



**CABINET**

Date: **Wednesday 13 June 2012**  
Time: **5.30pm**  
Venue: **Mancroft room, City Hall**

**COMMITTEE MEMBERS:**

**Councillors:**

Arthur (Chair)  
Waters (Vice-Chair)  
Bremner  
Brociek-Coulton  
Driver  
Gihawi  
Macdonald

**FOR FURTHER INFORMATION  
PLEASE CONTACT -**

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**AGENDA**

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**1. Apologies**

To receive apologies for absence

**2. Public questions**

To receive questions from the public (notice to be given to committee officer by 10.00am on the day before the meeting.)

**3. Declarations of interest**

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

#### 4. Minutes

To agree the accuracy of the minutes of the cabinet meeting held on 14 March 2012

#### Members' matters

##### 5. Members' code of conduct and standards framework arrangements

(Report of the Head of law and governance)

**Purpose** - to seek members' decision on implementation of the new Standards regime under the Localism Act 2011

##### 6. The establishment of the Norfolk police and crime panel and county community safety partnership scrutiny panel

(Report of the Head of local neighbourhood services)

**Purpose** - To consider involvement in county wide panels in response to changes to police governance and accountability and community safety working that arise from the police reform and social responsibility act 2011

#### Performance

##### 7. Peer challenge

(Report of the Executive head of strategy, people and democracy)

**Purpose** - To review the outcomes of the peer challenge carried out on the council's improvement journey and the emerging new council blueprint (operating model).

##### 8. Quarter 4 2011/12 performance report

(Report of the Executive head of strategy, people and democracy)

**Purpose** - To report progress against the delivery of the corporate plan objectives for quarter 4 of 2011/12.

#### Resources

##### 9. Revenue Budget Monitoring & Provisional Outturn 2011/12

(Report of the Chief finance officer)

**Purpose** - To update Cabinet on the financial position as at 31 March 2012 and the provisional outturn for the year 2011/12

**10. Localising Council Tax Support**  
(Report of the Chief finance officer)

**Purpose** – To consider the Council's approach to designing and implementing a council tax reduction scheme.

**Regeneration**

**11. Homes and Communities Agency (HCA) business plan**  
(Report of the Deputy chief executive)

**Purpose-** To approve the business plan for the Norwich and HCA strategic partnership for 2012-13

**12. Norwich Business Improvement District**  
(Report of the Deputy chief executive (operations))

**Purpose** - To note the City Centre Partnership's business plan for creating a Business Improvement District (BID) and to approve the next steps by the council for taking the BID forward. - **KEY DECISION**

**Housing**

**13. Changes to right to buy scheme for council tenants including the retention of a portion of Right to Buy receipts to spend on replacement affordable housing.**

(Report of the Deputy chief executive)

**Purpose** – To consider the changes introduced by the Government to the Right To Buy (RTB) scheme which increases the level of discount available to secure council tenants to buy their homes and the new provision for councils to retain some of their RTB receipts for investment in replacement affordable housing – **KEY DECISION**

**14. Review of sheltered housing provision.**  
(Report of the Head of housing)

**Purpose** - To consider the issues arising from phase II of the sheltered housing review that seeks to ensure the council has a sheltered housing provision that is fit for purpose; which tenants choose to live in; supports independent living and provides community hubs for older people - **KEY DECISION**

## Planning

**15. Response to consultation on Norfolk Minerals and Waste Site Allocations Development Plan documents**

(Report of the Deputy chief executive)

**Purpose** - To agree a response to the consultation

**16. Local Development Order for replacement windows and doors in flats**

(Report of the Head of planning)

**Purpose** - To consider the responses to the consultation exercise on the proposed introduction of a Local Development Order to allow replacement windows and doors to be fitted in flats in certain circumstances without the need for planning permission.

## Culture

**17. Speciality markets July 2012**

(Report of the Deputy chief executive and Executive head of customers, communications and culture)

**Purpose** - To request approval to hold a speciality market as part of the Olympic celebrations in Norwich on 6<sup>th</sup> -8<sup>th</sup> July 2012.

## Commissioning

**18. Regeneration of the BT Payphone Network**

(Report of the Head of planning service)

**Purpose** – To inform Cabinet about the proposals to regenerate the BT payphone network and seek approval for the overall approach prior to the planned submission by BT of applications for advertisement consent for new payphone structures.

**19. Award of the contract for housing drain and sewer repairs**

(Report of the Deputy chief executive (operations))

**Purpose** - To advise cabinet of the tender process for the housing drain and sewer repairs contract - **KEY DECISION**

**20. Award of the contract for housing stairlift installations, repairs and maintenance**  
(Report of the Deputy chief executive)

**Purpose** - To advise cabinet of the tender process for housing stairlift installations, repairs and maintenance, and seek authority to award the contract - **KEY DECISION**

**21. Award of Printing services framework contract**  
(Report of the executive head of customers, communications and culture)

**Purpose** – To advise cabinet of the tender process for the printing services framework contract and seek authority to award the contract to the selected suppliers. **KEY DECISION**

**22. Exclusion of the public**

Consideration of exclusion of the public.

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**23. Senior management structure**  
(Report of the Chief executive)

**Purpose** - To agree the senior management structure for the council following the recent transfer of services to LGSS. This has been designed in line with the emerging council blueprint (operating model).

The report at item 23 on the agenda is not for publication because it would disclose information relating to an individual as in para 1 of Schedule 12A to the Local Government Act 1972.

**24. Approval of additional grant in the Voluntary and Community Sector Commissioning Programme 2012-13**  
(Report of the Executive head of strategy, people and democracy)

**Purpose** – To consider a grant award as part of the Voluntary and Community Sector Commissioning Programme for the financial year 2012 – 2013.

The report at item 24 on the agenda is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972

**25. Managing Assets**

(Report of the Head of city development services)

**Purpose** - To seek approval for the decommissioning of council owned properties following the principles agreed in the Managing Assets cabinet report of 24 February 2010 and seeks approval to apply to the Secretary of State for Communities and Local Government for approval to dispose of identified assets if necessary

The report at item 25 on the agenda is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972

**26. Managing general fund property assets**

(Report of the Head of city development services)

**Purpose** – To seek cabinet approval to provide a new unit for the council's investment property portfolio and to dispose of three small pieces of land

The report at item 26 on the agenda is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972

A “key decision” means a decision which is likely to either –

result in the council incurring expenditure which is, or making savings which are, significant in relation to the council’s total budget for the service or function to which the decision relates; or be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.



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