 s106 Wensum Comm Centre Play	0	0	0	0	-22,000	-22,000
0	0	5719 NCCAAP Play Projects	0	1,870	1,870	1,870	1,870	C
0	16,712	5722 S106 Fiddlewood Play Project	0	17,626	17,626	17,626	914	C
0	0	5723 Pointers Field Playbuilder Capital	0	35	35	35	35	C
0	110,785	5725 S106 Pilling Park Improvements	0	85,821	85,821	103,000	-7,785	(
0	28,000	5728 S106 Mile Cross Gardens Play	0	0	0	0	-28,000	-28,000

Approved	Current		Budget	Actual	Variance	Forecast	Forecast	Carry
Budget	Budget		To Date	To Date	To Date	Outturn	Variance	Forward
0	0	5729 s106 Eagle Baths Play Project	0	536	536	536	536	0
0	7,000	5730 S106 Midland Street Open Space	0	0	0	0	-7,000	-7,000
0	28,768	5731 s106 Wooded Ridge project	0	15,495	15,495	16,000	-12,768	-13,000
13,000	13,000	5732 s106 Wensum View Play	0	0	0	0	-13,000	-13,000
43,000	43,000	5733 s106 Sarah Williman Close	0	0	0	0	-43,000	-43,000
8,000	0	5734 s106 Kerrison Road Play	0	0	0	8000	8,000	0
81,000	81,000	5735 s106 Castle Green Play	0	0	0	0	-81,000	-81,000
9,000	9,000	5736 s106 Castle Gardens Play	0	0	0	0	-9,000	-9,000
0	50,000	5801 s106 Hurricane Way Bus Link	0	0	0	0	-50,000	-50,000
0	22,000	5806 Threescore, Bowthorpe -	0	0	0	0	-22,000	-22,000
0	11,256	5812 S106 Flood Allieviation project	0	9,328	9,328	11,000	-256	0
19,000	80,885	5813 S106 Green Infrastructure Imps	0	0	0	30,000	-50,885	-51,000
29,000	0	5818 S106 Chapelfield & Westlegate	0	0	0	0	0	0
0	14,000	5819 S106 Edward St Bus Interchange	0	0	0	14,000	0	0
0	119,000	5821 S106 Livestock Mkt Cycle/Walkway	0	0	0	0	-119,000	-119,000
7,000	87,000	5823 BRT & Cycle Route Measures	0	0	0	12,500	-74,500	-74,500
0	0	5825 Sustainable Transport Car Club	0	104	104	104	104	0
16,000	16,000	5826 Goals Soccer Centre Ped Refuse	0	5,131	5,131	16,000	0	0
301,000	967,309	Subtotal Section 106	0	202,341	202,341	326,815	-640,494	-651,500
7,167,000	12,980,212	Total Non-Housing Capital Programme	0	1,128,995	1,128,995	4,158,151	-8,822,061	-5,320,242