

Report for Resolution

Report to Norwich Highways Agency committee
24 March 2011

Report of Head of law and governance

Subject Meeting schedule 2011-2012

Item

17

Purpose

To agree the meeting schedule for the 2011-2012 civic year.

Recommendations

That the committee agrees the following schedule of meetings for the civic year 2011/2012, all meetings to be at 10.00 a.m. and held at City Hall:-

26 May 2011
28 July 2011
15 September 2011
24 November 2011
26 January 2012
22 March 2012
24 May 2012

Financial Consequences

There are no direct financial consequences arising from this report.

Strategic Objective/Service Priorities

The report helps to achieve the corporate objective to provide strong and ambitious leadership to make the City proud of its Council.

Contact Officers

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Background Documents

None

Report

Introduction

1. The committee usually meets at 10.00 am on the fourth Thursday of the months of May, June, July, September, November, January, March and May of each year. This has the advantage of distributing committee meetings evenly throughout the year.
2. The June meeting had been convened in recent years to consider the committee's accounts by 30 June. This is no longer a requirement and therefore it proposed not to convene a meeting in June 2011. Annual reports can be considered at the meeting in July.

Schedule for 2011/2012

3. Members will be aware that the meeting on 26 May 2011 was agreed as part of the 2011/2012 schedule.
4. The suggested schedule of meetings for 2011-2012 will not clash with scheduled meetings of Norwich City Council. The committee meeting dates have been scheduled around the city council's planning applications committee, which also meets regularly on a Thursday morning. Following consultation with Norfolk County Council, there is a clash with the Norfolk Health Overview and Scrutiny Committee which is also scheduled for the fourth Thursday of the months of May, September and November. Regrettably it's not possible to move the May or November meetings because of the constraints of the city council's local elections in May and room availability in November.